

AGENDA ITEM MEMO

BOARD MEETING DATE: July 7, 2021

TO: Board Members

THROUGH: Jeff Walker, Executive Administrator
Ashley Harden, General Counsel
Rebecca Trevino, Chief Financial Officer

FROM: Edna Jackson, Deputy Executive Administrator, Operations & Administration

SUBJECT: Texas Facilities Commission Minor Construction Contract

ACTION REQUESTED

Consider authorizing the Executive Administrator to negotiate and execute an interagency contract with the Texas Facilities Commission regarding minor construction services for Texas Water Development Board assigned properties within the Stephen F. Austin Building in an amount not to exceed \$350,000.

BACKGROUND

The Texas Water Development Board anticipates the need for various minor construction projects to enhance, secure and modernize TWDB assigned properties within the Stephen F. Austin Building located at 1700 North Congress Avenue, Austin, Texas. The Texas Facilities Commission's Minor Construction Program provides these services to state agencies.

Services may include, but are not limited to, architectural, engineering and/or construction services as well as services required for researching, pricing, estimate gathering, construction document development, bid monitoring, coordinating, and evaluating.

The not-to-exceed amount of \$350,000 will fund projects expected for completion within fiscal years 2022 and 2023, with funds available for use through August 31, 2025.

KEY ISSUES

None

[Our Mission](#)

Leading the state's efforts in ensuring a secure water future for Texas and its citizens

[Board Members](#)

Brooke T. Paup, Chairwoman | Kathleen Jackson, Board Member

Jeff Walker, Executive Administrator

RECOMMENDATION

The Executive Administrator recommends the Board authorize the EA to execute a contract to allow for needed minor construction services in an amount not to exceed \$350,000.