

## AGENDA ITEM MEMO

**BOARD MEETING DATE:** May 6, 2021

**TO:** Board Members

**THROUGH:** Jeff Walker, Executive Administrator  
Edna Jackson, Deputy Executive Administrator, Operations & Administration  
Ashley Harden, General Counsel  
Rebecca Trevino, Chief Financial Officer

**FROM:** Cameron Turner, Contract Administration Manager, Procurement and Contract Services  
Jared Basurto, Director, Procurement and Contract Services

**SUBJECT:** Contract Amendment and Contract Monitoring Reporting

### ACTION REQUESTED

Consider approving material changes to contracts for goods and services executed during the second quarter of fiscal year 2021; and the contract and performance report for the second quarter of fiscal year 2021.

### BACKGROUND

Pursuant to Section 2155.088 of the Texas Government Code, enclosed for your consideration are the material changes made to contracts for goods and services awarded under Chapter 2155 of the Texas Government Code for the time period December 1, 2020 to February 28, 2021. See Attachments 1 and 2.

The material changes are those that: (1) extend the length of or postpone the completion of a contract for six months or more; or (2) increase the total consideration to be paid under a contract by at least 10 percent. The enclosed report indicates the contractor, a description of the material change, the dollar amount of the material change (if any), and the beginning and end dates of the contract.

In accordance with requirements established under Texas Administrative Code Chapter 353, Subchapter J, Section 353.140, enclosed for your further consideration is risk and contract monitoring reporting for contracts executed during the period December 1, 2020 to February 28, 2021. See Attachment 3.

#### Our Mission

Leading the state's efforts in ensuring a secure water future for Texas and its citizens

#### Board Members

Brooke T. Paup, Chairwoman | Kathleen Jackson, Board Member

Jeff Walker, Executive Administrator

## Contract Amendment and Contract Monitoring Report

May 6, 2021

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The reporting includes contractor, project and cost information for each contract executed, along with the risk rating of the contract and whether or not enhanced contract monitoring is required.

### **KEY ISSUES**

None

### **RECOMMENDATION**

The Executive Administrator concludes this report meets the requirements of Texas Government Code 2155.088 and 31 TAC Chapter 353, Subchapter J, Section 353.140 and recommends approval.

- Attachment(s):
1. Contract Amendments executed by the Texas Water Development Board
  2. Purchase Order Change Notices issued by the Texas Water Development Board
  3. Contracts Executed by the Texas Water Development Board subject to Contract Monitoring

*Attachment 1*

Contract Amendments Executed by the Texas Water Development Board

Period: December 1, 2020 to February 28, 2021

<b>CONTRACTOR/ CONTRACT NO.</b>	<b>PROJECT DESCRIPTION</b>	<b>ORIGINAL AMOUNT</b>	<b>AMENDMENT REASON</b>	<b>AMENDED AMOUNT</b>	<b>CONTACT PERSON</b>	<b>START DATE/ END DATE</b>	<b>OFFICE</b>
Montgomery County <b>1600012123</b>	Flood Mitigation Assistance	\$9,073,379.97	Amendment No. 2, Expiration date change from 11/30/2020 to 11/30/2021	\$9,073,379.97	Veronica Villalobos-Pogue	3/15/2016 – 11/30/2021	WSC
United States Department of the Interior, U.S. Geological Survey <b>2000012412</b>	Sediment Samplings at TCEQ Environmental Flows Measurement Points	\$168,000.00	Amendment No. 1, Funding increase to support sediment sampling at two additional sites.	\$193,000.00	Mark Wentzel	4/1/2020 – 8/31/2022	WSC
Allan R. Standen, LLC <b>2000012440</b>	Brackish Aquifer Characterization Studies	\$239,786.50	Amendment No. 1, Funding increase to add Upper Coastal Plain East work order	\$445,710.00	Erika Mancha	7/1/2020 – 8/31/2021	WSC

*Attachment 2*

Purchase Order Change Notices issued by the Texas Water Development Board

Period: December 1, 2020 to February 28, 2021

<b>CONTRACTOR/ PURCHASE ORDER</b>	<b>DESCRIPTION</b>	<b>ORIGINAL AMOUNT</b>	<b>CHANGE REASON</b>	<b>AMENDED AMOUNT</b>	<b>CONTACT PERSON</b>	<b>START DATE/ END DATE</b>	<b>OFFICE</b>	<b>PCC CODE</b>
CaptionSync/Auto Sync <b>580-21-0248</b>	FY21 Blanket for Video Captioning Services; 9/1/2020 – 8/31/2021	\$8,999.98	Requested additional services	\$13,625.01	Darrell Tompkins	09/1/2020 – 08/31/2021	O&A	S
Rev.com <b>580-21-0292</b>	Blanket for services thru Rev.com. Subscription invoiced monthly for amount of services used.	\$500.00	Requested additional services	\$850.00	Jenny Kim	09/1/2020 – 08/31/2021	Exec	E
Alliant Insurance Services, Inc. (Liberty Mutual Insurance) <b>580-21-0150</b>	Workers' compensation insurance policy for out-of-state employees	\$838.89	Requested Additional Services	\$1,212.23	Melissa Huffmaster	09/1/2020 – 08/31/2021	Finance	S

**Attachment 3**

Contracts Executed by the Texas Water Development Board subject to Contract Monitoring

Period: December 1, 2020 to February 28, 2021

<b>CONTRACTOR/ CONTRACT NO.</b>	<b>PROJECT DESCRIPTION</b>	<b>CONTRACT AMOUNT</b>	<b>START DATE/ END DATE</b>	<b>CONTRACT MANAGER</b>	<b>OFFICE</b>	<b>RISK RATING</b>	<b>ENHANCED MONITORING REQUIRED?</b>
Texas Comptroller of Public Accounts <b>2100012510</b>	Facilitation of acceptance of credit and debit cards	\$0.00	1/4/2021 – until termination or card expiration	Letty Molina	FIN	Low Risk	Not Required
City of McAllen <b>1700012399</b>	FFY 2017 Flood Mitigation Assistance –Northgate Ln Drainage Improvement Project	\$1,398,425.00	8/14/2017 – 6/19/2021	Kathy Hopkins	WSC	Low Risk	Not Required
City of Jersey Village <b>2000012419</b>	FFY 2020 Flood Mitigation Assistance – Jersey Village	\$878,050.00	10/1/2018 – 9/16/2022	Marla Waters	WSC	Low Risk	Not Required
Jefferson County Drainage District No. 6 <b>2000012420</b>	FFY 2018 Flood Mitigation Assistance – Byrd Gully Drainage Improvement	\$711,800.00	10/1/2018 – 9/30/2022	Cody Ransone	WSC	Low Risk	Not Required
Jefferson County Drainage District No. 6 <b>2000012421</b>	FFY 2018 Flood Mitigation Assistance – Elinor St. Project Community Flood Mitigation Project	\$1,493,200.00	9/1/2018 – 8/30/2022	Cody Ransone	WSC	Low Risk	Not Required
Lynker Technologies, LLC <b>2100012514</b>	Model calibration to improve National Weather Service flood forecasting at 60 sites in Texas.	\$400,000.00	1/13/2021 – 8/31/2021	Mark Wentzel	WSC	Low Risk	Not Required
University of Texas at Arlington <b>2101792481</b>	Develop Flood Early Warning System (FEWS) guidance document	\$250,000.00	12/21/2020 – 10/31/2021	Michael Vielleux	WSC	Low Risk	Not Required

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Texas Commission on Environmental Quality <b>2195182509</b>	Drinking Water State Revolving Fund SFY 2021 Set Aside	\$12,153,600.00	9/1/2020 – 8/31/2021	Mark Wyatt	WSI	Low Risk	Not Required
University of Texas - Bureau of Economic Geology <b>2100012474</b>	Develop mining water use estimates and projections in Texas.	\$121,363.00	11/1/2020 – 8/30/2022	Katie Dahlberg	WSI	Low Risk	Not Required
Texas Health and Human Services Commission <b>2100012508</b>	Interpreter Services – Computer Assisted Real-time Translation	\$27,720.00	1/6/2021 – 12/31/2022	Nelun Fernando	WSC	Low Risk	Not Required
Aqua Strategies, Inc. <b>2100012502</b>	Quantifying reservoir firm yield uncertainty due to hydrological variability and long-term change in Texas	\$199,783.00	12/1/2020 – 8/31/2021	Nelun Fernando	WSC	Low Risk	Not Required
El Paso County Water Improvement District No. 1 <b>2100012511</b>	TWDB Logo Licensing Agreement	\$0.00	1/11/2021 – 12/31/2021	Lauren Munguia	COMM	Low Risk	Not Required
Federal Emergency Management Agency <b>2100012483</b>	FFY 2020 Cooperating Technical Partners -26 North East Texas Mapping and Base Level Engineering	\$1,085,286.00	10/1/2020 – 9/30/2022	Manuel Razo	WSC	Low Risk	Not Required
Federal Emergency Management Agency <b>2100012484</b>	FFY 2020 Cooperating Technical Partners - 27 North Central Texas Mapping and Base Level Engineering	\$1,173,790.00	10/1/2020 – 9/30/2022	Manuel Razo	WSC	Low Risk	Not Required

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City of Fort Worth <b>1700012478</b>	FFY 2017 Flood Mitigation Assistance – Arlington Heights property acquisition	\$550,000.00	8/14/2017 – 5/21/2021	Niamh Gray	WSC	Low Risk	Not Required
Federal Emergency Management Agency <b>2000012457</b>	FFY 2020 Community Assistance Program - State Support Services Element	\$453,333.33	7/1/2020 – 6/30/2021	Yi Chan	WSC	Low Risk	Not Required
University of Texas at Austin <b>2100012507</b>	Core testing and numerical well simulations for Edwards-Trinity (Plateau) Aquifer	\$90,736.00	1/1/2021 – 8/31/2021	Evan Strickland	WSC	Low Risk	Not Required
Guadalupe-Blanco River Authority <b>2100012475</b>	Continuation of 2019 seasonal ecological assessment of the plant and animal communities of the Upper Guadalupe Delta	\$75,000.00	12/9/2020 – 8/31/2022	Melissa Luper	WSC	Low Risk	Not Required
City of Friendswood <b>2000012423</b>	FFY 2018 Flood Mitigation Assistance – Acquisition and demolition of flood-prone structures	\$2,282,567.00	10/1/2018 – 9/16/2022	Veronica Villalobos-Pogue	WSC	Low Risk	Not Required
City of Paris <b>2000012422</b>	FFY 2020 - Flood Mitigation Assistance - Acquisition and demolition of flood-prone structures	\$189,500.00	10/1/2018 – 9/16/2022	Marla Waters	WSC	Low Risk	Not Required