

TO: Board Members

THROUGH: Jeff Walker, Executive Administrator
Ashley Harden, General Counsel
Edna Jackson, Deputy Executive Administrator, Operations and Administration
Rebecca Trevino, Chief Financial Officer

FROM: Angela Wallace, Manager Contracting and Purchasing
David Carter, Director Support Services and Contract Administration

DATE: July 20, 2020

SUBJECT: Contract Amendment and Contract Monitoring Reporting

ACTION REQUESTED

Consider approving material changes to contracts for goods and services executed during the third quarter of fiscal year 2020 and the contract and performance report for the third quarter of fiscal year 2020.

BACKGROUND

Pursuant to Section 2155.088 of the Texas Government Code, enclosed for your consideration are the material changes made to contracts for goods and services awarded under Chapter 2155 of the Texas Government Code for the time period March 1, 2020 to May 31, 2020. See Attachment 1.

The material changes are those that: (1) extend the length of or postpone the completion of a contract for six months or more; or (2) increase the total consideration to be paid under a contract by at least 10 percent. The enclosed report indicates the contractor, a description of the material change, the dollar amount of the material change (if any), and the beginning and end dates of the contract.

In accordance with requirements established under Texas Administrative Code Chapter 353, Subchapter J, Section 353.140 enclosed for your further consideration is risk and contract monitoring reporting for contracts executed during the period March 1, 2020 to May 31, 2020. See Attachment 2.

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The reporting includes contractor, project and cost information for each contract executed, along with the risk rating of the contract and whether or not enhanced contract monitoring is required.

KEY ISSUES

None.

RECOMMENDATION

The Executive Administrator concludes this report meets the requirements of Texas Government Code 2155.088 and 31 TAC Chapter 353, Subchapter J, Section 353.140 and recommends approval.

- Attachment(s):
1. Contract Amendments and Purchase Order Change Notices executed by the Texas Water Development Board
 2. Contracts Executed by the Texas Water Development Board subject to Contract Monitoring

Attachment 1
Contract Amendments Executed by the Texas Water Development Board
Period: March 1, 2020 to May 31, 2020

CONTRACTOR/ CONTRACT NO.	PROJECT DESCRIPTION	ORIGINAL AMOUNT	AMENDMENT REASON	AMENDED AMOUNT	CONTACT PERSON	START DATE/ END DATE	OFFICE
First Southwest Company – Hilltop 1700012106	RFP No. 580-17-0034 Financial Advisory Services	\$2,875,000.00	Amendment No. 3 extended the contract by 12 months and added \$550,000 in funding. Approved by the Board at 01/16/20 meeting. Agenda Item No. 3.	\$3,425,000.00	Georgia Sanchez	03/01/2017 – 02/28/2021	Finance
AECOM 1800012224	RFQ, 580-18- RFQ0060, Cooperating Technical Partners	\$464,424.00	Amendment No. 2. Added Task Orders 4, 5, 6, 7, 8 and 9. Approved by the Board at 02/13/20 meeting. Agenda Item No. 6.	\$2,395,005.00	Manuel Razo	01/22/2018 – 04/22/2021	WSC
Half Associates 1800012225	RFQ, 580-18- RFQ0060, Cooperating Technical Partners	\$582,670.00	Amendment No. 3. Added Task Orders 5, 7, 8 and 9. Approved by the Board at 02/13/20 meeting. Agenda Item No. 6.	\$2,832,089.00	Manuel Razo	01/22/2018 – 05/21/2021	WSC

Attachment 1
Purchase Order Change Notices issued by the Texas Water Development Board
Period: March 1, 2020 to May 31, 2020

CONTRACTOR/ PURCHASE ORDER	DESCRIPTION	ORIGINAL AMOUNT	CHANGE REASON	AMENDED AMOUNT	CONTACT PERSON	START DATE/ END DATE	OFFICE	PCC CODE
580-20-0248	FY20 Video Captioning Services Matt Erickson	\$2,000.00	Additional services required.	\$3,500.00	Matt Erickson	9/1/2019 – 8/31/2020	IT	E

Attachment 2

**Contracts Executed by the Texas Water Development Board subject to Contract Monitoring
Period: March 1, 2020 to May 31, 2020**

CONTRACTOR/ CONTRACT NO.	PROJECT DESCRIPTION	CONTRACT AMOUNT	START DATE/ END DATE	CONTRACT MANAGER	OFFICE	RISK RATING	ENHANCED MONITORING REQUIRED?
Texas Parks & Wildlife Department 2000012381	FY20 - FY21 Datasonde Program (Data Only)	\$61,900.00	09/01/2019 - 08/31/2020	Evan Turner	WSC	Low	Not required
Trinity River Authority 2000012407	FY 2020 - Ph 4 Assessment of TCEQ e-flow Standards for Trinity River Basin	\$75,000.00	05/28/2020 - 08/31/2022	Michael Villeaux	WSC	Low	Not required
United States Department of the Interior, U.S. Geological Survey 2000012412	Sediment Samplings at TCEQ Environmental Flows Measurement Points	\$168,000.00	04/01/2020 - 08/31/2022	Mark Wentzel	WSC	Low	Not required
Texas A&M AgriLife Research Center 2000012414	Collect and synthesize data in the Big Boggy wetlands surrounding East Matagorda Bay to inform the environmental flows adaptive management process.	\$75,000.00	06/01/2020 - 11/30/2021	Melissa Lupher	WSC	Low	Not required
University of Texas Center for Public Policy Dispute 2048302417	Facilitation services and report preparation for the Interregional Planning Council	\$15,000.00	04/07/2020 - 01/15/2021	Temple McKinnon	WSI	Low	Not required