

AGENDA ITEM MEMO

BOARD MEETING DATE: December 3, 2020

TO: Board Members

THROUGH: Jeff Walker, Executive Administrator
Ashley Harden, General Counsel
Rebecca Trevino, Chief Financial Officer

FROM: Angela Wallace, Manager Procurement and Contract Services
Edna Jackson, Deputy Executive Administrator, Operations & Administration

SUBJECT: Contract Amendment and Contract Monitoring Reporting

ACTION REQUESTED

Consider approving material changes to contracts for goods and services executed during the fourth quarter of fiscal year 2020; and the contract and performance report for the fourth quarter of fiscal year 2020.

BACKGROUND

Pursuant to Section 2155.088 of the Texas Government Code, enclosed for your consideration are the material changes made to contracts for goods and services awarded under Chapter 2155 of the Texas Government Code for the time period June 1, 2020 to August 31, 2020. See Attachment 1.

The material changes are those that: (1) extend the length of or postpone the completion of a contract for six months or more; or (2) increase the total consideration to be paid under a contract by at least 10 percent. The enclosed report indicates the contractor, a description of the material change, the dollar amount of the material change (if any), and the beginning and end dates of the contract.

In accordance with requirements established under Texas Administrative Code Chapter 353, Subchapter J, Section 353.140 enclosed for your further consideration is risk and contract monitoring reporting for contracts executed during the period June 1, 2020 to August 31, 2020. See Attachment 2.

Our Mission

Leading the state's efforts in ensuring a secure water future for Texas and its citizens

Board Members

Peter M. Lake, Chairman | Kathleen Jackson, Board Member | Brooke T. Paup, Board Member
Jeff Walker, Executive Administrator

The reporting includes contractor, project and cost information for each contract executed, along with the risk rating of the contract and whether or not enhanced contract monitoring is required.

KEY ISSUES

None

RECOMMENDATION

The Executive Administrator concludes this report meets the requirements of Texas Government Code 2155.088 and 31 TAC Chapter 353, Subchapter J, Section 353.140 and recommends approval.

- Attachment(s):
1. Contract Amendments and Purchase Order Change Notices executed by the Texas Water Development Board
 2. Contracts Executed by the Texas Water Development Board subject to Contract Monitoring

Attachment 1
Contract Amendments Executed by the Texas Water Development Board

Period: June 1, 2020 to August 31, 2020

CONTRACTOR/ CONTRACT NO.	PROJECT DESCRIPTION	ORIGINAL AMOUNT	AMENDMENT REASON	AMENDED AMOUNT	CONTACT PERSON	START DATE/ END DATE	OFFICE
Trinity River Authority 1800012226	FY 2018, Assessment of TCEQ e-flow Standards for Trinity River Basin	\$75,000.00	Amendment No. 2. Extended the timeline six (6) months per vendor request due to travel restrictions, elevated river flows and turnover at TRA.	\$75,000.00	Stephen Ross	02/01/2018 – 02/28/2021	WSC
RFD & Associates Inc. 1900012289	OLA Maintenance & Support for FY21	\$50,000.00	Amendment No. 2. OLA Maintenance & Support for FY21	\$150,000.00	Susie Anderson	9/1/2018 – 8/31/2021	O&A
Northbridge Environmental Management Consultants 1900012316	TxWISE Maintenance & Support for FY21	\$90,000.00	Amendment No. 2. TxWise System Reports	\$268,473.00	Susie Anderson	9/1/2018 – 8/31/2021	O&A
Northbridge Environmental Management Consultants 1900012363	CAS Maintenance & Support for FY21	\$86,400.00	Amendment No. 1. TxWISE and CAS Maintenance and Support Services	\$172,800.00	Susie Anderson	9/1/2019 – 8/31/2021	O&A

Attachment 1
Purchase Order Change Notices issued by the Texas Water Development Board

Period: June 1, 2020 to August 31, 2020

CONTRACTOR/ PURCHASE ORDER	DESCRIPTION	ORIGINAL AMOUNT	CHANGE REASON	AMENDED AMOUNT	CONTACT PERSON	START DATE/ END DATE	OFFICE	PCC CODE
580-20-0265	Subscription for transcribing services	\$480.00	Additional services required.	\$780.00	Christina Hutchison	10/21/2019 – 8/31/2020	Exec/ Comms.	E
580-20-0266	GPS data plan for Garmin devices used by field staff.	\$1,864.80	Additional services required.	\$2,482.32	Sandy Kaiser	9/1/2019 – 8/31/2020	WSC	E

Attachment 2

Contracts Executed by the Texas Water Development Board subject to Contract Monitoring

Period: June 1, 2020 to August 31, 2020

CONTRACTOR/ CONTRACT NO.	PROJECT DESCRIPTION	CONTRACT AMOUNT	START DATE/ END DATE	CONTRACT MANAGER	OFFICE	RISK RATING	ENHANCED MONITORING REQUIRED?
Texas A&M University - Corpus Christi 2000012436	Long-Term Benthic Data Adaptive Management of Three Basins	\$150,000.00	07/09/2020 - 12/31/2021	Amanda Burke	WSC	Low	Not required
University of Texas - Marine Science Institute 2000012439	Characterize and assess the marsh habitat associated with the Lavaca River Delta in order to support that adaptive management process in the Colorado and Lavaca Rivers Basin and Bay Area	\$75,000.00	7/10/2020 - 8/31/2022	Melissa Lupher	WSC	Low	Not required
WSP USA, Inc. (Formerly LBG- Guyton) 200012443	580-20-RFQ-0008 - SERVICES TO CONDUCT TECHNICAL TASKS FOR BRACKISH AQUIFER STUDIES	\$239,786.50	7/1/2020 - 8/31/2021	Erika Mancha	WSC	Low	Not required
Daniel B. Stephens & Associates, Inc. 2000012441	580-20-RFQ-0008 - SERVICES TO CONDUCT TECHNICAL TASKS FOR BRACKISH AQUIFER STUDIES	\$239,786.50	7/1/2020 - 8/31/2021	Erika Mancha	WSC	Low	Not required
Allen R Standen LLC 2000012440	580-20-RFQ-0008 - SERVICES TO CONDUCT TECHNICAL TASKS FOR BRACKISH AQUIFER STUDIES	\$239,786.50	7/1/2020 - 8/31/2021	Erika Mancha	WSC	Low	Not required
University of Texas at Austin 2000012437	Improving Flood Education and Communication in Texas	\$94,967.15	07/27/2020 - 10/31/2021	Yi Chan	WSC	Low	Not required

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Period: June 1, 2020 to August 31, 2020

CONTRACTOR/ CONTRACT NO.	PROJECT DESCRIPTION	CONTRACT AMOUNT	START DATE/ END DATE	CONTRACT MANAGER	OFFICE	RISK RATING	ENHANCED MONITORING REQUIRED?
INTERA Incorporated 2000012442	580-20-RFQ-0008 - SERVICES TO CONDUCT TECHNICAL TASKS FOR BRACKISH AQUIFER STUDIES	\$239,786.50	07/01/2020 - 08/31/2021	Erika Mancha	WSC	Low	Not required
United States Department of the Interior, U.S. Geological Survey 2000012445	Sampling of High Salinity Groundwaters	\$222,300.00	07/01/2020 - 08/31/2021	Erika Mancha	WSC	Low	Not required
Texas Parks & Wildlife Department 2000012438	Instream Flows - Backstream Habitats Colorado and Lavaca Basins	\$75,000.00	08/04/2020 - 08/31/2022	Mark Wentzel	WSC	Low	Not required
University of Texas at Austin 2000012435	Quantify mechanisms of hydrological connectivity between the Trinity River and the Delta Floodplains	\$75,000.00	09/01/2020 - 08/31/2022	Jungwoo Lee	WSC	Low	Not required
Freese and Nichols, Inc. 20216202444 Clay	Engineering Review Procedures with Respect to Existing Guidance and Regulations	\$127,317.00	08/01/2020 - 04/21/2021	Clay Schultz	WSI	Low	Not required

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Period: June 1, 2020 to August 31, 2020

CONTRACTOR/ CONTRACT NO.	PROJECT DESCRIPTION	CONTRACT AMOUNT	START DATE/ END DATE	CONTRACT MANAGER	OFFICE	RISK RATING	ENHANCED MONITORING REQUIRED?
The University of Texas Rio Grande Valley 2001792452	Assessment of Texas coastal watershed delineations using high-resolution data sources and other methods to improve hydrology data sets for flood risk analyses.	\$125,000.00	09/01/2020 - 08/31/2022	Stephen Ross/Ram Neupane	WSC	Low	Not required