

Texas Water Development Board

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TO: Board Members

THROUGH: Jeff Walker, Executive Administrator
Todd Chenoweth, General Counsel
Edna Jackson, Deputy Executive Administrator, Operations and Administration

FROM: Angela Wallace, Manager, Contracting and Purchasing
David Carter, Director of Support Services and Contract Administration

DATE: November 29, 2018

SUBJECT: Contract Amendment and Contract Monitoring Report

ACTION REQUESTED

Consider approving material changes to contracts for goods and services executed during the fourth quarter of fiscal year 2018 and the contract and performance report for the fourth quarter of fiscal year 2018.

BACKGROUND

Pursuant to Section 2155.088 of the Texas Government Code, enclosed for your consideration are the material changes made to contracts for goods and services awarded under Chapter 2155 of the Texas Government Code during the time period June 1, 2018 to August 31, 2018. (Attachment 1).

The material changes are those that: (1) extend the length of or postpone the completion of a contract for six months or more; or (2) increase the total consideration to be paid under a contract by at least 10 percent. The enclosed report, indicates the contractor, a description of the material change, the dollar amount of the material change (if any), and the beginning and end dates of the contract.

In accordance with requirements established under Texas Administrative Code Chapter 353, Subchapter J, Section 353.140 enclosed for your further consideration is risk and contract monitoring reporting for contracts executed during the period June 1, 2018 to August 31, 2018. (Attachment 2).

The reporting includes contractor, project and cost information for each contract executed, along with the risk rating of the contract and whether enhanced contract monitoring is required.

RECOMMENDATION

The Executive Administrator concludes this report meets the requirements of Texas Government Code 2155.088 and 31 TAC Chapter 353, Subchapter J, Section 353.140 and recommends approval.

- Attachment(s):
- 1: Contract Amendments and Purchase Order Change Notices executed by the Texas Water Development Board
 - 2: Contracts Executed by the Texas Water Development Board subject to Contract Monitoring

Attachment 1
Contract Amendments Executed by the Texas Water Development Board
Period: June 1, 2018 to August 31, 2018

CONTRACTOR/ CONTRACT NO.	PROJECT DESCRIPTION	ORIGINAL AMOUNT	AMENDMENT REASON	AMENDED AMOUNT	CONTACT PERSON	START DATE/ END DATE	OFFICE
Hilltop Securities, Inc (First Southwest Co) 1700012106	Financial Advisory Services	\$1,000,000.00	<i>Amendment No. 1, Increase the limit on the total payments for services. Amendment approved by the Board at May 17, 2018 meeting.</i>	\$1,975,000.00	Georgia Sanchez	03/01/2017 - 02/28/2019	Finance
Austin Community College 1800012140	Intern Program Services for TNRRIS	\$36,000.00	<i>Amendment No. 1, Increase funding by \$21,719.57 and extend contract by 12 months for continued intern services.</i>	\$57,719.57	Kathleen Mack	09/01/2017 - 08/31/2019	TNRRIS

Attachment 1
Purchase Order Change Notices issued by the Texas Water Development Board
Period: June 1, 2018 to August 31, 2018

CONTRACTOR/ PURCHASE ORDER	DESCRIPTION	ORIGINAL AMOUNT	CHANGE REASON	AMENDED AMOUNT	CONTACT PERSON	START DATE/ END DATE	OFFICE	PCC CODE
Fugro Geospatial, Inc. 1800012218	Coastal LiDAR Elevation Data from Orange to Matagorda County. DIR Contract DIR-TSO-3391	\$253,600.00	POCN No. 1, Increase in project funding received from the USGS in the form of \$876,832.00. Total amount approved by the Board at October 31, 2017 meeting.	\$1,130,432.00	Joey Thomas	01/09/2018 – 08/31/2019	TNRIS	I
AECOM 1800012219	Quality Assurance and Quality Control for Coastal LiDAR Elevation Data from Orange to Matagorda County. DIR Contract DIR-TSO-3423	\$46,400.00	POCN No. 1, Increase in project funding received from the USGS in the form of \$72,415.00. Total amount approved by the Board at October 31, 2017 meeting.	\$118,815.00	Joey Thomas	01/09/2018 – 08/31/2019	TNRIS	I

Attachment 2

**Contracts Executed by the Texas Water Development Board subject to Contract Monitoring
Period: June 1, 2018 to August 31, 2018**

CONTRACTOR/ CONTRACT NO.	PROJECT DESCRIPTION	CONTRACT AMOUNT	START DATE/ END DATE	CONTRACT MANAGER	OFFICE	RISK RATING	ENHANCED MONITORING REQUIRED?
Research Triangle Institute 1800012243	National Weather Service Hydrologic Model Calibration	\$200,000.00	04/14/2018 - 08/31/2019	Mark Wentzel	WSC	Low	Not required
Northbridge Environmental Management Consultants 1800012280	TxWISE Commitment Enhancement Contract	\$75,012.00	08/03/2018 - 12/31/2018	Susie Anderson	IT	Low	Not required