Texas Water Development Board

P.O. Box 13231, 1700 N. Congress Ave.
Austin, TX 78711-3231, www.twdb.texas.gov
Phone (512) 463-7847, Fax (512) 475-2053

TO: Board Members

THROUGH: Jeff Walker, Executive Administrator
Todd Chenoweth, General Counsel

FROM: Kendal Kowal, Assistant General Counsel

DATE: November 4, 2019

SUBJECT: Gifts and donations of $500 or more in value given to the Texas Water Development Board

ACTION REQUESTED

Consideration and acknowledgment of gifts and donations of $500 or more in value given to the Texas Water Development Board in accordance with Chapter 575 of the Texas Government Code.

BACKGROUND

Chapter 575 of the Government Code gives specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 requires that the Board acknowledge the acceptance of all gifts of money or property with a value of $500 or more in an open meeting no later than the 90th day after the date the gift is accepted. The name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes.

The Executive Administrator's approval memorandum is attached as Exhibit "A." The resolution attached as Exhibit "B" includes a list of gifts and donations including all travel expenses paid for by a third party organization. This resolution, with the attachment, will be recorded in the minutes.

RECOMMENDATION

The Executive Administrator recommends the acknowledgement of gifts and donations of $500 or more in value given to the Texas Water Development Board in order to comply with Chapter 575 of the Texas Government Code.

Attachments: Exhibit A-Executive Administrator's approval memorandum
Exhibit B- Resolution (19 -), including "Attachment 1"

Exhibit A

Texas Water Development Board

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Phone (512) 463-7847, Fax (512) 475-2053

TO: Jeff Walker, Executive Administrator

THROUGH: Todd Chenoweth, General Counsel TC

FROM: Kendal Kowal, Assistant General Counsel KK

DATE: November 1, 2019

SUBJECT: **Gifts and Donations to the Agency**

Chapter 575 of the Texas Government Code gives specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Board must acknowledge the acceptance of all gifts of money or property with a value of $500.00 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 further states the name of the donor, the description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes.

Before the Board can acknowledge acceptance of gifts and donations with a value of $500 or more identified in Attachment 1, the gifts must be accepted by the agency.

Documentation of all gifts and donations during the covered time period is attached as Exhibit A. Please note the gifts and donations with a value of $500 or more are highlighted; these highlighted gifts and donations will be presented to the Board. A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Attachment 1. The Declaration of Third Party Reimbursement forms are attached as Attachment 2. Your signature below is needed to accept the gifts and donations. It is recommended you sign this form and accept the gifts and donations.

I acknowledge and accept the gifts and donations identified in Exhibit B, on behalf of the Texas Water Development Board.

Jeff Walker
Executive Administrator

11.2.19
Date

Attachments:

A- Gifts and Donations
B- Declaration of Third Party Reimbursement forms

Our Mission

To provide leadership, information, education, and support for planning, financial assistance, and outreach for the conservation and responsible development of water for Texas

Board Members

Peter M. Lake, Chairman | Kathleen Jackson, Board Member | Brooke T. Paup, Board Member

Jeff Walker, Executive Administrator

Attachment 1

Third Party Payments/Reimbursements/Gifts

Reimbursing organization	TWDB Staff	Date Range	Location	Purpose	Total
FEMA Emergency Management Institute	Yi Chan	Mar 31-Apr 5, 2019	Emmitsburg, MD	Attend the national FEMA Hazard Mitigation Stakeholder Meeting	$819.13
				Reimbursed Expense Description	**Reimbursed Amount**
				AIRFARE	$819.13
FEMA Emergency Management Institute	Niamh Gray	Apr 1-5, 2019	Emmitsburg, MD	Attend the national FEMA Hazard Mitigation Stakeholder Meeting	$540.00
				Reimbursed Expense Description	**Reimbursed Amount**
				AIRFARE	$540.00
Environmental Protection Agency	Jeff Walker	Apr 16-18, 2019	Washington DC	Attend the board meeting of the Environmental Financial Advisory Board; Mr. Walker is a Board Member	$1,472.84
				Reimbursed Expense Description	**Reimbursed Amount**
				AIRFARE	$629.55
				PUBLIC TRANSPORTATION	$14.89
				MILEAGE	$18.56
				MEALS	$190.00
				LODGING	$577.04
				PARKING	$28.05
				VOUCHER FEE	$14.75
National Conference of State Legislators	Kathleen Ligon	June 13-15, 2019	Baltimore, MD	Speak at and attend the Pew Resilience Policy Forum, National Conference of State Legislators	$1,233.98
				Reimbursed Expense Description	**Reimbursed Amount**
				AIRFARE	$855.98
				LODGING	$378.00

Exhibit B

A RESOLUTION OF THE TEXAS WATER DEVELOPMENT BOARD REGARDING ACCEPTANCE OF GIFTS AND DONATIONS IN ACCORDANCE WITH CHAPTER 575 OF THE GOVERNMENT CODE, CONCERNING ACCEPTANCE OF GIFTS AND DONATIONS BY CERTAIN STATE AGENCIES

(19 -)

WHEREAS, Chapter 575 of the Government Code provides that a majority of the Texas Water Development Board (Board) must acknowledge the acceptance of all gifts of money or property with a value of $500.00 or more in an open meeting no later than the 90th day after the date the gift is accepted; and

WHEREAS, attached as "Attachment 1" is a list of gifts or donations with a value of $500.00 or more, including a description and amount of each gift or donation, the donor's name, and a statement regarding the purpose of each gift or donation, in accordance with Section 575.004 of Chapter 575; and

WHEREAS, the gifts have been accepted by the Executive Administrator.

NOW THEREFORE, based on these considerations and findings, the Board acknowledges acceptance of the gifts and donations listed in the attached, in accordance with Chapter 575 of the Government Code.

APPROVED and ordered of record this 21st day of November, 2019.

TEXAS WATER DEVELOPMENT BOARD

_____
Peter M. Lake, Chairman

DATE SIGNED: _____

ATTEST:

_____
Jeff Walker, Executive Administrator