

Texas Water Development Board

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TO: Board Members

THROUGH: Jeff Walker, Executive Administrator
Todd Chenoweth, General Counsel
Edna Jackson, Deputy Executive Administrator, Operations and Administration

FROM: Angela Wallace, Manager, Contracting and Purchasing
David Carter, Director of Support Services and Contract Administration

DATE: March 14, 2019

SUBJECT: Contract Amendment and Contract Monitoring Report

ACTION REQUESTED

Consider approving material changes to contracts for goods and services executed during the first quarter of fiscal year 2019; and the contract and performance report for the first quarter of fiscal year 2019.

BACKGROUND

Pursuant to Section 2155.088 of the Texas Government Code, enclosed for your consideration are the material changes made to contracts for goods and services awarded under Chapter 2155 of the Texas Government Code for the time period September 1, 2018 to November 30, 2018. See Attachment 1.

The material changes are those that: (1) extend the length of or postpone the completion of a contract for six months or more; or (2) increase the total consideration to be paid under a contract by at least 10 percent. The enclosed report, indicates the contractor, a description of the material change, the dollar amount of the material change (if any), and the beginning and end dates of the contract.

Our Mission	:	Board Members
To provide leadership, information, education, and support for planning, financial assistance, and outreach for the conservation and responsible development of water for Texas	:	Peter M. Lake, Chairman Kathleen Jackson, Board Member Brooke T. Paup, Board Member
	:	Jeff Walker, Executive Administrator

In accordance with requirements established under Texas Administrative Code Chapter 353, Subchapter J, Section 353.140 enclosed for your further consideration is risk and contract monitoring reporting for contracts executed during the period September 1, 2018 to November 30, 2018. See Attachment 2.

The reporting includes contractor, project and cost information for each contract executed, along with the risk rating of the contract and whether or not enhanced contract monitoring is required.

RECOMMENDATION

The Executive Administrator concludes this report meets the requirements of Texas Government Code 2155.088 and 31 TAC Chapter 353, Subchapter J, Section 353.140 and recommends approval.

- Attachment(s):
- 1: Contract Amendments and Purchase Order Change Notices executed by the Texas Water Development Board
 - 2: Contracts Executed by the Texas Water Development Board subject to Contract Monitoring

Attachment 1
Contract Amendments Executed by the Texas Water Development Board
Period: September 1, 2018 to November 30, 2018

CONTRACTOR/ CONTRACT NO.	PROJECT DESCRIPTION	ORIGINAL AMOUNT	AMENDMENT REASON	AMENDED AMOUNT	CONTACT PERSON	START DATE/ END DATE	OFFICE
First Southwest Asset Management, Inc. 1600011979	Arbitrage Services	\$175,000.00	Amendment No. 2, <i>extend contract services by 12 months</i>	\$175,000.00	Georgia Sanchez	05/01/2016 - 08/31/2019	Finance
Lower Colorado River Authority 1800012166	Groundwater Quality Analysis	\$196,000.00	Amendment No. 1, <i>extend contract services by 12 months</i>	\$196,000.00	Chris Muller	09/01/2017 - 08/31/2019	WSC

Attachment 1
Purchase Order Change Notices issued by the Texas Water Development Board
Period: September 1, 2018 to November 30, 2018

CONTRACTOR/ PURCHASE ORDER	DESCRIPTION	ORIGINAL AMOUNT	CHANGE REASON	AMENDED AMOUNT	CONTACT PERSON	START DATE/ END DATE	OFFICE	PCC CODE
University of Texas Fleet Services 580-18-0025	Vehicle Maintenance Services	\$25,000.00	POCN No. 3, Increase of \$7,313.84 to cover final fleet maintenance costs for FY2018	\$32,313.84	Ruben Hernandez	09/01/2017 - 08/31/2018	O&A	9

Attachment 2

**Contracts Executed by the Texas Water Development Board subject to Contract Monitoring
Period: September 1, 2018 to November 30, 2018**

CONTRACTOR/ CONTRACT NO.	PROJECT DESCRIPTION	CONTRACT AMOUNT	START DATE/ END DATE	CONTRACT MANAGER	OFFICE	RISK RATING	ENHANCED MONITORING REQUIRED?
RFD Incorporated 1900012289	OLA Maintenance and Support	\$50,000.00	09/01/2018 - 08/31/2019	Susie Anderson	IT	Low	Not required
Northbridge Environmental Management Consultants 1900012288	TxWise Maintenance and Support	\$86,400.00	09/01/2018 - 08/31/2019	Susie Anderson	IT	Low	Not required
RFD Incorporated 1900012296	Online Loan Application Financial Assistance Application Re-write Enhancement	\$15,000.00	09/01/2018 - 08/31/2019	Susie Anderson	IT	Low	Not required
Parkhill, Smith and Cooper, Inc. 1800012275	AMPSS Professional Services Contracts with the Town of Anthony	\$75,000.00	09/12/2018 - 10/30/2020	Mark Wyatt	WSI	Low	Not required
BSP Engineers, Inc 1800012270	AMPSS Professional Services Contracts with City of Holland	\$75,000.00	09/12/2018 - 10/30/2020	Mark Wyatt	WSI	Low	Not required
KSA Engineers, Inc. 1800012271	AMPSS Professional Services Contracts with the City of Elkhart	\$75,000.00	09/12/2018 - 10/30/2020	Mark Wyatt	WSI	Low	Not required
KSA Engineers, Inc. 1800012274	AMPSS Professional Services Contracts with the City of Pittsburgh	\$75,000.00	09/12/2018 - 10/30/2020	Mark Wyatt	WSI	Low	Not required
HR Green, Inc. 1800012273	AMPSS Professional Services Contracts with the City of Blanco	\$75,000.00	09/12/2018 - 10/30/2020	Mark Wyatt	WSI	Low	Not required
Alliance for Water Efficiency 1800012264	Request for Qualifications, 580- 18-0066, Municipal Water Conservation Planning Tool	\$127,860.00	06/18/2018 - 02/28/2019	Kevin Kluge	WSC	Low	Not required
LNV Engineering, Inc. 1800012272	AMPSS Professional Services Contracts with the City of Three Rivers	\$75,000.00	09/20/2018 - 10/30/2020	Mark Wyatt	WSI	Low	Not required

Attachment 2

**Contracts Executed by the Texas Water Development Board subject to Contract Monitoring
Period: September 1, 2018 to November 30, 2018**

CONTRACTOR/ CONTRACT NO.	PROJECT DESCRIPTION	CONTRACT AMOUNT	START DATE/ END DATE	CONTRACT MANAGER	OFFICE	RISK RATING	ENHANCED MONITORING REQUIRED?
LRE Water 1800012283	Request for Qualifications, RFQ-18-RFQ0070, Evaluation of Rainfall-Runoff Trends in the Upper Colorado River Basin (Phase 2)	\$75,000.00	10/16/2018 - 8/31/2019	Nelun Fernando	WSC	Low	Not required
TexasAdmin.com 1800012297	RFO 580-18-RFO0075 - Webcasting Services	\$49,000.00	11/26/2018 - 8/31/2019	Dustin Roberts	IT	Low	Not required