

IPC Report Completion Process		
When	What	By whom
Before Sept 15 meeting	Compile all available material into draft report to TWDB, and post for IPC review	TWDB/Suzanne Schwartz
COB Sept. 18	<u>EDIT DRAFT REPORT</u>	
	I. Modify committee material and other material based on Sept. 15 meeting	Committees/Facilitator/ TWDB
	II. Develop any new content	Committee if needed, or by facilitator/TWDB
	III. Circulate draft revisions to IPC	Temple McKinnon / Suzanne Schwartz
COB Sept. 22	IPC sends edits to Suzanne Schwartz	IPC
COB Sept. 23	I. Edit report to accommodate as many IPC comments as possible, producing a track-change and clean version, and noting any areas of disagreement among IPC comments that need further discussion. II. Send revised draft to Temple, Suzanne Scott and Kelley	Suzanne Schwartz
COB Sept. 24	Send comments on revised draft to Suzanne Schwartz	Temple McKinnon, Suzanne Scott, Kelley Holcomb
AM Sept. 25	Compile draft final report	Suzanne Schwartz
PM Sept.25	Final draft report posted for IPC review	Temple McKinnon
Sept. 30	Consider changes /approval of IPC report to submit to TWDB; discuss method to compile identified changes for approval	IPC