

PROGRESS REPORT

To: James Golab, Work Order Project Manager, Texas Water Development Board

From: Van Kelley, Work Order Project Manager, INTERA

Date: August 30, 2021

Re: TWDB Contract Number 2000012442 – Brackish Groundwater Commingling Work Order

Budget and Expenses

This report summarizes project activities and costs for the billing period of July 1 through August 30, 2021. The total billed expenses through June are \$137,700. A budget breakdown by task is provided in Table 1 below. A copy of the progress report will be included in our monthly invoice being sent to the TWDB contracts department. The Work Order Notice of Proceed was signed on November 5th, 2020.

TASK	DESCRIPTION	Budget	Invoices			Remaining Budget
			Current	Previous	Total	
1	Project Management	\$ 9,880.00	\$ 6.25	\$ 9,873.75	\$ 9,880.00	\$ 0.00
2	Stakeholder Communication	\$ 11,465.00	\$ 1,680.50	\$ 9,785.00	\$ 11,465.00	\$ 0.00
	Review Statute Terminology Relevant to Commingling of Groundwater					\$ 0.00
3		\$ 9,675.00	\$ 50.00	\$ 9,625.00	\$ 9,675.00	
4	Statewide Survey of Commingling Issues	\$ 29,420.00	\$ 23.00	\$ 29,397.00	\$ 29,420.00	\$ 0.00
5	Assessment of Commingling in Select Aquifers/Regions	\$ 36,950.00	\$ 70.00	\$ 36,880.00	\$ 36,950.00	\$ 0.00
6	Review of Findings	\$ 4,500.00	\$ 0.00	\$ 4,500.00	\$ 4,500.00	\$ 0.00
7	Recommendations and Need for Further Study	\$ 10,700.00	\$ 3,060.00	\$ 7,640.00	\$ 10,700.00	\$ 0.00
8	Reporting	\$ 25,110.00	\$ 50.00	\$ 25,060.00	\$ 25,110.00	\$ 0.00
Total		\$ 137,700.00	\$ 4,956.25	\$132,760.75	\$ 137,700.00	\$ 0.00

Table 1. Project Budget Versus Expenses

Work Completed

This report summarizes activities on project tasks for July and August of 2021 and is the eighth contract progress report. The draft report and associated electronic files were submitted to the TWDB on schedule on June 30th. INTERA received comments in two methods: redline edits to the word document and official submittal of general comments. INTERA received draft redline comments on August 3rd and August 6th. We also received the official submittal of general comments on August 6th. All activities in July and August were focused on responding to TWDB comments.

At the end of June, we had \$4,956.25 of the project budget remaining. The remaining amount was distributed across 7 of the 8 projects tasks. In the months of July and August INTERA accrued costs more than the remaining budget. For our final invoice, we have accrued costs in the 7 tasks with remaining budget.

The final report and the electronic data deliverable will be delivered to the TWDB on August 31st.

Problems Encountered to Date

To date no problems or issues have been encountered affecting execution of the scope of work.