Item 1: Call to Order
Item 2: Welcome and Roll Call
Item 3:
Registered Public Comments on Agenda Items 4 - 7
(3 minutes limit per person)
Item 4: Approval of minutes from previous meetings
   a. April 6, 2021
   b. May 7, 2021
Meeting Minutes  
Region 6 San Jacinto Regional Flood Planning Group Meeting Executive Committee 
April 6, 2021 
9:00 AM 
CISCO WebEx Virtual Meeting 

Roll Calls: 

<table>
<thead>
<tr>
<th>Executive Committee Member</th>
<th>Interest Category</th>
<th>Present (x) / Absent ( ) / Alternate Present (**)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Russ A. Poppe</td>
<td>Chair, Flood Districts</td>
<td>X</td>
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<tr>
<td>Alisa Vinson</td>
<td>Vice Chair, Water Districts</td>
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<tr>
<td>Alisa Max</td>
<td>Secretary, Counties</td>
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<td>Gene Fisseler</td>
<td>At-Large, Public</td>
<td>X</td>
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<td>Matthew Barrett</td>
<td>At-Large, River Authorities</td>
<td>X</td>
</tr>
</tbody>
</table>

Quorum: 
Quorum: Yes 
Number of voting members or alternates representing voting members present: 5 
Number required for quorum per current voting membership of 5: 3 

Other Meeting Attendees: ** 
Voting: N/A 
Non-Voting: N/A 

Aggie Campbell            | Kena Ware 
Alfred Garcia            | Matt Lopez 
Andrew Moore             | Michael Bloom 
Andy Palermo             | Michael Keck 
Brooke Bacuetes          | Michael Reedy 
Clarissa Perez           | Morgan White 
Colleen Jones            | Rwenn Zouvi 
Cory Stull               | Reid Maney 
Fatima Berrios           | Robert Bossi 
Hector Olmos             | Sam Hinejosa 
James Bronzowski         | Terry Barr 
Justin Bower             | 

**Meeting attendee names were gathered from those who entered information for joining the WebEx meeting. ***

All meeting materials are available for the public at:  
AGENDA ITEM NO. 1: Call to Order
Mr. Poppis called the meeting to order at 9:05 AM.

AGENDA ITEM NO. 2: Welcome and Roll Call
Ms. Max took attendance and a quorum was established.

AGENDA ITEM NO. 3: Registered Public Comments on Agenda Items 4-10 – limit of 3 minutes per person
Mr. Poppe stated no registered public comments were received after confirming with the Planning Group Sponsor.

AGENDA ITEM NO. 4: Approval of minutes from previous meeting
Mr. Barrett and Mr. Fissler indicated minor corrections. Ms. Vinson moved to approve the minutes as corrected. Mr. Fissler seconded the motion, which carried unanimously.

AGENDA ITEM NO. 5: Discussion and possible recommendations to RRPG regarding new voting memberships for the Coastal Communities and Public Categories.
Before going into Executive Session, Mr. Poppe provided a summary that 13 total applications were received. He stated that, per the bylaws, the selection of the new candidates should strive to achieve gender, ethnic and geographic diversity; and provided current statistics of the current SRRPG members.

Ms. Vinson made a suggestion of shortlisting and interviewing the most qualified applicants. She stated she would prefer to make any final decisions until the applications from the Upper Watershed Category solicitation had been received. The Executive Committee members had no objections.

The Executive Committee moved to an Executive Session for discussion at 9:27 a.m.

The Executive Committee returned from Open Session. No recommendations or actions were brought forward by the Executive Committee. However, Mr. Poppe stated the Executive Committee shortlisted some applicants for interviews that would take place at a future date/time.

AGENDA ITEM NO. 6: Update and discussion on solicitation efforts for the Upper Watershed Category
Ms. Berries stated the Planning Group Sponsor had sent out the solicitation notice for the Upper Watershed category with an application submittal deadline of May 7, 2021. She also encouraged members to distribute the solicitation to anyone interested.

Ms. Vinson departed from the meeting and her alternate, Auggie Campbell took her place.

AGENDA ITEM NO. 7: Discussion and possible recommendations concerning public engagement strategies including organizing and setting a future date for a public meeting as required by Texas Water Code §16.062(d) and 31 Texas Administrative Code §361.12(e)(4).
Mr. Poppe stated that the Harris County Flood Control District (HCFCD) Communications team had been working on this agenda item and stated the earliest HCFCD could conduct the meeting would be the first week of May, but may need to be the 2nd or 3rd week due to calendar restraints. He also stated that it was intended to have the selected technical consultant present during the first public meeting. Ms. Max concurred.
No action was taken; however, there was consensus among the Executive Committee members to hold the meeting as Mr. Poppe had indicated.

AGENDA ITEM NO. 8: Update, and discussion concerning technical consultant selection, schedule and budget, and grant status from TWDB, and/or Planning Group Sponsor
Ms. Max provided an update stating that interviews had been conducted and a technical consultant had been selected by the Consultant Selection Committee for recommendation to the SJRFPG. She stated that the authorization to negotiate with the technical consultant would be placed on the April 13, 2021 Commissioners Court agenda. Ms. Max stated she could not discuss further details, but once the Commissioners Court agenda was posted on April 9, 2021, all those interested in knowing who the selected consultant was, could view the agenda. Ms. Max said the Planning Group Sponsor was on schedule and anticipated contract execution by May 11.

Mr. Barrett then asked if the Planning Group Sponsor could share the list of all consulting firms that had applied. Ms. Max replied saying the Planning Group Sponsor could share that information, but first would need to verify with the County Attorney.

AGENDA ITEM NO. 9: Discussion and possible recommendation concerning development of a coordination framework between TWDB, Region 6 RFP G and GLO regarding ongoing and parallel flood project planning efforts.
Mr. Poppe stated he attended a presentation from GLO and TWDB to address the possibility of duplicate work. Discussion ensued.

Ms. Max then stated that there had been mention of a charter that could be written to ensure no duplicate work was done between the agencies. She then stated that after attending the presentation with GLO and TWDB, her concerns about duplicate work had diminished.

Mr. Barrett asked if additional language could be included in the scope of work to avoid duplicate efforts, however Ms. Max stated that it would be difficult since the Planning Group Sponsor was already so far into the process, indicating the contract would have to be amended.

Mr. Poppe then asked if the Executive Committee had any recommendations for coordination efforts, whether that would be a subcommittee or a committee specifically tasked to ensure no duplicate efforts are done. Ms. Max suggested this agenda item should be further discussed with the whole SJRFPG once the consultant is hired.

Mr. Campbell then asked for clarification on the duplicate effort situation, which Ms. Max summarized. Discussion ensued.

No action was taken.

AGENDA ITEM NO. 10: Presentation of 2021 Planning Group key dates and deadlines
a. Upcoming planning schedule milestones
b. The next San Jacinto RFPG meeting will be on May 13, 2021, at 9:00 am
Mr. Poppe notified the attendees that there would be an additional SJRFPG meeting for the approval of the selected technical consultant in the upcoming week.
AGENDA ITEM NO. 11: Consider agenda items for next meeting
- Executive Committee meeting relating to interviewing new voting member candidates only.
- Update on the ongoing solicitation efforts for the Upper Watershed category.

AGENDA ITEM NO. 12: Public comments – limit 3 minutes per person
No public comments were given.

AGENDA ITEM NO. 13: Adjourn
Mr. Poppe adjourned the meeting at 10:21 AM.

__________________________
Alisa Max, Secretary

__________________________
Russ Poppe, Chair
Meeting Minutes
Region 6 San Jacinto Regional Flood Planning Group
Executive Committee Meeting
May 7, 2021
12:00 PM
CISCO WebEx Virtual Meeting

Roll Call:

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Quorum:
Quorum: Yes
Number of voting members or alternates representing voting members present: 4
Number required for quorum per current voting membership of 5: 3

Other Meeting Attendees:
Voting: N/A
Non-Voting: N/A

Andres Salazar
Brian Maxwell
Brooke Bacuetes
Christina Quintero
Clarissa Perez
Cory Stull
Fatima Berrios
Haroudi Rifai
James Bronskowski
John Yoars
Kona Ware
Margaret Puckett
Maria Dias
Matt Lopez
Matt Nelson
Michael Reedy
Penny Bradshaw
Reid Marks
Sally Bakko
Stephanie Zertuche
Susan Chadwick
Tracy Stephens

**Meeting attendee names were gathered from those who entered information for joining the WebEx meeting.***

All meeting materials are available for the public at:
AGENDA ITEM NO. 1: Call to Order
Mr. Poppe called the meeting to order at 12:02 PM and informed the attendees that Secretary, Ms. Max, would not be present for this meeting.

AGENDA ITEM NO. 2: Welcome and Roll Call
In Ms. Max’s absence, Ms. Berrios took attendance and a quorum was established.

AGENDA ITEM NO. 3: Registered Public Comments on Agenda Items 4-6: limit of 3 minutes per person
Ms. Berrios stated there was one registered public speaker; however, she was not present during this time and no comments were given.

AGENDA ITEM NO. 4: Update and discussion on the solicitation efforts for the Upper Watershed Category
Ms. Berrios stated that a total of 6 applications had been received and reminded everyone the deadline to submit applications was May 7, 2021, by the end of business.

AGENDA ITEM NO. 5: The SIRFPG may go into an Executive Session pursuant to chapter 551 of the Texas Government Code for the consideration of personnel matters, specifically, persons being considered for appointment as new voting members of SIRFPG – Interviews.**
The Executive Committee members went into Executive Session to conduct interviews for the Coastal Communities and Public voting positions. The interview nominees were Tracy Stephens, Brian Maxwell, Christina Quintaño, Rifai Hanadi and Maria Susana Dias. Interviews were given in that sequence.

After completing the interviews, Mr. Poppe stated the Executive Committee members would be recommending Maria Quintaño for the Public voting position and Brian Maxwell for the Coastal Communities voting position of the San Jacinto Regional Flood Planning Group (SIRFPG). Mr. Poppe then stated the Executive Committee would be making its formal recommendation to the whole SIRFPG during the next planning meeting scheduled to be May 13, 2021.

AGENDA ITEM NO. 6: Consider agenda items for next meeting
Update and discussion on the solicitation efforts for the Upper Watershed Category

AGENDA ITEM NO. 7: Public comments – limit 3 minutes per person
Ms. Berrios stated that the registered public speaker had briefly joined; however, she had left the meeting and Ms. Berrios expressed that the registered speaker had stated via email she would be supporting Mr. Neil Gaynor for the Upper Watershed position.

AGENDA ITEM NO. 8: Adjourn
Mr. Poppe adjourned the meeting at 4:30 PM.
Alice Max, Secretary

Russ Poppe, Chair
Item 5:
Discussion and possible recommendations to the SJRFPG regarding new voting member positions for the Upper Watershed and Environmental Interests positions. The SJRFPG Executive Committee may go into an executive session pursuant to chapter 551 of the Texas Government Code for the consideration of personnel matters, specifically, persons being considered for appointment as new voting members of the SJRFPG.
The San Jacinto Regional Flood Planning Group may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The San Jacinto Regional Flood Planning Group may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.
Item 6:
The next San Jacinto RFPG meeting will be on June 10, 2021 at 9:00 am
Item 7: Consider agenda items for next meeting
Item 8: Public Comments (limit 3 minutes per person)
Item 9: Meeting Adjourn