

# Regional Flood Planning Groups

## Membership Nomination

### Frequently Asked Questions

**Can an individual nominate themselves for a membership position?**

Yes, anyone who is interested can nominate themselves or be nominated by someone else.

**Can an individual be nominated for multiple regions and/or interest categories?**

Yes, an individual may be nominated for the same (or different) interests in multiple RFPGs, but as the program is currently planned the Board will only designate an individual to serve on a single RFPG.

**Can an organization nominate a “spot” for their organization and determine who would represent them at a later date?**

Texas Administrative Code Section 361.11(c) requires the TWDB to “designate an individual member for each of the twelve positions... for the initial RFPGs.” To accomplish this, TWDB will need a specific person to be named in order for an individual to submit a nomination.

**Does serving as a member of a regional flood planning group present a conflict of interest for the member’s employer to pursue other work with the TWDB?**

Membership on a particular flood planning group would preclude that member and their employer/ respective consulting firm from participating in any activities related to that same flood planning group that involve compensation. Regional Flood Planning Group (RFPG) member conflicts of interest and related matters will primarily be determined by the RFPGs and their sponsor political subdivisions.

Membership on a particular flood planning group would likely not preclude that member and their employer from participating in any activities related to another flood planning group that involve compensation. RFPG member conflicts of interest and related matters will primarily be determined by the RFPGs and their sponsor political subdivisions.

Membership on a flood planning group would not preclude that member and their employer from participating in other unrelated work and activities solicited by the TWDB, which would include seeking financial assistance through programs offered by the TWDB for infrastructure projects, such as the Flood Infrastructure Fund. However, TWDB reserves the right to reject a contractor or subcontractor if membership on the RFPG creates a conflict or the appearance of a conflict.

**Is there a preferred format in which endorsements should be submitted?**

Endorsements may be submitted via email to [floodplanning@twdb.texas.gov](mailto:floodplanning@twdb.texas.gov) in any format, on letterhead or by email is acceptable. Please use the following naming convention: “Region Number\_Interest Category\_Nominee Name\_EndorserName” (Example: 12\_River Authorities\_Jane Doe\_John Smith).

## What is the expected time commitment for new regional flood planning group members?

With the short timeline of having the first regional flood plans due by January 10, 2023, we expect Regional Flood Planning Group members to dedicate significant time and attention to this new process. RFPG members will be expected to attend meetings quarterly or more frequently. Initially, the planning groups will likely have monthly meetings. Members will be expected to spend time outside of RFPG meetings consuming information that is required to make informed decisions.

Additional time required will vary depending on various factors, including whether the member is selected to serve in a leadership role on the RFPG, or whether they choose to participate in any committees, subcommittees, or subgroups.

The regional flood planning groups will function administratively similarly to the groups in the regional water planning process. In the long-term, the regional water planning groups are relevant examples of the time commitment requirement for regional flood planning group membership. However, in this first cycle of a new program with a near-term deadline, it is expected to be a much greater time-demand.

## Will members be able to have a backup or proxy for planning group meetings?

After the TWDB Board names members of the initial regional flood planning groups (RFPG), the Executive Administrator will provide to each member of the initial RFPGs a set of model bylaws. The initial RFPGs will then be responsible for considering, modifying and adopting bylaws that govern their method of conducting business. These bylaws are expected to include information regarding the process and limitations on a RFPG member appointing an alternate to represent him/her when he/she is unable to attend a meeting or hearing.