



PROJECT FUNDING REQUEST

BOARD DATE: December 16, 2025

PRESENTED BY: Kathy Hopkins

ACTION REQUESTED

Consider approving an application from the City of Taylor Lake Village (Harris County) and authorizing the Executive Administrator to negotiate and execute a contract for grant funding in an amount not to exceed \$98,000 from the Flood Infrastructure Fund for a federal grant award matching funds project.

STAFF RECOMMENDATION

Approve **No Action**

PROJECT NAME

Taylor Lake Village, Flood Mitigation Assistance, 2022 Capability and Capacity Building Project Scoping, Project Number 40225

BACKGROUND

The purpose of the Flood Infrastructure Fund (FIF) is to assist in the financing of drainage, flood mitigation, and flood control projects recommended in the state flood plan, including planning and design activities, work to obtain necessary regulatory approvals, and construction and/or implementation of flood projects. FIF projects presented for consideration have been scored and ranked using prioritization criteria outlined in 31 Texas Administrative Code § 363.404 and further specified in the 2024-2025 Flood Intended Use Plan (FIUP). The prioritized list of projects was approved by the TWDB's governing Board on April 10, 2025.

PROJECT NEED AND DESCRIPTION

The City of Taylor Lake Village (City) has been awarded funding through the Federal Emergency Management Agency's (FEMA) Flood Mitigation Assistance (FMA) grant program to conduct a planning study. The City, in partnership with the Clear Lake City Water Authority, will evaluate repetitive loss areas within the City to identify proposed flood mitigation measures to provide protection from heavy rainfall events. The proposed study consists of data collection, field surveying, storm sewer video inspection and evaluation, hydrologic and hydraulic modeling, identification of projects, and performing benefit-cost analysis for the recommended projects as required by FEMA. The City is receiving 75 percent federal funding from FEMA with the remainder of the study cost covered by the local match. The City has applied for FIF funding to assist with the local match costs.

KEY ISSUES

The selected project is eligible under the Flood Management Evaluations (FME) category, Federal Award Matching Funds, of the 2024-2025 FIUP.

The FIF program can provide funding to leverage federal funding by assisting applicants with the required local match. FIF-eligible projects that received a FEMA FMA grant for Federal FY 2019-2022 may receive a grant for 70 percent of the required local match regardless of the qualifiers listed in the 2024-2025 FIUP. Recipients of financial assistance may either use their own available funds or borrow FIF funds at zero percent interest for any portion of the required local share not provided through FIF grant funds.

The City has submitted a complete financial assistance application and is eligible to receive 70 percent grant funding through the FIF for a portion of the local match requirements for federal funds from the FEMA. The City has been selected to receive \$420,000 in federal grant funds through the FMA program.

PROPOSED PROJECT FUNDING

TOTAL PROJECT COST	\$560,000
Grant amount requested from FIF	\$98,000
Loan amount requested from FIF	\$0
Local contribution	\$42,000
Local in-kind	\$0
Federal funding	\$420,000

PROJECT SCHEDULE

Task	Schedule Date
FIF Closing/Contract Execution	3/31/2026
Data collection/ Field Surveying	10/08/2024
Hydrologic and Hydraulic Modeling	10/08/2024
Benefit-Cost Analysis	5/06/2025
Administration	10/01/2025
Project Planning and Final Report	7/01/2025

LEGAL/SPECIAL CONDITIONS

- Prior to closing, the City shall execute a Grant Agreement in a form and substance acceptable to the Executive Administrator.

Attachments:

1. Project Data Summary
2. Resolution (25-)
3. Location Map

Taylor Lake Village – Project Data Summary



Project Data Summary

Responsible Authority	Taylor Lake Village			
Program	FIF			
Commitment Number	G1002281			
Project Number	40225			
List Year	2024			
Type of Pledge	N/A			
Pledge Level (if applicable)	N/A			
Legal Description	\$98,000 Grant Agreement			
Tax-exempt or Taxable	Tax-Exempt			
Refinance	No			
Outlay Requirement	Yes			
Disbursement Method	Escrow			
Outlay Type	Outlay = Escrow Release			
Qualifies as Disadvantaged	No			
Financial Managerial & Technical Complete	N/A			
Phases Funded	Planning			
Pre-Design	Yes			
Project Consistent with State Water Plan	N/A			
Water Conservation Plan	N/A			
Overall Risk Score	N/A			
PROJECT TEAM				
Team Manager	Financial Analyst	Engineering Reviewer	Environmental Reviewer	Attorney
Kathy Hopkins	Sarah Smaardyk	Caleb Rodriguez	Chris Caran	Marshall Walters

A RESOLUTION OF THE TEXAS WATER DEVELOPMENT BOARD
APPROVING AN APPLICATION FOR FINANCIAL ASSISTANCE IN THE AMOUNT OF
\$98,000 TO THE CITY OF TAYLOR LAKE VILLAGE
FROM THE FLOOD INFRASTRUCTURE FUND
THROUGH
THE EXECUTION OF A GRANT AGREEMENT IN THE AMOUNT OF \$98,000

(25 -)

Recitals:

The City of Taylor Lake Village (City), located in Harris County, Texas, has filed an application for financial assistance from the Flood Infrastructure Fund (FIF), through the Research and Planning Fund, in accordance with Texas Water Code § 15.405 and Chapter 15, Subchapter I, to finance a flood project, identified as Project No. 40225.

The City seeks financial assistance from the Texas Water Development Board (TWDB) in the amount of \$98,000 through execution of a Grant Agreement, all as is more specifically set forth in the application and in recommendations of the Executive Administrator's staff.

The Board hereby authorizes the transfer of \$98,000 from the Flood Infrastructure Fund to the Research and Planning Fund, as authorized by Texas Water Code § 15.534(a)(8), to finance the Project.

Findings:

1. That the application and financial assistance requested meet the requirements of Texas Water Code § 15.405; 31 TAC Chapter 355, Subchapter A; and the State Fiscal Year 2024 Flood Intended Use Plan (FIUP).
2. That the requested funds are necessary for the City to carry out adequate flood control planning.
3. The City has demonstrated a sufficient level of cooperation among eligible political subdivisions and has included all of the eligible political subdivisions substantially affected by the flood project in accordance with the FIUP.
4. The City has notified all appropriate entities of its application, in accordance with 31 TAC § 355.8.
5. No debt obligations are to be assumed by the City for financial assistance, and no taxes or revenues are required to be pledged by the City in accordance with Texas Water Code § 15.536(3).
6. That the City is eligible to receive grant funding in accordance with the FIUP.

7. That the request for financial assistance does not include redundant funding for activities already performed and/or funded through another source, in accordance with the FIUP.
8. That the City has demonstrated that the application meets the requirements of the FIUP related to the National Flood Insurance Program in the area to be served by the Project.
9. That the Project was developed using the best and most recent available data, in accordance with the FIUP.

NOW THEREFORE, based on these findings, the TWDB resolves as follows:

A commitment is made by the TWDB to City of Taylor Lake Village for financial assistance in the amount of \$98,000 from the Flood Infrastructure Fund, through the Research and Planning Fund, to be evidenced by the TWDB's execution of a Grant Agreement in the amount of \$98,000. This commitment will expire on March 31, 2026; however, the Executive Administrator may, at his discretion, grant up to one extension for a maximum of three months.

Such commitment is conditioned as follows:

Standard Conditions:

1. This commitment is contingent on availability of TWDB funds on hand
2. This commitment is contingent upon the City's continued compliance with all applicable laws, rules, policies, and guidance (as these may be amended from time to time to adapt to a change in law, in circumstances, or any other legal requirement), including but not limited to 31 TAC Chapter 355.
3. The City must immediately notify TWDB, in writing, of any suit against it by the Attorney General of Texas under Texas Penal Code § 1.10(f) (related to federal laws regulating firearms, firearm accessories, and firearm ammunition).
4. The Obligations must provide that the City will comply with all applicable TWDB laws and rules related to the use of the financial assistance;
5. The Grant Agreement must contain a provision requiring the City to maintain insurance coverage sufficient to protect TWDB's interest in the project.
6. The Grant Agreement must include a provision requiring a final accounting to be made of the total sources and authorized use of Project funds within 60 days of the completion of the Project.

7. The Grant Agreement must include a provision stating that the City shall return any grant funds that are determined to be surplus funds remaining after completion of the Project and completion of a final accounting, including any interest earned on the grant funds.
8. The Grant Agreement must contain a provision that the TWDB may exercise all remedies available to it in law or equity, and any provision of the Grant Agreement that restricts or limits the TWDB's full exercise of these remedies shall be of no force and effect.
9. Financial assistance proceeds are public funds and, as such, the Grant Agreement must include a provision requiring that these proceeds shall be held at a designated state depository institution or other properly chartered and authorized institution in accordance with the Public Funds Investment Act, Government Code, Chapter 2256 and the Public Funds Collateral Act, Government Code, Chapter 2257.
10. Financial assistance proceeds shall not be used by the City when sampling, testing, removing, or disposing of contaminated soils and/or media at the Project site. The Grant Agreement shall include an environmental indemnification provision wherein the City agrees to indemnify, hold harmless, and protect the TWDB from any and all claims, causes of action, or damages to the person or property of third parties arising from the sampling, analysis, transport, storage, treatment, recycling, and disposition of any contaminated sewage sludge, contaminated sediments, and/or contaminated media that may be generated by the City, its contractors, consultants, agents, officials, and employees as a result of activities relating to the Project to the extent permitted by law.
11. The Grant Agreement must contain a provision requiring the City to submit quarterly status reports on the progress of the project that details information requested by the Executive Administrator. The Executive Administrator may withhold authorization to release funds from escrow or adjust the amount of funds to be released from escrow based on the receipt of the quarterly status reports and the projected quarterly needs for the project.
12. Before release of funds for the relevant services, and if required under the TWDB's financial assistance program and if not previously provided with the application, the City shall submit executed contracts for engineering and, if applicable, financial advisor and legal services, for the Project that are satisfactory to the Executive Administrator. Fees to be reimbursed under the contracts must be reasonable in relation to the services performed, reflected in the contract, and acceptable to the Executive Administrator.
13. Before closing, when any portion of financial assistance is to be held in escrow or in trust, the City shall execute an escrow agreement or trust agreement, approved as to form and substance by the Executive Administrator, and shall submit that executed agreement to the TWDB.

PROVIDED, however, the commitment is subject to the following special conditions:

Special Conditions:

14. Before closing, the City shall execute a Grant Agreement in a form and substance acceptable to the Executive Administrator.

APPROVED and ordered of record this the 16th day of December 2025.

TEXAS WATER DEVELOPMENT BOARD

L'Oreal Stepney, P.E., Chairwoman

DATE SIGNED: _____

ATTEST:

Bryan McMath, Executive Administrator

Taylor Lake Village – Resolution (25-)



Taylor Lake Village Harris County

