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## AGENDA ITEM MEMO

**BOARD MEETING DATE:** November 19, 2025

**TO:** Board Members

**THROUGH:** Bryan McMath, Executive Administrator  
Ashley Harden, General Counsel  
Jessica Peña, Deputy Executive Administrator  
Marvin Cole-Chaney, Director, Program Administration and Reporting

**FROM:** Patrick Kading, Manager, Federal Program Administration  
Tehrene Hart, AMPSS Coordinator, Federal Program Administration

**SUBJECT:** Asset Management Program for Small Systems – State Fiscal Year 2026

### ACTION REQUESTED

Consider authorizing the Executive Administrator (EA) to select contractors and participants and enter into contracts in a total amount not to exceed \$2 million to implement the Asset Management Program for Small Systems (AMPSS).

### BACKGROUND

The AMPSS assists small water and wastewater systems by providing funding to create a comprehensive plan for managing their system in a financially and technically sustainable manner. The entities chosen to participate in AMPSS will work with pre-qualified contractors with expertise in utility management, engineering, and consulting to create an asset management plan, an operations and maintenance manual, and other tools to assist the entities in planning for the maintenance and eventual replacement of assets critical to the successful operation of their systems.

The AMPSS began as a pilot initiative with three drinking water and three wastewater systems spread geographically throughout the state. The first and second official rounds of AMPSS projects included 40 systems (20 drinking water and 20 wastewater). This is the third round of the AMPSS. The program will be funded from loan origination fees from the Clean Water State Revolving Fund (CWSRF) and the Drinking Water State Revolving Fund (DWSRF).

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in ensuring a secure  
water future for Texas

L'Oreal Stepney, P.E., Chairwoman | W. Brady Franks, Board Member | Ashley Morgan, Board Member  
Bryan McMath, Executive Administrator

Participant systems will be given the opportunity to choose a contractor to work with from a pre-approved list of qualified contractors. There is no financial match requirement for the systems, but they will be required to contribute at least 80 hours of their staff time to the project. The contractors selected to perform work on the project will be required to complete deliverables that are stated in the Scope of Work from the Request for Qualifications (RFQ). The contractors will have one year to complete the main deliverables of the project and will also be required to conduct a follow-up assessment of the implementation of the management tools nine months after completion.

Upon completion of these projects, the participant systems will possess management tools to facilitate short-, medium-, and long-term planning, efficient operations and maintenance of infrastructure, training and onboarding of new staff, and identification of funding opportunities.

### **KEY ISSUES**

An RFQ was posted for solicitation on July 24, 2025, and responses were accepted through August 26, 2025. Thirty-six vendors submitted Statements of Qualifications by the deadline, and 14 submittals were determined to be administratively incomplete. Twenty-two of the remaining submittals were determined to meet qualification requirements and have been included in the pool of qualified contractors (see Attachment 1).

This round of AMPSS has the capacity to fund a total of 20 projects, at an amount of up to \$100,000 per project, for a total amount not to exceed \$2 million. Ten of the projects will evaluate drinking water systems and ten will evaluate wastewater systems.

Eligible systems include drinking water and wastewater systems that serve fewer than 5,000 service connections or fewer than 10,000 people and are eligible for funding through either the CWSRF or DWSRF programs.

An application period for potential participant systems was open from July 24, 2025, to September 8, 2025. A total of 159 eligible applications were received, of which 102 were for drinking water systems and the remaining 57 were wastewater systems. This is an increase of 45 applications from the previous round of the program. A list of the applications received is provided in Attachment 3.

The applications were scored and ranked for prioritization. The scoring criteria categories focus on the system's size, rural classification, annual household income, operations (recent violation history), recent growth in number of people and connections served, and whether the system applied to be a participant in the first two rounds of AMPSS. A total of 30 points was possible. In the event of a tie, the smallest system (serving the fewest number of connections) won the tiebreaker.

To ensure geographic distribution, the highest scoring system, regardless of system type, was selected from each of the Texas Water Development Board (TWDB) Regional Water Project Development Team (RWPD) areas first. This approach to select at least

one project from each of the RWPD Team areas has been implemented because those team area boundaries represent the geographic areas of Panhandle/West, Brazos, Northeast, East, Central and South Texas. The remaining spots were filled with the highest scoring applicants, ensuring 10 drinking water and 10 wastewater systems were selected. Alternates were identified for both system types in the event that a selected system withdraws its intent to participate. Additional alternates were identified for RWPD Teams Four and Six, since there was only one system from those regions on the participant system list.

For reference, see Attachment 3 for the proposed list of participant systems; these include:

- Two entity's water and wastewater systems ranked high enough to be selected for both categories, so there is a total of 20 projects serving 18 entities.
- All systems are considered rural according to the criteria defined in Section 15.001 of the Texas Water Code.
- Fifteen systems have annual median household incomes (AMHI) below the state's average.
- Nineteen systems showed growth in population and connections served over the past three years.
- Seventeen systems serve less than 1,000 service connections.

A full list of applications received can be found in Attachment 3.

### **NEXT STEPS**

Notifications will be sent directly to the selected systems and contractors, along with an announcement on the TWDB website, including the list of participant systems and qualified contractors. A virtual meeting with representatives from the participant systems and contractors will be conducted to discuss next steps and answer any questions.

Participant systems will be sent the list of qualified contractors, with instructions to select their top three choices of contractors. Priority of choice will be given to systems on a first-come, first-served basis, in the order in which they return their top three choices to the AMPSS coordinator via email. Systems will be given a deadline of 30 days to return their choices to the AMPSS coordinator. Contractors will be limited to a maximum of five projects during this round of AMPSS.

Once the contractor choices have been received and system/contractor pairings have been assigned, the systems and contractors will be sent notification and asked to confirm the pairings. The AMPSS coordinator will then work with Procurement and Contract Services (PCS) staff to initiate and execute contracts and memorandums of agreement.

Upon execution of the contracts and memorandums of agreement, the contractors and systems can begin work on the project. On the following page is a general timeline of milestones for the project. Dates are based on the date of execution for each contract.

**RECOMMENDATION**

Authorize the EA to select contractors and participants and enter into contracts in a total amount not to exceed \$2 million to implement Asset Management Program for Small Systems (AMPSS).

Attachments:

1. Qualified Contractor List
2. Participant System List
3. Participant System Applications Received List
4. Applicant and Participant Systems Map

**Asset Management Program for Small Systems**  
**Qualified Contractors – SFY 2026**

- Ardurra Group, Inc.
- Burkes and Walker Engineering, LLC
- Dunaway Associates, LLC
- EA Engineering, Science, and Technology, Inc., PBC
- Freese and Nichols, Inc.
- Garver, LLC
- GEI Consultants, Inc.
- Halff Associates, Inc.
- Hanson Professional Services, Inc.
- HR Green, Inc.
- Infrasync Technology Services, LLC
- International Consulting Engineers
- LJA Engineering, Inc.
- LSPS Solutions, LLC
- Pape-Dawson Consulting Engineers, LLC
- RESPEC Company, LLC
- RJN Group, Inc.
- Schaumburg & Polk, Inc.
- Short Elliott Hendrickson, Inc.
- Steger Bizzell Engineering, Inc.
- Tetra Tech, Inc.
- Texas Rural Water Association

## **Asset Management Program for Small Systems**

### **Participant Systems List – SFY 2026**

Water Systems:

| <b>System</b>                      | <b>Application Score</b> | <b>RWPD Team</b> |
|------------------------------------|--------------------------|------------------|
| <b>Archer County MUD 1</b>         | 21                       | 2 - Brazos       |
| <b>Mountain WSC</b>                | 20                       | 2 - Brazos       |
| <b>Kaufman County MUD 9</b>        | 19                       | 3 - Northeast    |
| <b>Tri-Community WSC</b>           | 19                       | 5 - Central      |
| <b>Star Mountain WSC</b>           | 19                       | 3 - Northeast    |
| <b>Lost Springs Ranch WSC</b>      | 18                       | 5 - Central      |
| <b>City of Richland</b>            | 18                       | 3 - Northeast    |
| <b>City of Snook</b>               | 18                       | 2 - Brazos       |
| <b>Duval County CRD - Realitos</b> | 17                       | 6 - South        |
| <b>Austin County WSC 3</b>         | 16                       | 4 - East         |

Wastewater Systems:

| <b>System</b>               | <b>Application Score</b> | <b>RWPD Team</b>   |
|-----------------------------|--------------------------|--------------------|
| <b>City of Annona</b>       | 21                       | 3 - Northeast      |
| <b>City of Santa Anna</b>   | 21                       | 1 – Panhandle/West |
| <b>City of Johnson City</b> | 20                       | 5 - Central        |
| <b>City of Coahoma</b>      | 20                       | 1 – Panhandle/West |
| <b>City of Snook</b>        | 18                       | 2 - Brazos         |
| <b>City of Knox City</b>    | 18                       | 2 - Brazos         |
| <b>City of Italy</b>        | 18                       | 3 - Northeast      |
| <b>City of Hamilton</b>     | 18                       | 2 - Brazos         |
| <b>City of Skellytown</b>   | 17                       | 1 – Panhandle/West |
| <b>Kaufman County MUD 9</b> | 17                       | 3 - Northeast      |

Alternates:

| <b>System</b>   | <b>Application Score</b> | <b>RWPD Team</b> |
|---|--------------------------|------------------|
| <b>Water – City of Knox City</b>                        | 18                       | 2 - Brazos       |
| <b>WW – Duval County CRD - Benavides</b>                | 17                       | 6 - South        |
| <b>R6 (Water) – Maverick County Airport Water Works</b> | 17                       | 6 - South        |
| <b>R4 (Water) – Austin County WSC 4</b>                 | 16                       | 4 - East         |

**Asset Management Program for Small Systems****Participant System Applications Received – SFY 2026**

| Entity Name              | System Type | County     |
|--------------------------|-------------|------------|
| Archer County MUD 1      | Water       | Archer     |
| Austin County WSC 1      | Water       | Austin     |
| Austin County WSC 2      | Water       | Austin     |
| Austin County WSC 3      | Water       | Austin     |
| Austin County WSC 4      | Water       | Austin     |
| Bois D'Arc MUD           | Water       | Fannin     |
| Brushy Creek WSC         | Water       | Anderson   |
| Chalk Bluff WSC          | Water       | McLennan   |
| City of Alamo Heights    | Water       | Bexar      |
| City of Aledo            | Water       | Parker     |
| City of Aledo            | Wastewater  | Parker     |
| City of Annona           | Wastewater  | Red River  |
| City of Bangs            | Wastewater  | Brown      |
| City of Blanco           | Water       | Blanco     |
| City of Blanco           | Wastewater  | Blanco     |
| City of Blooming Grove   | Water       | Navarro    |
| City of Brazoria         | Water       | Brazoria   |
| City of Breckenridge     | Water       | Stephens   |
| City of Breckenridge     | Wastewater  | Stephens   |
| City of Burton           | Water       | Washington |
| City of Burton           | Wastewater  | Washington |
| City of Bynum            | Water       | Hill       |
| City of Bynum            | Wastewater  | Hill       |
| City of Castroville      | Water       | Medina     |
| City of Castroville      | Wastewater  | Medina     |
| City of Centerville      | Wastewater  | Leon       |
| City of Centerville      | Water       | Leon       |
| City of Coahoma          | Wastewater  | Howard     |
| City of Coahoma          | Water       | Howard     |
| City of Columbus         | Wastewater  | Colorado   |
| City of Columbus         | Water       | Colorado   |
| City of Combes           | Water       | Cameron    |
| City of Coolidge         | Water       | Limestone  |
| City of Crockett         | Wastewater  | Houston    |
| City of Danbury          | Water       | Brazoria   |
| City of Danbury          | Wastewater  | Brazoria   |
| City of Dripping Springs | Wastewater  | Hays       |
| City of Fair Oaks Ranch  | Water       | Bexar      |
| City of Fair Oaks Ranch  | Wastewater  | Bexar      |
| City of Ferris           | Water       | Ellis      |
| City of Gorman           | Water       | Eastland   |
| City of Gorman           | Wastewater  | Eastland   |
| City of Hamilton         | Water       | Hamilton   |
| City of Hamilton         | Wastewater  | Hamilton   |
| City of Hutchins         | Water       | Dallas     |
| City of Hutchins         | Wastewater  | Dallas     |

| Entity Name                   | System Type | County     |
|-------------------------------|-------------|------------|
| City of Italy                 | Water       | Ellis      |
| City of Italy                 | Wastewater  | Ellis      |
| City of Jacksboro             | Wastewater  | Jack       |
| City of Johnson City          | Water       | Blanco     |
| City of Johnson City          | Wastewater  | Blanco     |
| City of Knox City             | Water       | Knox       |
| City of Knox City             | Wastewater  | Knox       |
| City of Loraine               | Water       | Mitchell   |
| City of Loraine               | Wastewater  | Mitchell   |
| City of Madisonville          | Water       | Madison    |
| City of Madisonville          | Wastewater  | Madison    |
| City of Malone                | Water       | Hill       |
| City of Marlin                | Wastewater  | Falls      |
| City of Marlin                | Water       | Falls      |
| City of Mart                  | Wastewater  | McLennan   |
| City of Mart                  | Water       | McLennan   |
| City of Matador               | Water       | Motley     |
| City of Matador               | Wastewater  | Motley     |
| City of Maypearl              | Water       | Ellis      |
| City of Maypearl              | Wastewater  | Ellis      |
| City of Midway                | Wastewater  | Madison    |
| City of Palacios              | Water       | Matagorda  |
| City of Patton Village        | Water       | Montgomery |
| City of Patton Village        | Wastewater  | Montgomery |
| City of Petrolia              | Water       | Clay       |
| City of Petrolia              | Wastewater  | Clay       |
| City of Pilot Point           | Wastewater  | Denton     |
| City of Pilot Point           | Water       | Denton     |
| City of Presidio              | Water       | Presidio   |
| City of Presidio              | Wastewater  | Presidio   |
| City of Quitman               | Water       | Wood       |
| City of Quitman               | Wastewater  | Wood       |
| City of Richland              | Water       | Navarro    |
| City of Richland              | Water       | Navarro    |
| City of Richland Hills        | Wastewater  | Tarrant    |
| City of River Oaks            | Water       | Tarrant    |
| City of River Oaks            | Wastewater  | Tarrant    |
| City of Santa Anna            | Water       | Coleman    |
| City of Santa Anna            | Wastewater  | Coleman    |
| City of Skellytown            | Water       | Carson     |
| City of Skellytown            | Wastewater  | Carson     |
| City of Snook                 | Water       | Burleson   |
| City of Snook                 | Wastewater  | Burleson   |
| City of Somerville            | Wastewater  | Burleson   |
| City of Strawn                | Water       | Palo Pinto |
| City of Sunrise Beach Village | Water       | Llano      |

| Entity Name                         | System Type | County        |
|-------------------------------------|-------------|---------------|
| City of Taft                        | Water       | San Patricio  |
| City of Taft                        | Wastewater  | San Patricio  |
| City of Trent                       | Water       | Taylor        |
| City of Wallis                      | Water       | Austin        |
| City of Weimar                      | Water       | Colorado      |
| City of Weimar                      | Wastewater  | Colorado      |
| City of West                        | Wastewater  | McLennan      |
| City of West                        | Water       | McLennan      |
| City of Woodbranch Village          | Water       | Montgomery    |
| City of Woodbranch Village          | Wastewater  | Montgomery    |
| City of Yorktown                    | Water       | DeWitt        |
| City of Yorktown                    | Wastewater  | DeWitt        |
| City or Somerville                  | Water       | Burleson      |
| Crockett County WCID 1              | Wastewater  | Crockett      |
| Crockett County WCID 1              | Water       | Crockett      |
| D Bar B WSC                         | Wastewater  | Dallas        |
| DeBerry WSC                         | Water       | Panola        |
| Duval County CRD - Benavides        | Wastewater  | Duval         |
| Duval County CRD - Benavides        | Water       | Duval         |
| Duval County CRD - Concepcion       | Water       | Duval         |
| Duval County CRD - Realitos         | Wastewater  | Duval         |
| Duval County CRD-Realitos           | Water       | Duval         |
| East Garrett WSC                    | Water       | Ellis         |
| East Medina County SUD Unit 1       | Water       | Medina        |
| East Medina County SUD Unit 2       | Water       | Medina        |
| East Medina County SUD Unit 3       | Water       | Medina        |
| East Medina County SUD Unit 4       | Water       | Medina        |
| Elm Creek WSC                       | Water       | McLennan      |
| Golinda WSC                         | Water       | Falls         |
| Greenwood Water Corporation         | Water       | Midland       |
| Highway 117 WSC                     | Water       | Uvalde        |
| Kaufman County FWSD 1B              | Wastewater  | Kaufman       |
| Kaufman County FWSD 1B              | Water       | Kaufman       |
| Kaufman County FWSD 4A              | Wastewater  | Kaufman       |
| Kaufman County FWSD 4A              | Water       | Kaufman       |
| Kaufman County FWSD 4B              | Wastewater  | Kaufman       |
| Kaufman County FWSD 4B              | Water       | Kaufman       |
| Kaufman County MUD 9                | Wastewater  | Kaufman       |
| Kaufman County MUD 9                | Water       | Kaufman       |
| Lakeland Services                   | Water       | McCulloch     |
| Lancaster MUD 1                     | Wastewater  | Dallas        |
| Lancaster MUD 1                     | Water       | Dallas        |
| Lone Pine Water Supply Company      | Water       | Anderson      |
| Lost Springs Ranch WSC              | Water       | Hays          |
| Marsha WSC                          | Water       | Travis County |
| Maverick County Airport Water Works | Water       | Maverick      |

| Entity Name           | System Type | County     |
|-----------------------|-------------|------------|
| McCoy WSC             | Water       | Atascosa   |
| McCoy WSC             | Water       | Atascosa   |
| Mountain WSC          | Water       | Coryell    |
| Navarro Mills WSC     | Water       | Navarro    |
| New Ulm WSC           | Water       | Austin     |
| New Ulm WSC           | Wastewater  | Austin     |
| Park Sewer Company    | Wastewater  | Midland    |
| Park Water Company    | Water       | Midland    |
| Parker WSC            | Water       | Johnson    |
| Picosa WSC            | Water       | Wilson     |
| Santo SUD             | Water       | Palo Pinto |
| Sheridan WSC          | Water       | Colorado   |
| South Freestone WSC   | Water       | Freestone  |
| South Garza WSC       | Water       | Garza      |
| Star Mountain WSC     | Water       | Smith      |
| Sunday Canyon WSC     | Water       | Randall    |
| Town of Woodloch      | Water       | Montgomery |
| Town of Woodloch      | Wastewater  | Montgomery |
| Tri-Community WSC     | Water       | Caldwell   |
| Trinity Rural WSC     | Water       | Trinity    |
| Village of Briarcliff | Water       | Travis     |

**Total Number of Applications Received - 159**

### Asset Management Program for Small Systems SFY 2026 Applicants and Selected Participants

