



P.O. Box 13231, 1700 N. Congress Ave.
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Phone (512) 463-7847, Fax (512) 475-2053

AGENDA ITEM MEMO

BOARD MEETING DATE: August 21, 2025

TO: Board Members

THROUGH: Bryan McMath, Executive Administrator
Ashley Harden, General Counsel

FROM: Kendal Kowal, Assistant General Counsel

SUBJECT: Gifts and donations of \$500 or more in value given to the Texas Water Development Board

ACTION REQUESTED

Acknowledgment of gifts and donations of \$500 or more in value given to the Texas Water Development Board in accordance with Chapter 575 of the Texas Government Code.

BACKGROUND

Chapter 575 of the Government Code gives specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 requires that the Board acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90th day after the date the gift is accepted. The name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes.

KEY ISSUES

The Executive Administrator's approval memorandum is attached as Attachment 1. The resolution attached as Attachment 2 includes a list of gifts and donations including all travel expenses paid for by a third party organization. This resolution, with the attachment, will be recorded in the minutes.

RECOMMENDATION

The Executive Administrator recommends the acknowledgement of gifts and donations of \$500 or more in value given to the Texas Water Development Board in order to comply with Chapter 575 of the Texas Government Code.

Attachment(s):

1. Executive Administrator's approval memorandum
2. Resolution (25 -), including "Exhibit A"

[Our Mission](#)

[Board Members](#)

Leading the state's efforts
in ensuring a secure
water future for Texas

L'Oreal Stepney, P.E., Chairwoman | Tonya R. Miller, Board Member
Bryan McMath, Executive Administrator



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TO: Bryan McMath, Executive Administrator
THROUGH: Ashley Harden, General Counsel
FROM: Kendal Kowal, Assistant General Counsel
DATE: July 17, 2025
SUBJECT: Gifts and Donations to the Agency

Chapter 575 of the Texas Government Code gives specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Board must acknowledge the acceptance of all gifts of money or property with a value of \$500.00 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 further states the name of the donor, the description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes.

Before the Board can acknowledge acceptance of gifts and donations with a value of \$500 or more identified in Attachment 1, the gifts must be accepted by the agency.

Documentation of all gifts and donations during the covered time period is attached as Exhibit A. Please note the gifts and donations with a value of \$500 or more are highlighted; these highlighted gifts and donations will be presented to the Board. A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Attachment 1. The Declaration of Third Party Reimbursement forms or other form of explanation are attached as Attachment 2. Your signature below is needed to accept the gifts and donations. It is recommended you sign this form and accept the gifts and donations.

I acknowledge and accept the gifts and donations identified in Attachments 1 and 2, on behalf of the Texas Water Development Board.

A handwritten signature in black ink, appearing to read "Bryan McMath", is written over a horizontal line.

Bryan McMath
Executive Administrator

Date

Attachments:

1. Gifts and Donations
2. Declaration of Third Party Reimbursement forms or other documentation

Attachment 2

A RESOLUTION OF THE TEXAS WATER DEVELOPMENT BOARD
REGARDING ACCEPTANCE OF GIFTS AND DONATIONS IN ACCORDANCE WITH
CHAPTER 575 OF THE GOVERNMENT CODE, CONCERNING ACCEPTANCE OF GIFTS
AND DONATIONS BY CERTAIN STATE AGENCIES

(25-)

Recitals:

Chapter 575 of the Government Code provides that a majority of the Texas Water Development Board (Board) must acknowledge the acceptance of all gifts of money or property with a value of \$500.00 or more in an open meeting no later than the 90th day after the date the gift is accepted; and

Attached as "Exhibit A" is a list of gifts or donations with a value of \$500.00 or more, including a description and amount of each gift or donation, the donor's name, and a statement regarding the purpose of each gift or donation, in accordance with Section 575.004 of Chapter 575; and

The gifts have been accepted by the Executive Administrator.

NOW THEREFORE, based on these considerations and findings, the Board acknowledges acceptance of the gifts and donations listed in the attached, in accordance with Chapter 575 of the Government Code.

APPROVED and ordered of record this the 21st day of August 2025.

TEXAS WATER DEVELOPMENT BOARD

L'Oreal Stepney, P.E., Chairwoman

DATE SIGNED: _____

ATTEST:

Bryan McMath, Executive Administrator

Exhibit A

Third Party Payments/Reimbursements/Gifts

Reimbursing organization	TWDB Staff	Date Range	Location	Purpose	Total
*Denotes gift/donation with value of \$500 or more					
American Flood Coalition	Reem Zoun	September 10-13, 2024	Aspen, CO	Attend American Flood Coalition's State Resilience Leaders Workshop	\$2,014.96
				Reimbursed Expense Description	Reimbursed Amount
				AIRFARE	\$757.96
				LODGING	\$1,257.00
Texas A&M University	TexMesonet program	January 16, 2025	N/A	Donation of mesonet-related equipment, such as sensors for meteorological and soil monitoring, dataloggers, and mounting equipment.	\$253,221.90
				Reimbursed Expense Description	Reimbursed Amount
				TOTAL VALUE OF EQUIPMENT	\$253,221.90
Global Water International	L'Oreal Stepney	May 10-14, 2025	Paris, France	Speak at the 2025 Global Water Summit	\$9,122.75
				Reimbursed Expense Description	Reimbursed Amount
				AIRFARE	\$1,950.00
				REGISTRATION	\$5,285.00
				LODGING	\$1,887.75
Texas 4-H Water Ambassadors Program	Shae Luther	June 8-14, 2025	Throughout Texas	Chaperone the 2025 Tier I 4-H20 Leadership Academy	\$730.36
				Reimbursed Expense Description	Reimbursed Amount
				MEALS	\$86.60
				LODGING	\$643.76