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AGENDA ITEM MEMO

BOARD MEETING DATE: November 6, 2024

TO: Board Members

THROUGH: Bryan McMath, Executive Administrator
Ashley Harden, General Counsel
Rebecca Trevino, Chief Financial Officer

FROM: Cameron Turner, Director, Procurement and Contract Services

SUBJECT: Quarterly Contracting and Purchasing Report

ACTION REQUESTED

Briefing and discussion on material changes to contracts for goods and services executed during the fourth quarter of Fiscal Year 2024, and the contract and performance report for the fourth quarter of Fiscal Year 2024.

BACKGROUND

Pursuant to Section 2155.088 of the Texas Government Code, enclosed for your consideration are the material changes made to contracts for goods and services awarded under Chapter 2155 of the Texas Government Code for the period of June 1, 2024, to August 31, 2024. See Attachments 1 and 2.

The material changes are those that: (1) extend the length of or postpone the completion of a contract for six months or more; or (2) increase the total consideration to be paid under a contract by at least 10 percent. The enclosed report indicates the contractor, a description of the material change, the dollar amount of the change where applicable, and the beginning and end dates of the contract.

In accordance with requirements established under Texas Administrative Code (TAC) Chapter 353, Subchapter J, Section 353.140, enclosed for your further consideration is the risk and contract monitoring report. See Attachment 3.

The report includes contractor, project and cost information for each contract executed, along with the risk rating of the contract and whether enhanced contract monitoring is required.

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in ensuring a secure
water future for Texas

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Brooke T. Paup, Chairwoman | L'Oreal Stepney, P.E., Board Member | Tonya R. Miller, Board Member
Bryan McMath, Executive Administrator

RECOMMENDATION

The Executive Administrator concludes this report meets the requirements of Texas Government Code § 2155.088 and 31 TAC Chapter 353, Subchapter J, Section 353.140.

Attachment(s):

1. Contract Amendments
2. Purchase Order Change Notices
3. Contracts subject to Enhanced Contract Monitoring

Attachment 1

Contract Amendments

Period: June 1, 2024, to August 31, 2024

Contract Number	Contractor	Description	Amendment	Office	Contract Manager	Start Date	Expiration Date	Original Amount	Amended Amount
2101792543	Atkins North America, Inc.	Statewide Flood Modeling and Mapping Services	Issued Task Orders 7 and 8 for Community Assistance Program visit support coordination	Water Science & Conservation	Jenna Rao	8/19/2021	8/31/2025	\$6,200,462.21	\$6,380,380.21
2101792544	Freese & Nichols, Inc.	Statewide Flood Modeling and Mapping Services	Task Order 8 for FIF Abridged Application (FMP and FME) Reviews	Water Science & Conservation	Rewati Niraula	8/19/2021	8/31/2026	\$5,283,685.24	\$5,546,747.24
2101792545	Halff Associates, Inc.	Statewide Flood Modeling and Mapping Services	Task Order 11 for FIF Abridged Application (FMP and FME) Reviews	Water Science & Conservation	Nathan Brock	8/19/2021	8/31/2026	\$6,674,717.00	\$6,764,239.00
2101792545	Halff Associates, Inc.	Statewide Flood Modeling and Mapping Services	Task Order 6 Amendment for Rio Grande Terrain Validation	Water Science & Conservation	Nathan Brock	8/19/2021	8/31/2026	\$6,711,459.00	\$6,764,239.00
2200012599	Northbridge Environmental Management Consultants	Enhancements and Reports for TxWISE	Increased funding and extended contract for FY25 services, according to optional renewal terms in the contract	Operations & Administration	Mahmood Usmaan	9/24/2021	8/31/2025	\$360,000.00	\$480,000.00
300012665	TexasAdmin.com, Inc.	Webcasting Services for public meetings of the Board	Increased funding and extended contract for FY25 services, according to optional renewal terms in the contract.	Operations & Administration	Patricia Avitia	9/1/2022	8/31/2025	\$98,000.00	\$147,000.00

Attachment 2

Purchase Orders Change Notices
Period: June 1, 2024, to August 31, 2024

Purchase Order Number	Contractor	Description	Office	Contact Person	Start Date/ End Date	Original Amount	Amended Amount
24-0064	Waste Connections Lone Star, Inc.	Increased funds for waste collection pickup at the warehouse storage facility in North Austin	Operations & Administration	Kelly Burton	9/1/2023 – 8/31/2024	\$3,704.00	\$4,271.84
23-0370	Sistema Technologies, Inc.	Increased funds and extended contract for additional IT staffing needs.	Operations & Administration	Louise Twagilimana	9/1/2023 – 11/30/2024	\$581,586.27	\$659,331.47
24-0060	3920 GTPXI-001	Increased funding for lease at Houston Field Office for the months of July and August	Operations & Administration	Kelly Burton	9/1/2023 – 8/31/2024	\$33,175.46	\$38,845.30
24-0529	JOHNSON CO-002	Increased funding for additional labor, parts, and repairs of fire extinguisher.	Operations & Administration	John Chavez	6/1/2024 – 5/31/2025	\$476.00	\$1,524.07

Attachment 3

Contracts subject to Enhanced Contract Monitoring

Period: June 1, 2024, to August 31, 2024

Contract Number	Contractor	Description	Office	Contract Manager	Start Date	Expiration Date	Contract Amount	Risk Category	Enhanced Monitoring Required
2400012847	Ardurra Group, Inc.	AMPSS – City of Goliad, Junction, and Blooming	Water Supply & Infrastructure	Patrick Kading	6/11/2024	8/31/2026	\$400,000.00	LOW	NO
2400012848	Burgess & Niple	AMPSS – City of Balmorhea	Water Supply & Infrastructure	Patrick Kading	6/12/2024	8/31/2026	\$100,000.00	LOW	NO
2400012849	Halff Associates, Inc.	AMPSS – East Rio Hondo WSC - Arroyo City	Water Supply & Infrastructure	Patrick Kading	6/20/2024	8/31/2026	\$100,000.00	LOW	NO
2400012850	HR Green, Inc	AMPSS – Glidden FWSD1 and Sheridan WSC	Water Supply & Infrastructure	Patrick Kading	6/27/2024	8/31/2026	\$200,000.00	LOW	NO
2400012851	Jacob & Martin, LLC	AMPSS – City of Alpine	Water Supply & Infrastructure	Patrick Kading	6/24/2024	8/31/2026	\$100,000.00	LOW	NO
2400012852	Kimley-Horn and Associates, Inc.	AMPSS – City of Bartlett	Water Supply & Infrastructure	Patrick Kading	7/18/2024	8/31/2026	\$100,000.00	LOW	NO
2400012853	LSPS Solutions, LLC	AMPSS – Markham MUD, Matagorda County WCID5, and City of Brazoria	Water Supply & Infrastructure	Patrick Kading	6/20/2024	8/31/2026	\$300,000.00	LOW	NO
2400012854	RJN Group, Inc.	AMPSS – City of Marfa	Water Supply & Infrastructure	Patrick Kading	6/20/2024	8/31/2026	\$200,000.00	LOW	NO

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Contracts subject to Enhanced Contract Monitoring

Period: June 1, 2024, to August 31, 2024

Contract Number	Contractor	Description	Office	Contract Manager	Start Date	Expiration Date	Contract Amount	Risk Category	Enhanced Monitoring Required
2400012855	Seagull PME	AMPSS – Bluff Dale WSC	Water Supply & Infrastructure	Patrick Kading	7/3/2024	8/31/2026	\$100,000.00	LOW	NO
2400012857	KSA Engineers, Inc	AMPSS – City of Cottonwood Shores	Water Supply & Infrastructure	Patrick Kading	7/8/2024	8/31/2026	\$100,000.00	LOW	NO
2400012858	Ardurra Group, Inc.	WUTAP – DeBerry WSC and Marsha WSC	Water Supply & Infrastructure	LaTrichia Spikes	8/1/2024	8/31/2025	\$300,000.00	LOW	NO
2400012859	KSA Engineers, Inc	WUTAP – Midland County UD & Files Valley WSC	Water Supply & Infrastructure	LaTrichia Spikes	8/1/2024	8/31/2025	\$295,000.00	LOW	NO
2400012860	NewGen Strategies & Solutions	WUTAP – Morgan Mill WSC, City of Hillcrest Village	Water Supply & Infrastructure	LaTrichia Spikes	7/21/2024	8/31/2025	\$275,000.00	LOW	NO
2400012861	Raftelis Financial Consultants	WUTAP – Holland's Quarters WSC, Clayton WSC	Water Supply & Infrastructure	LaTrichia Spikes	7/18/2024	8/31/2025	\$295,000.00	LOW	NO
2400012862	RSM US LLP	WUTAP – City of Maypearl	Water Supply & Infrastructure	LaTrichia Spikes	8/30/2024	8/31/2025	\$150,000.00	LOW	NO
2400012863	Texas Rural Water Association	WUTAP – Garner ISD	Water Supply & Infrastructure	LaTrichia Spikes	7/19/2024	8/31/2025	\$145,000.00	LOW	NO

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Contracts subject to Enhanced Contract Monitoring

Period: June 1, 2024, to August 31, 2024

Contract Number	Contractor	Description	Office	Contract Manager	Start Date	Expiration Date	Contract Amount	Risk Category	Enhanced Monitoring Required
2400012864	LSPS Solutions, LLC	WUTAP – Matagorda WCID5, City of LaCoste	Water Supply & Infrastructure	LaTrichia Spikes	7/18/2024	8/31/2025	\$295,000.00	LOW	NO
2400012865	Water Finance Exchange	WUTAP – Tri-Community WSC	Water Supply & Infrastructure	LaTrichia Spikes	7/24/2024	8/31/2025	\$140,000.00	LOW	NO
2400012891	Northbridge Environmental Management Consultants	Maintenance for TxWISE/CAS	Operations & Administration	Mahmood Usmaan	9/1/2024	8/31/2025	\$113,590.00	MEDIUM	NO
2448302842	Daniel B. Stephens & Associates, Inc.	To develop the numerical model for the Marathon Aquifer.	Water Science & Conservation	Daryn Hardwick	8/20/2024	7/31/2026	\$500,000.00	LOW	NO
2448302843	Intera Incorporated	To develop the numerical model for the Seymour and Blaine Aquifers.	Water Science & Conservation	Daryn Hardwick	8/1/2024	7/31/2026	\$550,000.00	LOW	NO

**Enhanced monitoring is required for high-risk contracts; however, all new goods and services procured under Texas Government Code § 2155 during the previous quarter—along with the professional services contracts procured under Texas Government Code § 2254—are also included in this report, subject to the performance monitoring requirements in Texas Government Code §§ 2261.253 - 2261.256.*