

Texas Water Development Board



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TO: Board Members

THROUGH: Jeff Walker, Executive Administrator
Joe Reynolds, Interim General Counsel
Edna Jackson, Deputy Executive Administrator, Operations and Administration

FROM: Angela Wallace, Manager, Contracting and Purchasing
David Carter, Director of Support Services and Contract Administration

DATE: April 20, 2020

SUBJECT: Contract Amendment and Contract Monitoring Reporting

ACTION REQUESTED

Consider approving material changes to contracts for goods and services executed during the second quarter of fiscal year 2020 and the contract and performance report for the second quarter of fiscal year 2020.

BACKGROUND

Pursuant to Section 2155.088 of the Texas Government Code, enclosed for your consideration are the material changes made to contracts for goods and services awarded under Chapter 2155 of the Texas Government Code for the time period December 1, 2019 to February 29, 2020. See Attachment 1.

The material changes are those that: (1) extend the length of or postpone the completion of a contract for six months or more; or (2) increase the total consideration to be paid under a contract by at least 10 percent. The enclosed report indicates the contractor, a description of the material change, the dollar amount of the material change (if any), and the beginning and end dates of the contract.

Our Mission : **Board Members**

To provide leadership, information, education, and support for planning, financial assistance, and outreach for the conservation and responsible development of water for Texas : Peter M. Lake, Chairman | Kathleen Jackson, Board Member | Brooke T. Paup, Board Member
: Jeff Walker, Executive Administrator

In accordance with requirements established under Texas Administrative Code Chapter 353, Subchapter J, Section 353.140 enclosed for your further consideration is risk and contract monitoring reporting for contracts executed during the period December 1, 2019 to February 29, 2020. See Attachment 2.

The reporting includes contractor, project and cost information for each contract executed, along with the risk rating of the contract and whether or not enhanced contract monitoring is required.

RECOMMENDATION

The Executive Administrator concludes this report meets the requirements of Texas Government Code 2155.088 and 31 TAC Chapter 353, Subchapter J, Section 353.140 and recommends approval.

- Attachment(s):
- 1: Contract Amendments and Purchase Order Change Notices executed by the Texas Water Development Board
 - 2: Contracts Executed by the Texas Water Development Board subject to Contract Monitoring

Attachment 1
Contract Amendments Executed by the Texas Water Development Board
Period: December 1, 2019 to February 29, 2020

CONTRACTOR/ CONTRACT NO.	PROJECT DESCRIPTION	ORIGINAL AMOUNT	AMENDMENT REASON	AMENDED AMOUNT	CONTACT PERSON	START DATE/ END DATE	OFFICE
Guadalupe-Blanco River Authority 1800012267	Undertake a seasonal ecological assessment in the Upper Guadalupe Delta	\$75,000.00	Extend expiration date	\$75,000.00	Stephen Ross	10/16/2018 – 03/15/2020	O&A
Northbridge Environmental Management Consultants 1900012315	TxWise System Enhancements, 580-19-0081	\$241,661.00	Adding additional planned funds to in the amount of \$395,000. Approved at the TWDB meeting dated 11/21/19.	\$636,661.00	Susie Anderson	09/01/2018 – 08/31/2020	O&A

Attachment 1
Purchase Order Change Notices issued by the Texas Water Development Board
Period: December 1, 2019 to February 29, 2020

CONTRACTOR/ PURCHASE ORDER	DESCRIPTION	ORIGINAL AMOUNT	CHANGE REASON	AMENDED AMOUNT	CONTACT PERSON	START DATE/ END DATE	OFFICE	PCC CODE
Charter Communications Holding LLC 580-20-0247	Blanket Annual Order - Spectrum internet connections for the 1700 Hydro Lab and Harlingen Field Office; POCN added El Paso Field Office	\$5,709.00	POCN No. 3 Increase of funding for services at Centennial Plaza - Records Management Field Office	\$7,719.84	Darrell Tompkins	09/01/2019 - 10/31/2020	O&A	I

Attachment 2

**Contracts Executed by the Texas Water Development Board subject to Contract Monitoring
Period: December 1, 2019 to February 29, 2020**

CONTRACTOR/ CONTRACT NO.	PROJECT DESCRIPTION	CONTRACT AMOUNT	START DATE/ END DATE	CONTRACT MANAGER	OFFICE	RISK RATING	ENHANCED MONITORING REQUIRED?
Lower Colorado River Authority 2000012352	FY2020 Groundwater Quality Analysis	\$196,000.00	09/01/2019 - 08/31/2020	Chris Muller	WSC	Low	Not required
University of Texas at Arlington 2000012402	Interagency Contract for Engineering Related Services	\$670,180.00	01/01/2020 - 08/31/2020	Clay Schultz	WSI	Low	Not required
HDR Engineering, Inc. 2000012405	Services to Conduct a Statewide Survey of Aquifer Suitability for Aquifer Storage and Recovery Projects or Aquifer Recharge Projects	\$500,000.00	12/19/2019 - 10/31/2020	Andrea Croskrey	WSC	Low	Not required