

Texas Water Development Board

P.O. Box 13231, 1700 N. Congress Ave.
Austin, TX 78711-3231, www.twdb.texas.gov
Phone (512) 463-7847, Fax (512) 475-2053

TO: Board Members

THROUGH: Jeff Walker, Executive Administrator
Todd Chenoweth, General Counsel
Edna Jackson, Deputy Executive Administrator, Operations and Administration

FROM: Angela Wallace, Manager, Contracting and Purchasing
David Carter, Director of Support Services and Contract Administration

DATE: January 17, 2020

SUBJECT: Contract Amendment and Contract Monitoring Reporting

ACTION REQUESTED

Consider approving material changes to contracts for goods and services executed during the first quarter of fiscal year 2020; and the contract and performance report for the first quarter of fiscal year 2020.

BACKGROUND

Pursuant to Section 2155.088 of the Texas Government Code, enclosed for your consideration are the material changes made to contracts for goods and services awarded under Chapter 2155 of the Texas Government Code for the time period September 1, 2019 to November 30, 2019. See Attachment 1.

The material changes are those that: (1) extend the length of or postpone the completion of a contract for six months or more; or (2) increase the total consideration to be paid under a contract by at least 10 percent. The enclosed report, indicates the contractor, a description of the material change, the dollar amount of the material change (if any), and the beginning and end dates of the contract.

In accordance with requirements established under Texas Administrative Code Chapter 353, Subchapter J, Section 353.140 enclosed for your further consideration is risk and contract monitoring reporting for contracts executed during the period September 1, 2019 to November 30, 2019. See Attachment 2.

The reporting includes contractor, project and cost information for each contract executed, along with the risk rating of the contract and whether or not enhanced contract monitoring is required.

RECOMMENDATION

The Executive Administrator concludes this report meets the requirements of Texas Government Code 2155.088 and 31 TAC Chapter 353, Subchapter J, Section 353.140 and recommends approval.

- Attachment(s):
- 1: Contract Amendments and Purchase Order Change Notices executed by the Texas Water Development Board
 - 2: Contracts Executed by the Texas Water Development Board subject to Contract Monitoring

Attachment 1
Contract Amendments Executed by the Texas Water Development Board
Period: September 1, 2019 to November 30, 2019

CONTRACTOR/ CONTRACT NO.	PROJECT DESCRIPTION	ORIGINAL AMOUNT	AMENDMENT REASON	AMENDED AMOUNT	CONTACT PERSON	START DATE/ END DATE	OFFICE
Northbridge Environmental Management Consultants 1900012315	TxWise System Enhancements, 580-19-0081	\$95,000.00	Amendments 1 and 2; extend contract services by 12 months and allocate FY2020 funding for additional enhancements	\$241,661.00	Susie Anderson	09/01/2018 – 08/31/2020	O&A
Northbridge Environmental Management Consultants 1900012316	TxWise System Reports, 580-19-0082	\$90,000.00	Amendment 1; extend contract services by 12 months and allocate FY2020 funding for reporting	\$198,473.00	Susie Anderson	09/01/2018 – 08/31/2020	O&A

Attachment 1
Purchase Order Change Notices issued by the Texas Water Development Board
Period: September 1, 2019 to November 30, 2019

CONTRACTOR/ PURCHASE ORDER	DESCRIPTION	ORIGINAL AMOUNT	CHANGE REASON	AMENDED AMOUNT	CONTACT PERSON	START DATE/ END DATE	OFFICE	PCC CODE
WorkQuest 580-20-0006	Temporary Employee	\$7,360.00	POCN No. 2, Increase of funding for work through 10/31/2019	\$9,031.68	Gabriela Garcia	09/01/2019 – 10/31/2019	Exec	2
Charter Communications Holding LLC 580-20-0247	Blanket service for internet connections for field office locations	\$5,709.00	POCN No. 2, addition of funding for new lab, El Paso and Centennial Towers locations	\$10,209.00	Darrell Tompkins	09/01/2019 – 08/31/2020	IT	2

Attachment 2

**Contracts Executed by the Texas Water Development Board subject to Contract Monitoring
Period: September 1, 2019 to November 30, 2019**

CONTRACTOR/ CONTRACT NO.	PROJECT DESCRIPTION	CONTRACT AMOUNT	START DATE/ END DATE	CONTRACT MANAGER	OFFICE	RISK RATING	ENHANCED MONITORING REQUIRED?
RFD Incorporated 1900012289	OLA Maintenance and Support	\$50,000.00	09/01/2018 - 08/31/2019	Susie Anderson	IT	Low	Not required
Innovation Event Management, LP 2000012374	RFP 580-19-RFP-0419EPMS - Event Planning & Management Services	\$41,928.00	10/07/2019 - 08/31/2021	Sarah Haney	Comm	Low	Not required
McCall, Parkhurst & Horton, L.L.P. 1900012362	RFQ-580-19-RFQ03052019 - Outside Bond Counsel and Disclosure Counsel Services	\$989,500.00	09/01/2019 - 08/31/2021	Georgia Sanchez	Finance	Low	Not required
Bracewell LLP 1900012360	RFQ-580-19-RFQ03052019 - Outside Bond Counsel and Disclosure Counsel Services	\$520,000.00	09/01/2019 - 08/31/2021	Georgia Sanchez	Finance	Low	Not required
Orrick, Herrington & Sutcliffe LLP 1900012359	RFQ-580-19-RFQ03052019 - Outside Bond Counsel and Disclosure Counsel Services	\$520,000.00	09/01/2019 - 08/31/2021	Georgia Sanchez	Finance	Low	Not required
Wells Fargo Bank, N.A., Corporate Trust Services 1900012372	RFP 580-19-RFP052019FCS Response for Financial Custodian Services	\$300,000.00	09/01/2019 - 09/01/2022	LeeRoy Lopez	Finance	Low	Not required
Norton Rose Fulbright 1900012361	RFQ-580-19-RFQ03052019 - Outside Bond Counsel and Disclosure Counsel Services	\$520,000.00	09/01/2019 - 08/31/2021	Georgia Sanchez	Finance	Low	Not required