Texas Water Development Board
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TO: Board Members

THROUGH: Jeff Walker, Executive Administrator
Todd Chenoweth, General Counsel
Edna Jackson, Deputy Executive Administrator, Operations and Administration

FROM: Angela Wallace, Manager, Contracting and Purchasing
David Carter, Director of Support Services and Contract Administration

DATE: May 23, 2019

SUBJECT: Contract Amendment and Contract Monitoring Report

ACTION REQUESTED

Consider approving material changes to contracts for goods and services executed during the second quarter of fiscal year 2019; and the contract and performance report for the second quarter of fiscal year 2019.

BACKGROUND

Pursuant to Section 2155.088 of the Texas Government Code, enclosed for your consideration are the material changes made to contracts for goods and services awarded under Chapter 2155 of the Texas Government Code for the time period December 1, 2018 to February 28, 2019. See Attachment 1.

The material changes are those that: (1) extend the length of or postpone the completion of a contract for six months or more; or (2) increase the total consideration to be paid under a contract by at least 10 percent. The enclosed report, indicates the contractor, a description of the material change, the dollar amount of the material change (if any), and the beginning and end dates of the contract.

Our Mission
To provide leadership, information, education, and support for planning, financial assistance, and outreach for the conservation and responsible development of water for Texas

Board Members
Peter M. Lake, Chairman | Kathleen Jackson, Board Member | Brooke T. Paup, Board Member

Jeff Walker, Executive Administrator

In accordance with requirements established under Texas Administrative Code Chapter 353, Subchapter J, Section 353.140 enclosed for your further consideration is risk and contract monitoring reporting for contracts executed during the period December 1, 2018 to February 28, 2019. See Attachment 2.

The reporting includes contractor, project and cost information for each contract executed, along with the risk rating of the contract and whether or not enhanced contract monitoring is required.

RECOMMENDATION

The Executive Administrator concludes this report meets the requirements of Texas Government Code 2155.088 and 31 TAC Chapter 353, Subchapter J, Section 353.140 and recommends approval.

Attachment(s): 1: Contract Amendments and Purchase Order Change Notices executed by the Texas Water Development Board

2: Contracts Executed by the Texas Water Development Board subject to Contract Monitoring

Attachment 1

Contract Amendments Executed by the Texas Water Development Board
Period: December 1, 2018 to February 28, 2019

There are no Contract Amendments that require reporting under Section 2155.088 for this period.

Purchase Order Change Notices issued by the Texas Water Development Board
Period: December 1, 2018 to February 28, 2019

CONTRACTOR/ PURCHASE ORDER	DESCRIPTION	ORIGINAL AMOUNT	CHANGE REASON	AMENDED AMOUNT	CONTACT PERSON	START DATE/ END DATE	OFFICE	PCC CODE
Comcast Cable Communications	Houston Field Office Internet Services	$1,388.76	**POCN No. 1, Increase of $229.44 to cover service for the remainder of the fiscal year**	$1,618.20	Angela Wallace	09/01/2018 – 08/31/2019	O&A	D

Attachment 2

<u>Contracts Executed</u> by the Texas Water Development Board subject to Contract Monitoring
Period: December 1, 2018 to February 28, 2019

CONTRACTOR/ CONTRACT NO.	PROJECT DESCRIPTION	CONTRACT AMOUNT	START DATE/ END DATE	CONTRACT MANAGER	OFFICE	RISK RATING	ENHANCED MONITORING REQUIRED?
Texas State University, San Marcos **1900012284**	Request for Qualifications, 580-18-RFQ0069, Statewide Synthesis of Environmental Flows Studies	$237,000	**01/09/2019 – 06/30/2020**	Caimee Shoenbaechler	WSC	**Low**	**Not required**
Northbridge Environmental Management Consultants **1900012315**	FY2019 - TxWise System Enhancements, 580-19-0081	$95,000	**09/01/2018 – 08/31/2019**	Susie Anderson	O&A	**Low**	**Not required**
Northbridge Environmental Management Consultants **1900012316**	FY2019 - TxWise System Reports, 580-19-0082	$90,000	**09/01/2018 – 08/31/2019**	Susie Anderson	O&A	**Low**	**Not required**
Lower Colorado River Authority **1900012305**	Investigate surface water-groundwater interaction along the lower Colorado River	$75,000	**11/30/2018 – 05/31/2020**	Mark Wentzel	WSC	**Low**	**Not required**