

REGIONAL WATER PLANNING GROUP – AREA B

Meeting Minutes Wednesday, February 10, 2016

The Regional Water Planning Group – Area B met in an open public meeting on Wednesday, February 10, 2016 at 10:00 a.m. in the Conference Room of Red River Authority of Texas, 3000 Hammon Road, Wichita Falls, Texas, with the following members and guests present:

RWPG Members:

- Mr. Curtis W. Campbell, Chair, Red River Authority of Texas, Wichita Falls
- Mr. Wilson Scaling, Vice Chair, Henrietta
- Mr. Dean Myers, Secretary, Bowie Industries, Inc., Bowie
- Ms. Tamela Armstrong, Alliance Power Company, Wichita Falls
- Mr. J. K. (Rooter) Brite, Agribusiness, Bowie
- Mr. Jack Campsey, Gateway Groundwater Conservation District, Quanah
- Judge Mark Christopher, Foard County, Crowell
- Mr. N. E. Deweber, Baylor Water Supply Corporation, Seymour
- Judge Randy Jackson, Archer County, Archer City
- Mr. Mike McGuire, Rolling Plains Ground Water Conservation District, Munday
- Mr. Monte McMahon, AEP Oklaunion Power Plant, Vernon
- Mr. Tracy Mesler, Upper Trinity Groundwater Conservation District, Nocona
- Mr. Kyle Miller, Wichita Falls Water Improvement District No. 2, Wichita Falls
- Mr. Jerry Payne, Henrietta
- Mayor Gayle Simpson, City of Crowell
- Mr. J. Todd Thomas, W. T. Waggoner Estate, Vernon

RWPG Alternates:

- Mr. Jimmy Banks, Iowa Park
- Mr. Doug Shaw, Upper Trinity Groundwater Conservation District, Springtown

Consultants and Staff:

- Mr. Kerry D. Maroney, Biggs and Mathews, Inc., Wichita Falls
- Ms. Stacey Green, Red River Authority of Texas, Wichita Falls
- Mr. Glen Hite, Red River Authority of Texas, Wichita Falls
- Ms. Danna Prichard, Red River Authority of Texas, Wichita Falls

Discretionary:

- Mr. David Kercheval, Texas Department of Agriculture, Grandview
- Mr. Robert Mauk, Texas Parks and Wildlife Department, Wichita Falls
- Ms. Temple McKinnon, Texas Water Development Board, Austin
- Mr. Cliff Moore, Texas Commission on Environmental Quality, Abilene
- Mr. Jack Stephens, Regional Water Planning Group – Area C, Azle

- Registered Guest:**
- Mr. Gary Burke, United States Geological Survey, Wichita Falls
 - Mr. Donnie Clifton, City of Electra
 - Mr. Jason Dane, City of Paducah
 - Ms. Lisa Diemer, United States Geological Survey, Wichita Falls
 - Mr. Jerry Flemming, City of Iowa Park
 - Mr. Josh Ford, Electric Actuator Services of Texas, Celeste
 - Ms. Winona Henry, Texas Commission on Environmental Quality, Abilene
 - Ms. Kathleen Jackson, Texas Water Development Board, Austin
 - Mr. Joe Jarosek, City of Vernon
 - Mr. Darell Kennon, City of Vernon
 - Mr. Danny Parker, City of Olney
 - Mayor Howard Raeke, City of Henrietta
 - Ms. Jennifer Smith, Senator Craig Estes’ Office, Wichita Falls
 - Mr. Dan White, Northside Water Supply Corporation, Vernon

Item One: Public Meeting Call to Order, Invocation, Roll Call and Introductions

Mr. Curtis W. Campbell, Chair of the Regional Water Planning Group - Area B (RWPG – B), called the meeting to order at 10:00 a.m. Mr. Jerry Payne gave the invocation. Following roll call and establishment of a quorum, Mr. Campbell noted the following absences: Mr. Bobby Kidd, Mr. Dale Hughes, Judge Kenneth Liggett, Dr. Rebecca Dodge and her alternate Dr. Jonathan Price, Mr. Russell Schreiber and his alternate Mr. Daniel Nix. Introductions followed.

Item Two: Election of Officers for Regional Water Planning Group – Area B Pursuant to Article VIII, Section 2(b) of the Bylaws and Consider Various Appointments to Committees

The RWPG-B members were provided a list of the current officers, committee members and appointees as follows:

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|---------------------------------|---|
| A. Chair | Curtis W. Campbell |
| B. Vice Chair | Wilson Scaling |
| C. Secretary | Dean Myers |
| D. Committee Appointments | |
| 1. Executive Committee | Curtis W. Campbell – Chair
Wilson Scaling – Vice Chair
Dean Myers – Secretary
Dale Hughes – At Large
Kenneth Liggett – At Large |
| 2. Technical Advisory Committee | Curtis W. Campbell – Chair
Wilson Scaling – Vice Chair
J. K. (Rooter) Brite – At Large
Mike McGuire – At Large
Monte McMahon – At Large
Russell Schreiber – At Large |

Item Five: Consider the Recommendation from the Executive Committee and/or other Nominations Presented to Fill the Vacancy in the Municipalities Interest Group

Mr. Campbell reminded the group that Mr. Mitch Grant had resigned from his position with the City of Vernon, which created a Municipalities Interest Group vacancy within the Region B Group. He added that although the term will expire August 31, 2016, the Bylaws require the position to be filled. Therefore, a public notice for nominations was published and the Executive Committee met on February 3, 2016, to review the nominations received and prepared a recommendation for the group. Mr. Campbell presented a table of the nominations received and informed the members that the Executive Committee elected to recommend Mr. Joe Jarosek, whom replaced Mr. Grant as the City Manager for Vernon, to fill the vacancy. Mr. Campbell then opened the floor to accept additional nominations for the position. With no comments or nominations presented, Mr. McGuire motioned to accept the recommendation from the Executive Committee. Mr. Brite seconded the motion. The motion passed with a vote of **16 For** and **0 Against**.

Mr. Campbell then invited Mr. Jarosek to be seated with the Region B members for the remainder of the meeting, therefore changing the voting member count from 16 to 17 for the duration of the meeting.

Item Six: Discuss and Consider Authorizing the Administrative Agency to Make any Necessary Amendments to the Budget for the Fourth Round of Planning Prior to Submitting the Final Payment Request Due to the Texas Water Development Board on March 31, 2016

Mr. Campbell informed the group that the Authority was in the process of preparing the final payment request for the fourth round of planning to be submitted, to the Texas Water Development Board (TWDB), no later than March 31, 2016. He explained that if a budgeted task amount is exceeded by more than thirty-five percent, the TWDB will require an amendment to the budget to redistribute funds. Therefore, the Authority is requesting authorization from the Region B Group to amend the budget, if necessary, upon completion of the final payment request. With no discussion or comments, Mr. Deweber motioned to authorize the Authority to make any necessary amendments to the budget. Mr. McGuire seconded the motion. The motion carried with a vote of **17 For** and **0 Against**.

Item Seven: Discuss and Consider Authorizing the Administrative Agency to Negotiate a Contract with the Consultant Group of Biggs and Mathews, Inc., Freese and Nichols, Inc., and Alan Plummer Associates, Inc. for the Fifth Round of Water Planning

The Request for Qualifications (RFQ) process to procure a consultant team, as required by the TWDB, was reviewed with the Region B Group by Mr. Campbell. He confirmed that Biggs and Mathews, Inc. (BMI), Freese and Nichols, Inc., and Alan Plummer, Inc., was the only consultant team that submitted a Statement of Qualifications (SOQ) in response to the RFQ. Mr. Campbell added that the Region B Group voted to procure the professional services of the BMI Consultant Team at their October 21, 2015 meeting, and the goal now is to draft a contract with the consultant team to present to the Authority's Board for approval at their April 20, 2016 meeting. With no further discussion, Mr. McGuire motioned to authorize the Authority to negotiate a

Item Seven: Discuss and Consider Authorizing the Administrative Agency to Negotiate a Contract with the Consultant Group of Biggs and Mathews, Inc., Freese and Nichols, Inc., and Alan Plummer Associates, Inc. for the Fifth Round of Water Planning (continued)

contract with the BMI Consultant Team for the fifth round of planning. Mr. Scaling seconded the motion. The motion passed with a vote of **17 For** and **0 Against**.

Item Eight: Discuss and Consider a Date for a Public Meeting to Solicit Input from the Public on Issues that Should Be Addressed in the Regional or State Water Plan for the Fifth Round of Planning and Authorize the Administrative Agency to Place a 30 Day Notice Prior to the Meeting

Mr. Campbell informed the group that the TWDB requires a public meeting be held at the beginning of each new planning cycle to seek input from the public on issues that should be addressed or provisions that should be included in the regional or state water plan. He stated that May 4, 2016 had tentatively been placed on the calendar as a meeting date, which would allow ample time to post a legal public notice at least thirty days prior to the meeting, and complete the contract with the consultant team, enabling them to also attend the meeting. The group was in agreement with the scheduled date, and Mr. Mesler motioned to authorize the Authority to place a thirty day notice prior to the meeting. Mayor Simpson seconded the motion. The motion carried with a vote of **17 For** and **0 Against**.

Item Nine: Discuss and Consider Authorizing the Chair to Submit a Letter to the Texas Water Development Board Addressing the Need for the Texas Commission on Environmental Quality to Update the Red River Water Availability Model (WAM) to Include the New Drought of Record Data for the Region B Water Planning Area

A draft letter to the TWDB explaining the planning group's concerns with the current Red River WAM was distributed to the Region B members for review. Mr. Campbell stated that the consultant team and members of the Region B Group had previously commented that the data needed to be updated to include the new drought of record for future planning purposes. Therefore upon approval, the letter will be submitted to the TWDB and copies will be mailed to the Texas Commission on Environmental Quality. Mr. Mesler asked that drought information for Lake Nocona to be included in the letter, noting that the lake was at its lowest levels since its construction. With no further discussion, Mr. McGuire motioned to authorize the Chair to submit the letter, with the recommended update, to the TWDB. Judge Christopher seconded the motion. The motion passed with a vote of **17 For** and **0 Against**.

Item Ten: Update from the Texas Water Development Board Project Manager

Mr. Campbell announced that Ms. Temple McKinnon will be the Project Manager to Region B for the fifth cycle of planning. Ms. McKinnon then introduced Director Kathleen Jackson, with the TWDB, and she took the floor to discuss the diversity of water supplies being developed statewide. Ms. Jackson stated that with the help of the State Water Implementation Fund for Texas (SWIFT), several projects are being implemented across the state. She talked about the Dallas and Houston pipeline projects, a reservoir to collect runoff on the Colorado River, and a new waste water treatment plant in Brownwood. Ms. Jackson also commended Region B for

**Item Ten: Update from the Texas Water Development Board Project Manager
(continued)**

their continuing conservation efforts and recognizing the importance of innovation and technology in developing future water supplies. She added that the TWDB staff, with the support of Senator Estes, was continuing to push for House Bill 30, which relates to the development of seawater and brackish groundwater. In closing, Ms. Jackson reminded the group that the TWDB is a resource for them, and to utilize them as needed.

Ms. McKinnon then took the floor to update the group on current events at the TWDB. She informed the group that the SWIFT abridged applications were due February 5, 2016, and they had received approximately forty applications. The TWDB will prioritize the applications and extend invitations to submit full applications for financial assistance, which are due on May 11, 2016. Once the applications are approved, the TWDB will authorize a bond sale in the fall of 2016, with the loans closing the winter of 2016. Ms. McKinnon then announced that the draft *2017 State Water Plan* will be available for comments in March of 2016, and they hope to submit the final plan to the TWDB Board for approval in early summer 2016. She noted that a conference call was held to allow the planning groups to submit feedback on the planning process, and several technical concerns were presented including surface water availability issues, which the TWDB will be addressing. Ms. McKinnon then advised the group the TWDB is accepting input on planning rule revisions, and they anticipate presenting a draft of the revisions to the Board in late spring of 2016. Upon approval of the revisions, the planning guidance will be revised and contracts will be amended so the scope of work can be completed to include all of the tasks. In closing, Ms. McKinnon notified the group that population and demand projections will be utility based for this round of planning and the data may be available as early as March of 2016.

With no further discussion, Mr. Campbell thanked Ms. Jackson for attending the Region B meeting.

Item Eleven: Updates from the Liaisons from Other Regional Water Planning Groups

Mr. Campbell opened the floor to updates from the regional liaisons. Since Region A and D liaisons were not in attendance, Ms. McKinnon shared that both Region A and Region D would be holding public meetings in March of 2016. Mr. Stevens added that Region C currently had no meetings scheduled and Mr. Campsey mentioned that Region O will be meeting in February and Aubrey Spears will be serving as their new Chair.

Item Twelve: Consider Acceptance of the RWPG – B Financial Statements

Mr. Campbell presented the current statement of income and expense to the group, which depicted billed expenses of \$202,176.19, covering the period of January 1, 2015 through September 30, 2015, leaving a contract balance of \$21,389.88. He noted that the statement had been submitted to Mr. Dennis Wilde, with the Nortex Regional Planning Commission, for review and no comments have been received. With no further discussion, Mr. McGuire motioned to accept the financial statement as presented. Mr. Brite seconded the motion. The motion carried with a vote of **17 For** and **0 Against**.

Item Thirteen: Public Input and Comments to the Planning Group

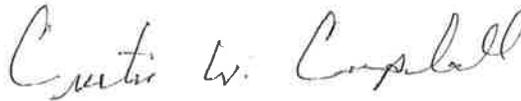
Mr. Campbell opened the floor to input and comments and there was no discussion presented.

Item Fourteen: Consider the Date and Agenda Items for the Next Meeting

With the date of May 4, 2016 already established for the Public Input Meeting, Mr. Campbell reiterated that the regular public meeting will be held in conjunction with that meeting. He reminded the group that several of the members' terms will be expiring on August 31, 2016, therefore they will need to advertise for nominations following the May 4, 2016 meeting, setting a submittal deadline of August 5, 2016. Following the deadline, tentative dates have been placed on the calendar for an Executive Committee Meeting on August 10, 2016 and a Public RWPG-B Meeting on August 17, 2016.

Item Fifteen: Adjourn

With no further discussion, Mr. Campbell called for a motion to adjourn the meeting. Mr. Deweber entered a motion to adjourn and Mr. McMahon seconded the motion. The motion was unanimous and the meeting was adjourned at 10:50 a.m.



Curtis W. Campbell, Chair



Dean Myers, Secretary

