

REGIONAL WATER PLANNING GROUP – AREA B

Meeting Minutes Wednesday, October 21, 2015

The Regional Water Planning Group – Area B met in an open public meeting on Wednesday, October 21, 2015 at 9:30 a.m. in the Conference Room of Red River Authority of Texas, 3000 Hammon Road, Wichita Falls, Texas, with the following members and guests present:

- RWPG Members:**
- Mr. Curtis W. Campbell, Chair, Red River Authority of Texas, Wichita Falls
 - Mr. Wilson Scaling, Vice Chair, Henrietta
 - Mr. Dean Myers, Secretary, Bowie Industries, Inc., Bowie
 - Mr. Jack Campsey, Gateway Groundwater Conservation District, Quanah
 - Mr. N. E. Deweber, Baylor Water Supply Corporation, Seymour
 - Mr. John Holley, American Electric Power, Vernon
 - Mr. Dale Hughes, W. T. Waggoner Estate, Vernon
 - Judge Kenneth Liggett, Clay County, Henrietta
 - Mr. Mike McGuire, Rolling Plains Ground Water Conservation District, Munday
 - Mr. Tracy Mesler, Upper Trinity Groundwater Conservation District, Nocona
 - Mr. Kyle Miller, Wichita County Water Improvement District No. 2, Wichita Falls
 - Mr. Jerry Payne, Henrietta
 - Mr. Russell Schreiber, City of Wichita Falls
- RWPG Alternates:**
- Mr. Doug Shaw, Upper Trinity Groundwater Conservation District, Springtown
 - Mr. J. Todd Thomas, W. T. Waggoner Estate, Vernon
- Consultants and Staff:**
- Mr. Robert Adams, Alan Plummer Associates, Inc., Austin
 - Mr. Kerry D. Maroney, Biggs and Mathews, Inc., Wichita Falls
 - Ms. Simone Kiel, Freese and Nichols, Inc., Fort Worth
 - Ms. Stacey Green, Red River Authority of Texas, Wichita Falls
 - Mr. Glen Hite, Red River Authority of Texas, Wichita Falls
- Discretionary:**
- Mr. Tom Barnett, Texas Water Development Board, Austin
 - Mr. Robert Mauk, Texas Parks and Wildlife Department, Wichita Falls
 - Mr. Cliff Moore, Texas Commission on Environmental Quality, Abilene
 - Mr. Jack R. Stevens, Regional Water Planning Group – Area C, Azle

Registered Guests: Mr. Gary Burke, United States Geological Survey, Wichita Falls
Mr. Jerry Flemming, City of Iowa Park
Mr. Jim Johnson, State Representative James Frank’s Office,
Wichita Falls
Mr. Darell Kennon, City of Vernon
Ms. Rachel Navejar, Tarrant Regional Water District, Fort Worth
Mr. Danny Parker, City of Olney
Ms. Jennifer Foster, Senator Charles Perry’s Office, Childress
Mr. Gordon Smith, City of Burkburnett
Ms. Marisa Tole, W.T. Waggoner Estate Lake Division, Vernon

Item One: Public Meeting Call to Order, Invocation, Roll Call and Introductions

Mr. Curtis W. Campbell, Chair of the Regional Water Planning Group - Area B (RWPG – B), called the meeting to order at 9:35 a.m. Mr. Jerry Payne gave the invocation. Following roll call and establishment of a quorum, Mr. Campbell noted the following absences: Mr. Bobbie Kidd, Judge Mark Christopher and his alternate Judge Greg Tyra, Ms. Tamela Armstrong and her alternate Mr. Max Vordenbaum, Mayor Gayle Simpson and her alternate Mayor Dale Eaton, Mr. Monte McMahan, Dr. Rebecca Dodge and her alternate Dr. Jonathan Price. Introductions followed.

Item Two: Review and Approval of Minutes of the April 28, 2015 RWPG – Area B Meeting

Mr. Campbell presented a draft copy of the April 28, 2015 Public Meeting minutes to the group for approval. With no comments or discussion, Mr. Deweber motioned to approve the minutes as written. Mr. Miller seconded the motion. The motion passed with a vote of **13 For and 0 Against**.

Item Three: Review and Approval of Minutes of the June 16, 2015 Public Hearing on the 2016 Initially Prepared Region B Regional Water Plan

Mr. Campbell then presented a draft copy of the Public Hearing minutes that was held on June 16, 2015, for approval. With no comments or discussion, Mr. McGuire motioned to approve the minutes as written. Mr. Deweber seconded the motion. The motion passed with a vote of **13 For and 0 Against**.

Item Four: Review and Approval of the October 13, 2015 Technical Advisory Committee Meeting

The members received a draft copy of the October 13, 2015 Technical Advisory Committee (TAC) Meeting minutes for review. With no comments or discussion, Mr. Scaling motioned to approve the minutes as written, and Mr. Schreiber seconded the motion. The motion passed with a vote of **13 For and 0 Against**.

Item Five: Discuss the Procedures for Filing the Vacant Position Representing Municipalities on the Regional Water Planning Group – Area B, Vacated by Mr. Mitch Grant

Mr. Campbell informed the group that following Mr. Grant's retirement from his position as Vernon's City Manager in April of 2015, he was no longer eligible to serve as a Region B municipalities interest group member. Mr. Grant was contacted to submit a resignation letter to the Region B Group in accordance with the RWPG-B Bylaws. Mr. Campbell stated that a resignation letter has not been received to date, but the group needs to move forward with soliciting nominations for the vacated Municipalities position.

Mr. Kennon inquired when the deadline was for nominations to be received. Mr. Campbell explained the group needs to advertise for nominations in December and set a deadline towards the end of January to allow at least thirty days for receiving nominations. Furthermore, the Executive Committee will then meet to discuss recommendations to be presented to the Region B Group at the next scheduled public meeting. With no further discussion, Mr. Campbell moved to the next agenda item.

Item Six: Discuss and Consider Approval of the Socioeconomic Impact Analysis, as Prepared by the Texas Water Development Board for Inclusion into the Final 2016 Region B Regional Water Plan

A summary of the Socioeconomic Impact Analysis was distributed to each Region B member, and Mr. Campbell directed those interested in reviewing the full report, to the Authority's website. Mr. Campbell asked Ms. Kiel if she had any comments on the analysis to share with the Region B members. She explained that Chapter 4 of the plan identifies the water needs for Region B and the Texas Water Development Board (TWDB) utilized an appropriate methodology to evaluate the social and economic impacts of not meeting the regional needs. Mr. Adams added that the findings are listed in a table on the last page of the Socioeconomic Impact Analysis, which will be included in the final plan as Appendix E. Ms. Kiel concluded that Chapter 6 of the plan will provide a summary of the analysis, and Chapter 11 will contain a comparison of the socioeconomic impacts of this plan to the impacts of the previous plan. Additionally, Mr. Barnett reaffirmed that a uniform methodology was used to prepare the Socioeconomic Impact Analysis reports throughout all 16 regions.

With no further discussion, Mr. McGuire motioned to approve the Socioeconomic Impact Analysis for inclusion into the final *2016 Region B Regional Water Plan*. Mr. Payne seconded the motion. The motion carried with a vote of **13 For** and **0 Against**.

Item Seven: Discuss and Consider Approval of the Responses to the Public Comments Received Regarding the 2016 Initially Prepared Region B Regional Water Plan

Mr. Campbell asked the consultant team to give a brief overview of the comments received on the *2016 Initially Prepared Region B Regional Water Plan* (IPP). Mr. Maroney took the floor and referred to Attachment A containing Level 1 and Level 2 comments from the TWDB, which had been distributed to the Region B members. He explained that most of the comments were associated with the Texas Administrative Code requirements and added that once the responses

Item Seven: Discuss and Consider Approval of the Responses to the Public Comments Received Regarding the 2016 Initially Prepared Region B Regional Water Plan (continued)

are approved, they will become part of the final plan. Ms. Kiel then took floor and proceeded to discuss the consultant team responses to the comments submitted by the TWDB. During her review, Ms. Kiel informed the members that some of the updates will require the development of appendices to incorporate the additional data into the final plan. She also brought to the group's attention that the TWDB requested that the Texas Commission on Environmental Quality (TCEQ) Water Availability Model (WAM) Run 3 be used to evaluate the "Wichita River Supply" and the "Lake Ringgold" water management strategies (WMS) in the final plan. Ms. Kiel explained that the current Red River WAM hydrology data ends in 1998, therefore they used a site project specific model of hydrology through 2013 to account for the recent drought, as the unmodified WAM Run 3 will over estimate available water supplies. She added that supply calculations based on the WAM Run 3 will be included in the final plan for comparison purposes.

Mr. Schreiber questioned what steps the group needed to follow for the updating the WAM Run 3. Mr. Campbell suggested the group have the consultant team compose a letter to TCEQ requesting the WAM update, and also include the request in Chapter 8 as a regional recommendation. He added that the City of Wichita Falls could utilize the updated data in the construction process of the Ringgold Reservoir. Ms. Kiel commented that Senate Bill 1 may provide funding for TCEQ to contract outside consultants for assistance on updating the WAM, and Regions A, C, and D could be contacted for support since they are part of the Red River Basin. Mr. Payne proposed that a motion be entered into the minutes acknowledging the group's desire to submit a letter to TCEQ requesting the WAM update on behalf of the Region B Group. Mr. Mesler seconded the motion, and the motion passed with a vote of **13 For** and **0 Against**.

Ms. Kiel completed her overview of the TWDB comments, and noted that the Texas Parks and Wildlife Department submitted comments concerning Lake Wichita, which will be addressed in the final plan. Mr. Campbell added that all responses will be made available on the Authority's website.

Additional discussion was held concerning groundwater estimates in Montague County and defining brackish water for calculating purposes in the fifth round of planning. With no further remarks, Mr. McGuire motioned to approve the responses to the comments received concerning the 2016 IPP. Mr. Mesler seconded the motion. The motion passed with a vote of **13 For** and **0 Against**.

Item Eight: Discuss and Consider Adoption of the Final 2016 Region B Regional Water Plan, Authorize the Consultants/Administrative Agency to Approve Minor Revisions to the Plan Subsequent to its Adoption, and Authorize the Red River Authority of Texas to Submit the Final 2016 Region B Regional Water Plan to the Texas Water Development Board by the December 1, 2015 Deadline

Mr. Campbell informed the group that the consultant team was still working to make final adjustments and changes to the plan. He conveyed two options to the group, either decide to

Item Eight: Discuss and Consider Adoption of the Final 2016 Region B Regional Water Plan, Authorize the Consultants/Administrative Agency to Approve Minor Revisions to the Plan Subsequent to its Adoption, and Authorize the Red River Authority of Texas to Submit the Final 2016 Region B Regional Water Plan to the Texas Water Development Board by the December 1, 2015 Deadline (continued)

approve the final plan today and authorize minor revisions to be made by the Authority and consultant team prior to submittal to the TWDB, or schedule another meeting to approve the final plan once the consultants have completed their updates. Prior to the group entering a motion on this agenda item, Mr. Campbell asked Mr. Adams to provide an overview of Chapter 9 “Reporting of Financing Mechanisms for Water Management Strategies”. The Infrastructure Financing Surveys were not received prior to the submittal of the IPP therefore, he felt the group needed to review this chapter. Mr. Adams noted he had received 100% response on the surveys sent to the City of Vernon, the City of Wichita Falls, American Electric Power and the Wichita County Water Improvement District No. 2. He explained that Chapter 9 recaps needs and recommended strategies in the region. Additionally, he stated that Table 9-2 provides a summary of the capital cost for the preferred WMS. He added that there are some minor discrepancies between the table in Chapter 9 and Chapter 5 on cost amounts, and those modifications will be made once the TWDB database is unlocked. With no further discussion, the group agreed there were no major changes pending, and chose to adopt the final *2016 Region B Regional Water Plan*, authorize the consultants and/or the Authority to approve minor revisions and authorize the Authority to submit the final *2016 Region B Regional Water Plan* to the TWDB by the December 1, 2015 deadline. Mr. McGuire motioned to approve, and Mr. Schreiber seconded the motion. The motion carried with a vote of **13 For** and **0 Against**.

Item Nine: Discuss and Consider Adopting the Region – B 2016 Water Management Strategies Prioritization Schedule as Recommended by the Technical Advisory Committee and Authorize the Red River Authority of Texas to Submit the Region – B 2016 Water Management Strategies Prioritization Schedule to the Texas Water Development Board by the December 1, 2015 Deadline

Each Region B member received a copy of the 2016 Draft Prioritization Schedule, as prepared by the consultant team. Mr. Campbell stated that the TAC had reviewed the schedule and recommended the capital cost to the “Wichita Falls Water Line Replacement Project” be updated. Ms. Kiel explained the project was established as a conservation strategy and since then, the City of Wichita Falls has identified major leaks in their raw water line from Lake Kickapoo and has requested that the line be included as part of the project. This change raised the cost of the project and modified the water savings, which will also be reflected in Chapter 5. Ms. Kiel noted that the completed updates did not affect the rankings of the WMS. There was some discussion about the methodology developed by the Stakeholder Committee, as required by House Bill 4, and Mr. Campbell reiterated that the TWDB will apply their ranking system to each region’s strategies on a statewide basis. Following discussion, Mr. McGuire motioned to adopt the 2016 Water Management Strategy Prioritization Schedule and authorize the Authority to submit the schedule to the TWDB by the December 1, 2015 deadline. Judge Liggett seconded the motion. The motion carried with a vote of **13 For** and **0 Against**.

Item Ten: Discuss and Consider Approval of the Consultants Selected for the Fifth Round of Planning, as Recommended by the Technical Advisory Committee

Mr. Campbell announced that the Authority had executed a contract with the TWDB for the fifth cycle of planning on behalf of the Region B Group. He said the contract requires the Authority to then advertise a Request for Qualifications (RFQ) to procure professional services to develop the regional water plan. Mr. Campbell presented the single Statement of Qualifications (SOQ) received, which was submitted by Biggs and Mathews, Incorporated (BMI). He stated that the TAC met to review the SOQ and unanimously agreed to recommend procuring the services of BMI Team to the Region B members. With no discussion, Judge Liggett motioned to approve the selection of BMI Team as consultants for the fifth round of planning. Mr. McGuire seconded the motion. The motion passed by a vote of **13 For** and **0 Against**.

Item Eleven: Update from the Texas Water Development Board Project Manager

Mr. Barnett took the floor and provided the group with some information from the TWDB. He outlined December 2015 as the start of the next round of SWIFT Funding, and said applications will be due in early February 2016. Additionally, he explained that the TWDB met to discuss revisions to the regions' boundaries, and some suggestions were made for Region B, but the TWDB voted to retain the current boundaries. There were no further comments.

Item Twelve: Updates from the Liaisons from Other Regional Water Planning Groups

Mr. Campbell opened the floor to the surrounding regions' Liaisons for updates. Mr. McGuire noted that Region G had an upcoming meeting to finalize several items in their final plan, and Mr. Campsey added that Region O was meeting to hopefully approve their plan in November. Mr. Stevens informed the group that Region C elected Jody Puckett as their new Chair and the group was still working to resolve conflicts with Region D. Region A's Liaison was not present, but Ms. Kiel noted they had a tentative meeting scheduled for November 17, 2015 to approve their final plan.

Item Thirteen: Consider Acceptance of the RWPG – B Financial Statement

The members received a copy of the current financial statement for the period of July 1, 2014 through December 31, 2014, which depicted a contract balance of \$223,566.07. Mr. Campbell asked Mr. Barnett what the final date to submit billing was for the fourth round of planning. Mr. Barnett was not sure, but referenced reviewing the contract for final dates. Ms. Kiel added that March 2016 was when the final payment request was due. Judge Liggett questioned when the financials would be brought up to date, and Mr. Campbell replied that a billing through September 30, 2015 was currently being prepared for submittal to the TWDB. With no further comments, Mr. McGuire motioned to accept the Region B Financial Statement as presented. Mr. Mesler seconded the motion. The motion carried with a vote of **13 For** and **0 Against**.

Item Fourteen: Public Input and Comments to the Planning Group

Mr. Campbell opened the floor to comments and none were presented. He took a moment to inform the members that the Texas State Comptroller is requiring anyone with Imminent Domain Power to utilize a portal on the Comptrollers website between December 1, 2015 and February 1, 2016, to submit their information detailing their authority.

Item Fifteen: Consider Date and Agenda Items for the Next Meeting

Mr. Campbell suggested the next meeting be held at the end of January 2016 or early February 2016. He explained the draft agenda for the next meeting will address officer elections, finalizing the fourth round of planning, discussing requirements for the fifth round of planning, and filling the vacant Municipalities position. He encouraged the group to contact him with any additional items they feel may need to be discussed at the meeting. In closing, Mr. Campbell noted that some of the Region B members who are Judges are not available to attend Wednesday meetings due to their court schedules. Therefore, the group may need to discuss moving the meetings to a weekday that accommodates all the members.

Item Sixteen: Adjourn

With no further discussion, Mr. Campbell called for a motion to adjourn the meeting. Mr. Payne entered a motion to adjourn and Mr. Scaling seconded the motion. The motion was unanimous and the meeting was adjourned at 10:55 a.m.



Curtis W. Campbell, Chair



Dean Myers, Secretary

