
Exhibit A

Second Amended Scope of Work
2026 Regional Water Plans

September 2023

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¹ Requirements for each task are further explained in the *Second Amended General Guidelines for Development of the 2026 Regional Water Plans*.

Task 1- Planning Area Description

The objective of this task is to prepare a standalone chapter (in accordance with 31 Texas Administrative Code (TAC) §357.22(b)) to be included in the 2026 Regional Water Plan (RWP) that describes the regional water planning area (RWPA).

In addition to generally meeting all applicable rules and statute requirements governing regional and state water planning under 31 TAC Chapters 357 and 358, this portion of work must include all work necessary to meet all the requirements of 31 TAC §357.30.

This Task includes, but is not limited to, performing all work in accordance with Texas Water Development Board (TWDB) rules and guidance required to:

1. Designate major water providers (MWP) in the RWPA for planning purposes.
2. Identify wholesale water providers (WWP) in the RWPA for planning purposes.
3. Review and summarize relevant existing planning documents in the region including those that have been developed since adoption of the previous regional water plan. Documents to be summarized include those referenced under 31 TAC §357.22.
4. Prepare a chapter that describes the RWPA including the following:
 - a. social and economic aspects of a region such as information on current population, economic activity and economic sectors heavily dependent on water resources;
 - b. current water use and major water demand centers;
 - c. current groundwater, surface water, and reuse supplies including major springs that are important for water supply or protection of natural resources;
 - d. MWPs;
 - e. agricultural and natural resources;
 - f. identified water quality problems;
 - g. identified threats to agricultural and natural resources due to water quantity problems or water quality problems related to water supply;
 - h. summary of existing local and regional water plans;
 - i. the identified historic drought(s) of record within the planning area;
 - j. current preparations for drought within the RWPA;
 - k. information compiled by the TWDB from water loss audits performed by Retail Public Utilities pursuant to 31 TAC §358.6 (relating to Water Loss Audits); and
 - l. an identification of each threat to agricultural and natural resources and a discussion of how that threat will be addressed or affected by the water management strategy (WMS) evaluated in the plan.
5. Disseminate the chapter document and related information to regional water planning group (RWPG) members for review.
6. Modify the chapter document based on RWPG, public, and/or agency comments.
7. Submit the chapter document to the TWDB for review and approval.
8. Make all efforts required to obtain final approval of the regional water plan (RWP) chapter by the TWDB.

Deliverables: A completed Chapter 1 describing the RWPA must be included in the Initially Prepared Plan (IPP) and final 2026 RWP.

Task 2A - Non-Municipal Water Demand Projections

The objective of this task is to prepare a chapter (in accordance with 31 TAC §357.22(b)) to be combined with Task 2B and included in the 2026 RWP that describes the projected population and water demands in the RWPA.

In addition to generally meeting all applicable rules and statute requirements governing regional and state water planning under 31 TAC Chapters 357 and 358, this portion of work must include all work necessary to meet all the requirements of 31 TAC §357.31.

TWDB staff will develop draft non-municipal water demand projections for 2030-2080 for all water demand categories unrelated to population (mining, manufacturing, irrigation, steam-electric power, and livestock) based on the most recent TWDB historical water use estimates. The same methodologies used for the 2022 State Water Plan will be applied to the 2027 State Water Plan projections, except for mining demands. The draft mining demand projections will be prepared based on an updated methodology to be developed by the Bureau of Economic Geology through a contracted mining water use study funded by the United States Geological Survey.

TWDB staff will provide draft water demand projections for all associated non-municipal water user group (WUG) to the RWPGs for their review and input.

Each RWPG will review the draft projections and may provide input to the TWDB or request specific changes to the draft projections from TWDB along with justifications and supporting data as specified in the guidance document *Second Amended General Guidelines for Development of the 2026 Regional Water Plans*. The emphasis of this effort will be on identifying appropriate revisions based on relevant changed conditions that have occurred since the development of the projections used in the 2022 State Water Plan.

If adequate justification is provided by the RWPG to the TWDB, draft water demand projections may be adjusted by the TWDB in consultation with the Texas Department of Agriculture, Texas Commission on Environmental Quality, and Texas Parks and Wildlife Department. Once RWPG input and requested changes are considered, final water demand projections will be adopted by the TWDB's governing Board (Board). The adopted projections will then be provided to each RWPG. Planning groups must use the Board-adopted projections when preparing their RWPs.

TWDB will directly populate the state water planning database (DB27) with all WUG-level projections and make related changes to DB27 based on Board-adopted projections.

This Task includes, but is not limited to, performing all work in accordance with TWDB rules and guidance required to:

1. Receive and make publicly available the draft non-municipal water demand projections provided by the TWDB.
2. Evaluate draft non-municipal water demand projections provided by the TWDB.
3. Review comments received from local entities and the public for compliance with TWDB requirements.
4. Prepare detailed feedback on draft non-municipal water demand projections, as necessary, including justification and documentation supporting requested changes from the RWPG and/or local entities with a focus on relevant changed conditions that have occurred since the development of the projections used in the 2022 State Water Plan.
5. Submit numerical requests for revisions of draft non-municipal water demand projections in an electronic tabular template provided by the TWDB along with required documentation and justification of requested revisions from the RWPG, based on, for example, requests received from local entities, in accordance with the contract guidance

document *Second Amended General Guidelines for Development of the 2026 Regional Water Plans*.

6. Communicate and/or meet with TWDB staff and/or local entities requesting revisions, as necessary.
7. Assist the TWDB, as necessary, in resolving final allocations of water demands to WUGs to conform with any control totals defined by the TWDB, for example, by county and/or region.
8. Prepare non-municipal water demand projection summaries for WUGs using final, Board-adopted projections to be provided by the TWDB, as necessary, and incorporate into any Technical Memorandum, IPP, and final RWP. Any RWPG-created data tables should match the appropriate final data as reported by DB27.
9. Modify any associated non-municipal water demand projections for MWPs, as necessary based on final, Board-adopted WUG water demand projections.
10. Review the TWDB *Water Demand* report(s) from DB27 and incorporate these agency planning database report(s) (including as populated by the RWPG consultant), unmodified, into the Technical Memorandum. The IPP and final RWP must incorporate these standard TWDB DB27 reports, by reference, as part of the regional water plan by including links to TWDB Database Reports application and inform the reader that the report may be accessed via that application.
11. Update WWP contractual obligations to supply water to other entities and report this information along with projected demands, including within DB27 and within any planning memorandums or reports, as appropriate.
12. Review aggregated water demand projections for MWPs provided by the TWDB. This will include retail demand data if the MWP is a WUG, and contract demand data based on data entered by the planning group into DB27 if the MWP is a WWP.
13. Summarize and present projected water demands for MWPs by category of use for each planning decade and incorporate this table into the IPP and final RWP.
14. Disseminate the chapter document and related information to RWPG members for review.
15. Modify the chapter document based on RWPG, public, and/or agency comments.
16. Submit the chapter document to the TWDB for review and approval; and
17. Make all efforts required to obtain final approval of the RWP chapter by the TWDB.

Deliverables: A completed Chapter 2 (including work from both Tasks 2A and 2B) presenting the projected population and water demands must be included in the IPP and final 2026 RWP.

Task 2B - Population and Municipal Water Demand Projections

The objective of this task is to prepare a chapter (in accordance with 31 TAC §357.22(b)) to be combined with Task 2A and included in the 2026 RWP that describes the projected population and water demands in the RWPA.

In addition to generally meeting all applicable rules and statute requirements governing regional and state water planning under 31 TAC Chapters 357 and 358, this portion of work must include all work necessary to meet all the requirements of 31 TAC §357.31.

TWDB staff will prepare a new municipal WUG entity list including collective reporting units for each RWPG based on the WUG criteria under 31 TAC §357.10(43) with associated historical population and water use estimates and Gallons Per Capita Daily (GPCD) and provide them to RWPGs for their review and input.

RWPGs will then review the draft municipal WUG list and historical population and water use and provide input to the TWDB or request specific changes to the WUG list including water systems included in collective reporting unit list and changes/corrections to historical population, water use estimates, or GPCDs.

Once the municipal WUG list is finalized TWDB staff will develop draft population and associated municipal water demand projections for 2030-2080 for all municipal WUGs using data based on the 2020 decennial Census, updated county-level population projections from the Texas Demographic Center, and historical population and water use estimates and growth.

TWDB staff will provide draft population projections and associated water demand projections for all municipal WUGs based on utility service boundaries to RWPGs for their review and input. If adequate justification is provided by the RWPGs to the TWDB, draft population and/or municipal water demand projections may be adjusted by the TWDB in consultation with Texas Department of Agriculture, Texas Commission on Environmental Quality, and Texas Parks and Wildlife Department. Once planning group input and requested changes are considered, final population and associated municipal water demand projections will be adopted by the Board. The adopted projections, based on utility service areas, will be provided to RWPGs. RWPGs must use the Board-adopted projections when preparing their RWPs.

TWDB will directly populate DB27 with all WUG-level projections and make related changes to DB27 if revisions are made.

This Task includes, but is not limited to, performing all work in accordance with TWDB rules and guidance required to:

1. Receive and review a draft municipal WUG entity list and detailed public water system list within each collective reporting unit provided by the TWDB and submit identified corrections to WUG-water systems relations or WUG names to the TWDB. Once finalized, the municipal WUG entity list will be populated into DB27.
2. Receive and review historical population and water use estimates and GPCDs provided by the TWDB and submit identified corrections to the TWDB.
3. Receive and make publicly available the draft population and associated municipal water demand projections provided by the TWDB that are based on utility service areas.
4. Evaluate draft population, GPCDs, Plumbing Code Savings (PC Savings) and associated municipal water demand projections provided by the TWDB.
5. Review and summarize comments received from local entities and the public for compliance with TWDB requirements.
6. Provide detailed revision requests to the TWDB for population, GPCDs, PC Savings and associated municipal water demand projections, as necessary, including justification and documentation supporting suggested changes with a focus on relevant changed conditions that have occurred since the development of the projections used in the 2022 State Water Plan.
7. Submit numerical requests for revisions of draft population, GPCDs, PC Savings and municipal water demand projections in an electronic tabular template provided by the TWDB along with required documentation and justification of requested revisions from the RWPG, based on, for example, requests received from local entities, in accordance with the contract guidance document *Second Amended General Guidelines for Development of the 2026 Regional Water Plans*.
8. Communicate and/or meet with TWDB staff and/or local entities requesting revisions, as necessary.

9. Assist the TWDB, as necessary, in resolving final allocations of population and municipal water demands to WUGs to conform with any control totals defined by the TWDB, for example, by county and/or region.
10. Prepare population and municipal water demand projection summaries for WUGs using final, Board-adopted projections to be provided by the TWDB, as necessary, and incorporate into any Technical Memorandum, IPP, and final RWP. Any RWPG-created data tables must match the appropriate final data as reported by DB27.
11. Modify any associated population and municipal water demand projections for MWPs, as necessary based on final, Board-adopted WUG population and water demand projections.
12. Review the TWDB *Population and Water Demand* reports from DB27 and incorporate these agency planning database report(s) (including as populated by the RWPG consultant), unmodified, into the Technical Memorandum. The IPP and final RWP must incorporate these standard TWDB DB27 reports, by reference, as part of the regional water plan by including links to TWDB Database Reports application and inform the reader that the report may be accessed via that application.
13. Update WWP contractual obligations to supply water to other entities and report this information along with projected demands including within DB27 and within any planning memorandums or reports, as appropriate.
14. Review aggregated water demand projections for MWPs provided by the TWDB. This will include retail demand data if the MWP is a WUG, and contract demand data based on data entered by the RWPG, into DB27 if the MWP is a WWP.
15. Summarize and present projected water demands for MWPs by category of use for each planning decade and incorporate this table into the IPP and final RWP.
16. Disseminate the chapter document and related information to RWPG members for review.
17. Modify the chapter document based on RWPG, public, and/or agency comments.
18. Submit the chapter document to the TWDB for review and approval.
19. Make all efforts required to obtain final approval of the RWP chapter by the TWDB.

Deliverables: A completed Chapter 2 (including work from both Tasks 2A and 2B) presenting the projected population and water demands must be included in the IPP and final 2026 RWP.

Task 3 - Water Supply Analysis

The objective of this task is to prepare a chapter (in accordance with 31 TAC §357.22(b)) to be included in the 2026 RWP that documents the evaluation of the region's source availability and existing water supplies.

In addition to generally meeting all applicable rules and statute requirements governing regional and state water planning under 31 TAC Chapters 357 and 358, this portion of work must include all work necessary to meet all the requirements of 31 TAC §357.32.

This task involves updating or adding groundwater, surface water, reuse, and other water source availability estimates, and existing WUG and WWP water supplies that were included in the 2021 RWP, in accordance with methodology described in Section 2.3 of the *Second Amended General Guidelines for Development of the 2026 Regional Water Plans* for estimating surface water, groundwater, systems, reuse, and other supplies during drought of record conditions. All water availability and water supply estimates will be extended through 2080. This task also includes all work required to coordinate with other planning regions to develop and allocate estimates of water availability and existing water supplies.

This Task includes, but is not limited to, performing all work in accordance with TWDB rules and guidance required to:

A. Estimate Surface Water Availability and Existing WUG and WWP Surface Water Supplies

1. Select hydrologic assumptions, models, and operational procedures for modeling the region's river basins and reservoirs using the most current TCEQ Water Availability Models (WAMs) in a manner appropriate for assessment of existing surface water supply and regional water planning purposes. Reservoir systems² and their yields must be modeled in accordance with the *Second Amended General Guidelines for Development of the 2026 Regional Water Plans*.
2. Obtain TWDB Executive Administrator approval of hydrologic assumptions or models and for any variations from modeling requirements in the *Second Amended General Guidelines for Development of the 2026 Regional Water Plans*.
3. As necessary and appropriate, modify or update associated WAMs or other models to reflect recent changes to permits, transfers, legal requirements, new water rights, and/or specified operational requirements. Note that incorporating anticipated sedimentation into firm yield analyses is a required modification that does not require a hydrologic variance approval from the Executive Administrator.
4. Assign available water supplies, as appropriate, to WUGs and WWPs including conducting supply analyses for WWPs.
5. Apply the TCEQ WAMs, as modified and approved by TWDB, and/or other appropriate models to quantify firm yield for major reservoirs, reservoir systems, and firm diversion for run-of-river water rights, as determined on at least a monthly time-step basis. Reservoir firm yield must be quantified based on the most recent measured capacity and estimated capacity in year 2080.
6. Evaluate TCEQ Water System Data Reports³ from the Drinking Water Watch or Safe Drinking Water Information System (SDWIS) website for municipal WUGs that use surface water and identify any physical constraints limiting existing water supplies to WUGs and/or WWPs. Consider constraints that limit delivering treated water to WUGs. Other information that the RWPGs collect, for example, survey results, may be included in the evaluation of infrastructure capacity or limitations in delivering treated water to WUGs.
7. Update information on WWP contractual obligations to supply water to other entities in DB27. Unless the RWPG considers it unlikely that a specific contract will be renewed, water supplies based on contractual agreements must be assumed to renew at the contract termination date, for example, if the contract provides for renewal or extensions. Report this information within any planning memorandums or reports, as appropriate.
8. Based on the source water availability, existing infrastructure capacity, and associated physical, operational, and legal limitations, determine the existing surface water supply available from each surface water source to each WUG and WWP (including newly identified WUGs and WWPs) during a drought of record.
9. Complete and update all required data elements for DB27 through the web interface.
10. Compile firm yield and diversion information by source, WUG, WWP, county, river basin, and planning region as necessary to obtain decadal estimates of existing surface water supply throughout the planning period. This will be facilitated by *TWDB DB27 Source Availability* and associated *TWDB DB27 WUG Existing Water Supply* reports using data

² Reservoir systems must be approved by TWDB and identified as such in DB27.

³ Available from TCEQ at <http://dww2.tceq.texas.gov/DWW/>.

provided by RWPGs and made available to all RWPGs through the TWDB Database Reports application.

11. Review the TWDB *Source Availability and WUG Existing Water Supply* reports from DB27 and incorporate these agency planning database report(s) (including as populated by the RWPG consultant), unmodified, into the Technical Memorandum. The IPP and final RWP must incorporate these standard TWDB DB27 reports, by reference, as part of the regional water plan by including links to TWDB Database Reports application and inform the reader that the report may be accessed via that application.
12. Prepare summaries of water availability by source and incorporate into any Technical Memorandum, IPP, and final RWP.
13. Prepare summaries of existing supplies for WUGs and incorporate into any Technical Memorandum, IPP, and final RWP.
14. Summarize and present existing water supplies for MWPs by category of use for each planning decade and incorporate this table into the IPP and final RWP.

B. Estimate Groundwater Availability and Existing WUG and WWP Groundwater Supplies:

1. Obtain and review the modeled available groundwater (MAG) volumes that are developed by TWDB based on the desired future conditions (DFCs) adopted by groundwater management areas (GMAs). Note that MAG volumes for each aquifer will be entered into DB27 directly by the TWDB, including as split into discrete geographic-aquifer units by: Aquifer; County; River Basin; and Region.
2. In RWPA in which no Groundwater Conservation District (GCD) exists⁴, develop RWPG-estimated groundwater availability for Board review and approval prior to inclusion in the IPP⁵ and in accordance with the *Second Amended General Guidelines for Development of the 2026 Regional Water Plans*.
3. Develop RWPG-estimated groundwater availability for aquifers or portions of aquifers that do not have a DFC or associated MAG. Consider the impacts of the annual MAG volumes on the RWP including how it impacts existing water supplies.
4. In areas with GCDs, obtain GCD Management Plans and GCD information⁶ to be considered when estimating existing supplies and water management strategies under future tasks. Attend GCD and/or GMA meetings as necessary.
5. Assign available water supplies, as appropriate, to WUGs and WWPs including conducting supply analyses for WWPs.
6. Select hydrologic and other assumptions for distribution of available groundwater for potential future use by WUGs (e.g., via a pro-rationing policy) as existing supply based on models and operational procedures appropriate for assessment of water supply and regional water planning purposes. A specific hydrologic variance request, in accordance with the *Second Amended General Guidelines for Development of the 2026 Regional Water Plans*, is required to utilize a MAG Peak Factor to accommodate temporary increases in existing annual availability for planning purposes.
7. Evaluate TCEQ Water System Data Reports⁷ from the Drinking Water Watch or SDWIS website for municipal WUGs using groundwater and identify any physical constraints limiting existing water supplies to WUGs and/or WWPs. Limitations to be considered based

⁴ Related to 84(R) SB 1101 requirements. As of September 2023, these requirements only apply to the North East Texas (Region D) RWPG, as it is the only region currently in the state with no GCDs in its RWPA.

⁵ 31 TAC §357.32(d)(2).

⁶ <https://www.twdb.texas.gov/groundwater/index.asp>

⁷ Available from TCEQ at <http://dww2.tceq.texas.gov/DWW/>

on delivering treated water to WUGs. Other information that the RWPGs collect, for example, survey results, may be included in the evaluation of infrastructure capacity or limitations in delivering treated water to WUGs.

8. Update information on WWP contractual obligations to supply water to other entities in DB27. Unless the RWPG considers it unlikely that a specific contract will be renewed, water supplies based on contractual agreements shall be assumed to renew at the contract termination date, for example, if the contract provides for renewal or extensions. Report this information within any planning memorandums or reports, as appropriate.
9. Compile and/or update information regarding acquisitions of groundwater rights, for example, for transfer to municipal use, and account for same in the assessment of both availability and existing groundwater supplies.
10. Based on the source water availability, existing infrastructure capacity, and associated physical, operational, and legal limitations, determine the existing groundwater supply available from each water source to each WUG and WWP (including newly identified WUGs and WWPs) during a drought of record.
11. Complete and update all required data elements for DB27 through the web interface in accordance with the *Guidelines for 2026 Regional Water Planning Data Deliverables*.
12. Compile groundwater availability information by source, WUG, WWP county, river basin, and planning region as necessary to obtain decadal estimates of supply throughout the planning period. This will be facilitated by *TWDB DB27 Source Availability* and associated *TWDB DB27 WUG Existing Water Supply* reports using data provided by RWPGs and made available to all RWPGs through the TWDB Database Reports application
13. Review the *TWDB Source Availability and WUG Existing Water Supply* reports from DB27 and incorporate these agency planning database report(s) (including as populated by the RWPG consultant), unmodified, into the Technical Memorandum. The IPP and final RWP must incorporate these standard TWDB DB27 reports, by reference, as part of the regional water plan by including links to TWDB Database Reports application and inform the reader that the report may be accessed via that application.
14. Prepare summaries of water availability by source and incorporate into any Technical Memorandum, IPP, and final RWP.
15. Prepare summaries of existing supplies for WUGs and incorporate into any Technical Memorandum, IPP, and final RWP.
16. Summarize and present existing water supplies for WWPs by category of use for each planning decade and incorporate this table into the IPP and final RWP.

C. Estimate System, Reuse, and Other Types of Existing Supplies:

1. Integrate firm water supplies for WUGs using a system of supply sources (e.g., surface water, storage, and groundwater).
2. Research and quantify existing supplies and commitments of treated effluent through direct and indirect reuse.
3. Compile system, reuse, and other availability information by source, WUG, WWP, county, river basin, and planning region as necessary to obtain decadal estimates of supply throughout the planning period.
4. Assign available water supplies, as appropriate, to WUGs and WWPs including conducting demand analyses for WWPs.
5. Identify and sub-categorize existing sources in DB27 to extract unique sources. For example, in addition to surface water, groundwater, and reuse, further clarify the source types in DB27 to subcategorize other specific water sources, such as desalinated groundwater or desalinated surface water, and seawater desalination, and any other supply types that are connected supplies.

6. Identify any physical constraints limiting delivery of treated supplies to WUGs and/or WWPs including based on TCEQ Water System Data Reports⁸. Other information that the RWPGs collect, for example, survey results, may be included in the evaluation of infrastructure capacity or limitations in delivering treated water to WUGs.
7. Update information on WWP contractual obligations to supply water to other entities in DB27. Unless the RWPG considers it unlikely that a specific contract will be renewed, water supplies based on contractual agreements shall be assumed to renew at the contract termination date, for example, if the contract provides for renewal or extensions. Report this information within any planning memorandums or reports, as appropriate.
8. Based on the source water availability, existing infrastructure capacity, and associated physical, operational, and legal limitations, determine the existing system, reuse, and other water supplies available from each water source to each WUG and WWP (including newly identified WUGs and WWPs) during a drought of record.
9. Complete and update all required data elements for DB27 through the web interface.
10. Compile these supplies by source, WUG, WWP, county, river basin, and planning region as necessary to obtain decadal estimates of existing surface water supply throughout the planning period. This will be facilitated by *TWDB DB27 Source Availability* and associated *TWDB DB27 WUG Existing Water Supply* reports using data provided by RWPGs and made available to all RWPGs through the TWDB Database Reports application.
11. Review the *TWDB Source Availability and WUG Existing Water Supply* reports from DB27 and incorporate these agency planning database report(s) (including as populated by the RWPG consultant), unmodified, into the Technical Memorandum. The IPP and final RWP must incorporate these standard TWDB DB27 reports, by reference, as part of the regional water plan by including links to TWDB Database Reports application and inform the reader that the report may be accessed via that application.
12. Prepare summaries of water availability by source and incorporate into any Technical Memorandum, IPP, and final RWP.
13. Prepare summaries of existing supplies for WUGs and incorporate into any Technical Memorandum, IPP, and final RWP.
14. Summarize and present existing water supplies for MWP by category of use for each planning decade and incorporate this table into the IPP and final RWP.

D. Additional Task 3 Requirements:

1. In addition to submitting all electronic model input/output files used in determining water availability (in sufficient detail for another party to replicate the resulting availability estimates that are incorporated into the plan), the Technical Memorandum, IPP, and final RWP must include a table summarizing the details of any hydrologic models used, including the model name, version date, model input/output files used, date model run, and any relevant comments
2. Disseminate the chapter document and related information to RWPG members for review.
3. Modify the chapter document based on RWPG, public, and/or agency comments.
4. Submit the chapter document to the TWDB for review and approval.
5. Make all efforts required to obtain final approval of the RWP chapter by the TWDB.

Deliverables: A completed Chapter 3 presenting the region's water availability and supplies must be included in the IPP and final 2026 RWP.

⁸ Available from TCEQ at <http://dww2.tceq.texas.gov/DWW/>

Task 4A - Water Needs Analysis

The objective of this task is to prepare a chapter (in accordance with 31 TAC §357.22(b)) that presents the water supply needs (i.e., potential shortages) for the planning area.

In addition to generally meeting all applicable rule and statute requirements governing regional and state water planning under 31 TAC Chapters 357 and 358, this portion of work must include all work necessary to meet all the requirements of 31 TAC §357.33.

Based upon updated projections of existing water supply and projected water demands under Tasks 2 and 3, and the associated data entered into DB27, the TWDB will automatically update computations of identified water needs (potential shortages) by WUGs and WUG customers of WWPs as decadal estimates of needs by county, river basin, and planning region. The results of this computation will be made available to all RWPGs through the TWDB Database Reports application and is considered the base, identified 'water need' that must be reported in the regional (and state water plan). A secondary needs analysis will be calculated by TWDB based on DB27 for all WUGs and WWPs for which conservation or direct reuse water management strategies are recommended.

Regions may also request additional, unique water needs analysis (e.g., for a WWP) that the RWPG considers warranted. Such reports will be provided by TWDB, if feasible based on the DB27 constraints and TWDB resources.

This Task includes, but is not limited to, performing all work in accordance with TWDB rules and guidance required to:

1. Calculate and report the water needs for MWPs. Supporting data to assist the RWPGs analysis of identifying MWP needs may be requested from the TWDB. The RWPG will need to enter or provide any additional data into DB27 that may be necessary to develop these evaluations.
2. Review the TWDB *WUG Needs/Surplus* report from DB27 and incorporate this agency planning database report(s) (including as populated by the RWPG consultant), unmodified, into the Technical Memorandum. The IPP and final RWP must incorporate the TWDB *WUG Needs/Surplus and WUG Second-Tier Identified Water Need* reports from DB27 by reference, as part of the regional water plan by including links to TWDB Database Reports application and inform the reader that the report may be accessed via that application.
3. Prepare summaries of identified needs for WUGs and incorporate into any Technical Memorandum, IPP, and final RWP.
4. Summarize and present the RWPG-identified water needs for MWPs by category of use for each planning decade into the IPP and final RWP.
5. Summarize and present a secondary needs analysis for each MWP by decade.
6. Disseminate the chapter document and related information to RWPG members for review.
7. Modify the chapter document based on RWPG, public, and/or agency comments.
8. Submit the chapter document to the TWDB for review and approval.
9. Make all efforts required to obtain final approval of the RWP chapter by the TWDB.

Deliverables: A completed Chapter 4 presenting RWPG water supply needs must be included in the IPP and final 2026 RWP.

Task 4B – Identification of Infeasible Water Management Strategies in the previously adopted 2021 Regional Water Plan

The objective of this task is to conduct a one-time, mid-cycle analysis of the *previous* RWP to identify any newly infeasible WMSs and water management strategy projects (WMSP) that were feasible and recommended at the time of the adoption of the *previous* RWP but which have since become infeasible and must be modified or amended out of the previous RWP.⁹

In addition to generally meeting all applicable rule and statute requirements governing regional and state water planning under 31 TAC Chapters 357 and 358, this portion of work must include all work necessary to meet all the requirements of 31 TAC §357.12(b)-(c) and 31 TAC §357.45.

This Task includes, but is not limited to, performing all work in accordance with TWDB rules and guidance required to:

1. Review WMSs and WMSPs in the previous RWP and coordinate with project sponsors to determine implementation status and determine infeasibility, when applicable.
2. Present the results of the analysis, including documentation of the region's process for determining infeasible WMSs and WMSPs, at a RWPG meeting subject to a 14-day notice in accordance with 31 TAC §357.21(g)(2). These results must be presented at the same meeting where the RWPG presents its process for identifying potentially feasible WMSs in the current plan under Task 5A.
3. Include a list of identified WMSs and WMSPs that were recommended in the previous RWP but which are no longer considered feasible in the Technical Memorandum developed and submitted under Task 4C.
4. Amend the previous RWP to modify and/or remove any WMSs or WMSPs that were determined to be infeasible in accordance with existing amendment procedures outlined in 31 TAC §357.51.
5. If applicable or required, identify and evaluate a new WMS or WMSP that would be needed to meet the identified water need that had been met by the WMS or WMSP that is going to be removed due to infeasibility.
6. The previous RWP may be amended to:
 - a. remove an infeasible WMS or WMSP;
 - b. revise an infeasible WMS or WMSP to make the WMS or WMSP feasible; and/or
 - c. incorporate a new WMS or WMSP to address the identified water need previously met by an infeasible WMS or WMSP that was removed due to infeasibility.
7. The RWPG must submit the RWPG adopted amendments associated with this task to the TWDB no later than three (3) months following the due date of the Technical Memorandum.

Task 4C – Technical Memorandum

The objective of this task is to prepare a Technical Memorandum.

This Task includes, but is not limited to, performing all work in accordance with TWDB rules and guidance required to:

1. Prepare a concise Technical Memorandum in accordance with 31 TAC §357.12(c) and including content specified in Section 2.12.1 of the *Second Amended General Guidelines for Development of the 2026 Regional Water Plans*.
2. Disseminate the Technical Memorandum to RWPG members for review.

⁹ Per Senate Bill 1511 85th Texas Legislature.

3. Approve submittal of the Technical Memorandum to TWDB at a RWPG meeting subject to a 14 day notice in accordance with 31 TAC §357.21(g)(2). The Technical Memorandum must be submitted to TWDB by the deadline listed in Section I Article I of the contract.

Task 5A – Identification of Potentially Feasible Water Management Strategies and Projects

The objective of this task is to identify potentially feasible WMS and WMSPs to meet identified needs in the planning area and to prepare a chapter (in accordance with 31 TAC §357.22(b)) to be combined with Task 5B and 5C and included in the 2026 RWP that identifies, evaluates, and recommends WMSs and management strategy projects (WMSP).

In addition to generally meeting all applicable rule and statute requirements governing regional and state water planning under 31 TAC Chapters 357 and 358, this portion of work must include all work necessary to meet all the requirements of 31 TAC §357.12 (b) and 31 TAC §357.34(a)(b)(c).

This Task includes, but is not limited to, performing all work in accordance with TWDB rules and guidance required to:

1. Revise and update documentation of the process used in the 2021 RWP to identify potentially feasible WMSs and WMSPs to meet a need.
2. Receive public comment at a RWPG meeting subject to a 14 day notice in accordance with 31 TAC §357.21(g)(2) on a proposed process to be used by the RWPG to identify potentially feasible WMSs for the 2026 RWP and receive planning group approval of the process.
3. Document the process of identifying potentially feasible WMSs selected by the RWPG in the Technical Memorandum, the IPP, and final RWPs.
4. Consider the TWDB Water Loss Audit Report, conservation best management practices, and drought management when considering potentially feasible WMSs as required by rules.
5. Update relevant portions of the RWP summary of existing water supply plans for local and regional entities. This task requires obtaining and considering existing water supply plans. Include the updated summary in the IPP and final RWPs.
6. Consider existing planning efforts, programs, and goals in developing WMSs including those referenced under 31 TAC §357.22(a).
7. If no potentially feasible strategy can be identified for a WUG or WWP with a need, document the reason for this in the Technical Memorandum, IPP, and final RWPs.
8. Consider recent studies and describe any significant changes in WMSs described as being in the implementation phase in the 2026 RWP as well as any new projects in the implementation phase prior to adoption of the IPP.
9. Identify potential WMSs to meet needs for all WUGs and WWPs with identified needs.
10. Present a list of the potentially feasible WMSs, in table or list format, within the Technical Memorandum, IPP, and final RWPs.
11. Identify those potentially feasible WMSs, if any, included on the list above that, in addition to providing water supply, could potentially provide non-trivial flood mitigation¹⁰ benefits or that might be the best potential candidates for exploring ways that they might be combined with flood mitigation features to leverage planning efforts to achieve potential cost savings or other combined water supply and flood mitigation benefits. The work

¹⁰ The implementation of actions, including both structural and non-structural solutions, to reduce flood risk to protect against the loss of life and property (31 TAC §361.10(k)).

required to identify these WMSs will be based entirely on a high-level, qualitative assessment and should not require modeling or other additional technical analyses.

12. Prepare a region-specific scope of work for potential WMS evaluations after identifying water needs and identifying potentially feasible WMS. The proposed scope of work must be developed in accordance with the guidelines and template included in Section 2.5.6 of *Second Amended General Guidelines for Development of the 2026 Regional Water Plans* and if approved by the RWPG and TWDB the region-specific scope of work will be incorporated into Task 5B.

Deliverables: A completed subchapter of Chapter 5 (including work from Tasks 5A-5C) must be included in the IPP and final 2026 RWP.

Task 5B – Evaluation and Recommendation of Water Management Strategies and Projects

The objective of this task is to evaluate and recommend WMSs and their associated WMSPs, and to prepare a separate chapter (in accordance with 31 TAC §357.22(b)) to be combined with Task 5A and 5C and included in the 2026 RWP that identifies, evaluates, and recommends WMSs and WMSPs. Work includes presenting alternative WMSs and WMSPs and includes all technical evaluations.

In addition to generally meeting all applicable rules and statute requirements governing regional and state water planning under 31 TAC Chapters 357 and 358, this portion of work must include all work necessary to meet all the requirements of 31 TAC §357.22(a), §357.34, and §357.35 that is not already included under Tasks 5A or 5C.

Performance of work associated with any 5B subtasks will be contingent upon a written notice-to-proceed in the form of a contract amendment. This task includes, but is not limited to, performing all work in accordance with TWDB rules and guidance required to:

1. Perform technical evaluations of all potentially feasible WMSs including previously identified or recommended WMSs and newly identified WMSs, including drought management and conservation WMSs; WMS and WMSP documentation must include a strategy description, discussion of associated facilities, project map, and technical evaluation addressing all considerations and factors required under 31 TAC §357.34(e)-(i) and §357.35. If an identified potentially feasible WMS is, at any point, determined to be not potentially feasible by the planning group and therefore not evaluated, the plan must provide documentation of why the WMS was not evaluated.
2. Include documentation of the RWPG's process for selecting recommended WMSs and associated WMSPs including development of WMS evaluations matrices and other tools required to assist the RWPG in comparing and selecting recommended WMSs and WMSPs. Include this documentation in the IPP and final RWP.
3. Consider water conservation plans and drought contingency plans from each WUG, as necessary, to inform WMS evaluations and recommendations.
4. Ensure necessary communication, coordination, and facilitation occurs within the RWPA and with other RWPGs to develop recommendations.
5. Update descriptions and associated technical analyses and documentation of any WMSs and WMSPs that are carried forward from the previous RWP to address:
 - a. Changed conditions or project configuration.
 - b. Changes to sponsor of WMS and WMSP(s).

- c. Updated costs (based on use of required costing tool¹¹).
 - d. Other changes that must be addressed to meet requirements of 31 TAC §357.34 and §357.35.
6. Assign all recommended WMS water supplies to meet projected needs of specific WUGs.
7. Document the evaluation and selection of all recommended WMS and WMSPs, including an explanation for why certain types of strategies (e.g., aquifer storage and recovery, seawater desalination, brackish groundwater desalination) may not have been recommended.
8. Determine whether the region has ‘significant’ identified water needs and if so, assess the potential for aquifer storage and recovery to meet those needs. The plan must include at a minimum, the methodology used by the planning group to determine what volume constitutes a ‘significant’ water need in their region.
9. Provide documentation of the implementation status, in a separate chapter subsection and in table format, of the status of certain recommended WMSs. *Second Amended General Guidelines for Development of the 2026 Regional Water Plans Section 2.5.2.7* outlines the required WMS types that implementation status must be provided for and outlines the required minimum table contents depicting key milestones.
10. Coordinate with sponsoring WUGs, WWP, rural entities, and/or other resource agencies regarding any changed conditions in terms of projected needs, strategy modifications, planned facilities, market costs of water supply, endangered or threatened species, etc.
11. If TWC §11.085 applies to the proposed inter-basin transfer (IBT), determine the “highest practicable level” of water conservation and efficiency achievable (as existing conservation or proposed within a WMS) for each WUG or WWP WUG customer recommended to rely on a WMS involving the IBT. Recommended conservation WMSs associated with this analysis shall be presented by WUG.
12. Present the water supply plans in the RWP for each WUG and WWP relying on the recommended WMSs and WMSPs.
13. Consider alternative WMSs and WMSPs for inclusion in the plan. Alternative water management strategies must be fully evaluated in accordance with 31 TAC §357.34(e)-(i). Technical evaluations of alternative WMSs must be included in the plans and the data associated with alternative WMS must be entered into DB27.
14. Review the TWDB reports (report numbers 10-19) from DB27 and incorporate these agency planning database reports (including as populated final RWP must incorporate these standard TWDB DB27 reports, in the IPP and final RWP, by reference, as part of the regional water plan by including links to TWDB Database Reports application and inform the reader that the report may be accessed via that application.
15. Submit data through DB27 to include the following work:
 - a. Review of the data.
 - b. Confirm that data is accurate.
16. Disseminate the chapter document and related information to RWPG members for review.
17. Modify the chapter document based on RWPG, public, and/or agency comments.
18. Submit the chapter document to the TWDB for review and approval.
19. Make all efforts required to obtain final approval of the RWP chapter and associated DB27 data by the TWDB.
20. *[REGION-SPECIFIC SCOPE OF WORK TO BE APPROVED AT FUTURE DATE BY TWDB EXECUTIVE ADMINISTRATOR PRIOR TO NOTICE-TO-PROCEED]*

¹¹ See Section 2.5.2.12 under ‘Financial Costs’ in *Second Amended General Guidelines for Development of the 2026 Regional Water Plans*.

Scope of Work to be amended based on region-specific Task 5B scope of work to be developed and negotiated with TWDB. Work under Task 5B to be performed only after approval and incorporation of Task 5B scope of work amendment and written notice-to-proceed.

Deliverables: A completed Chapter 5 (including work from Tasks 5A-5C) including technical analyses of all evaluated WMSs and WMSPs must be included in the IPP and final 2026 RWP. Data must be submitted and finalized through DB27 in accordance with the *Guidelines for 2026 Regional Water Planning Data Deliverables*.

Task 5C – Conservation Recommendations

The objective of this task is to prepare a separate subchapter¹² of Chapter 5 that consolidates conservation-related recommendations, provides the region’s GPCD goals, and provides model water conservation plans to be included in the 2026 RWP.

In addition to generally meeting all applicable rules and statute requirements governing regional and state water planning under 31 TAC Chapters 357 and 358, this portion of work must include all work necessary to meet all the requirements of 31 TAC §357.34(i).

Note that the evaluation of conservation WMSs and WMSPs should be performed under Task 5B and the region must receive a written notice-to-proceed associated with conservation WMSs under Task 5B.

Work shall include but not be limited to the following:

1. Consider water conservation plans from each WUG, as necessary, to inform conservation WMSs and other recommendations.
2. Develop water loss mitigation WMSs distinctly separate from water use reduction WMSs.
3. If applicable, explain the RWPG’s basis for not recommending a conservation WMS for WUGs that had identified water needs.
4. If applicable, present what level of water conservation (as existing conservation or proposed within a WMS) is considered by the RWPG as the “highest practicable level” of water conservation for each WUG and WWP WUG customer that are dependent upon water management strategies involving inter-basin transfers to which TWC 11.085 applies.
5. Include model water conservation plans. Model water conservation plans may be referenced in this subchapter by using internet links instead of included in hard copy .
6. Recommend GPCD goals for each municipal WUG or specified groupings of municipal WUGs for each planning decade. GPCD goals must be based on drought conditions to align with guidance principles in §358.3
7. Disseminate the subchapter content and related information to RWPG members for review.
8. Modify the subchapter document based on RWPG, public, and/or agency comments.
9. Submit the subchapter as part of Chapter 5 to the TWDB for review and approval.
10. Make all efforts required to obtain final approval of the RWP subchapter by the TWDB.

Deliverables: A completed subchapter of Chapter 5 (including work from Tasks 5A-5C) must be included in the IPP and final 2026 RWP.

¹² This must be a separate subchapter as required by 31 TAC §357.34(j).

Task 6 – Impacts of the Regional Water Plan and Consistency with Protection of Resources

The objective of this task is to prepare a separate chapter (in accordance with 31 TAC §357.22(b)) to be included in the 2026 RWP that describes the potential impacts of the RWP and how the plan is consistent with long-term protection of water resources, agricultural resources, and natural resources.

In addition to generally meeting all applicable rules and statute requirements governing regional and state water planning under 31 TAC Chapters 357 and 358, this portion of work must include all work necessary to meet all the requirements of 31 TAC §357.40 and §357.41.

This Task includes, but is not limited to, performing all work in accordance with TWDB rules and guidance required to:

1. Include a quantitative description of the socioeconomic impacts of not meeting the identified water needs. Upon request, TWDB will perform a socioeconomic analysis of the impacts of not meeting the identified water needs and update and summarize potential social and economic effects under this Task. This report will be provided to RWPGs as part of this Task and incorporated into the final RWPs.
2. If the RWPG chooses to develop its own socioeconomic analysis, the resulting socioeconomic report, with documented methodology, must be incorporated into the IPP and final RWP by the RWPG.
3. Include an evaluation of the estimated cumulative impacts of the RWP, for example on groundwater levels, spring discharges, bay and estuary inflows, and instream flows.
4. Describe the impacts of the RWP regarding all factors in §357.40(b).
5. Describe how the RWP is consistent with the long-term protection of resources in accordance with §357.41.
6. Review the TWDB *WUG Unmet Needs* report from DB27 and incorporate this agency planning database report (including as populated by the RWPG consultant) by reference, as part of the IPP and final RWP by including links to TWDB Database Reports application and inform the reader that the report may be accessed via that application.
7. Disseminate the chapter document and related information to RWPG members for review.
8. Modify the chapter document based on RWPG, public, and/or agency comments.
9. Submit the chapter document to the TWDB for review and approval; and
10. Make all efforts required to obtain final approval of the RWP chapter by the TWDB.

Deliverables: A completed Chapter 6 must be included in the IPP and final 2026 RWP.

Task 7 – Drought Response Information, Activities, and Recommendations

The objective of this task is to prepare a separate chapter (in accordance with 31 TAC §357.22(b)) to be included in the 2026 RWP that: presents information regarding historical droughts and preparations for drought in the region; identifies triggers and responses to the onset of drought conditions in the region; evaluates potential emergency responses to local drought conditions; and includes various other drought-related evaluations and recommendations considered important by the RWPG.

In addition to generally meeting all applicable rules and statute requirements governing regional and state water planning under 31 TAC Chapters 357 and 358, this portion of work must include all work necessary to meet all the requirements of 31 TAC §357.42.

This Task includes, but is not limited to, performing all work in accordance with TWDB rules and guidance required to:

1. Consider existing plans, including those referenced under 31 TAC §357.22(a), in developing this chapter.
2. Collect information on previous and current responses to drought in the region including reviewing drought contingency plans received from each WUG.
3. Consider drought contingency plans from each WUG, as necessary, to inform WMS evaluations and recommendations and to determine which drought response efforts are unnecessary or counterproductive.
4. Coordinate and communicate, as necessary, with entities in the region to gather information required to summarize existing triggers and actions, identify existing and potential emergency interconnects, and to identify potential emergency response to local drought conditions or loss of existing supplies.
5. Summarize potentially feasible drought management WMS, recommended drought management WMS, and or alternative drought management WMSs, if any, associated with work performed under Task 5A and 5B.
6. If applicable, explain the RWPG's basis for not recommending drought management strategies for WUGs that had identified water needs.
7. Develop region-specific model drought contingency plans consistent with TCEQ requirements. Plans for municipal users must, at a minimum, identify triggers for and responses to the most severe drought response stages commonly referred as severe and critical/emergency drought conditions.
8. Summarize any other drought management measures recommended by the RWPG.
9. Include a separate chapter subsection that provides documentation of how the planning group addressed uncertainties in the RWP (if applicable), how the planning group addressed a drought worse than the DOR in the RWP (if applicable), and potential measures and responses that would likely be available to users in the region, in the event of a drought worse than the DOR. *Second Amended General Guidelines for Development of the 2026 Regional Water Plans Section 2.7.2* outlines the specific plan contents that must be included in the IPP and final RWP to meet this requirement.
10. Prepare tabular data as applicable for inclusion in chapter.
11. Disseminate the chapter document and related information to RWPG members for review.
12. Modify the chapter document based on RWPG, public, and/or agency comments.
13. Submit the chapter document to the TWDB for review and approval.
14. Make all efforts required to obtain final approval of the RWP chapter by the TWDB.

Deliverables: A completed Chapter 7 summarizing drought response information, activities, and recommendations must be included in the IPP and final 2026 RWP.

Task 8 - Recommendations Regarding Unique Stream Segments and/or Reservoir Sites and Legislative & Regional Policy Issues

The objective of this task is to prepare a chapter (in accordance with 31 TAC §357.22(b)) that presents the RWPG's unique stream segment, unique reservoir site, legislative, administrative, and regulatory recommendations.

In addition to generally meeting all applicable rule and statute requirements governing regional and state water planning under 31 TAC Chapters 357 and 358, this portion of work must include all work necessary to meet all the requirements of 31 TAC §357.43 and §358.2.

This Task includes, but is not limited to, performing all work in accordance with TWDB rules and guidance required to:

1. Receive and consider TWDB feedback on the implementation of the RWPG's legislative, administrative, and regulatory recommendations, as applicable to the TWDB, in the previous RWP.
2. Receive and consider recommendations from the Interregional Planning Council to the RWPGs.
3. Consider relevant plans referenced under 31 TAC §357.22 in developing this chapter.
4. Consider and discuss potential recommendations for designation of ecologically unique stream segments within the RWPA, based on the criteria in 31 TAC §358.2.
5. If applicable, prepare a recommendation package following the requirements in 31 TAC §357.43(b) recommending which stream segments in the region, if any, should be recommended for designation as ecologically unique stream segments. Evaluate and incorporate comments from the RWPG. Upon approval by the RWPG, submit the recommendation package to the Texas Parks and Wildlife Department for comments.
6. Include the recommendation package and Texas Parks and Wildlife Department's written evaluation on the unique stream segment(s) recommendation in the final RWP. An updated Texas Parks and Wildlife Department evaluation must be included in each RWP, even for those stream segments that have been recommended in previous plans but not designated by the Legislature.
7. For each recommended or previously designated unique stream segment, include a quantitative analysis of the impact of the RWP on the stream segments based upon the assessment criteria in 31 TAC §357.43(b)(2).
8. Consider and discuss potential recommendations for designation of unique reservoir sites within the RWPA.
9. For each recommended unique reservoir site, include a description of the site, reasons for the unique designation, and expected beneficiaries of water supplies developed at a given site in accordance with 31 TAC §357.43(c).
10. Consider and discuss potential regional policy issues; identify recommendations for legislative, administrative, and regulatory rule changes; including recommendations to improve the state and regional planning process.
11. Disseminate the chapter document and related information to RWPG members for review.
12. Modify the chapter document based on RWPG, public, and or agency comments.
13. Submit the chapter document to the TWDB for review and approval.
14. Make all efforts required to obtain final approval of the RWP chapter by the TWDB.

Deliverables: A completed Chapter 8 presenting RWPG unique stream segment, unique reservoir site, legislative, administrative, and regulatory recommendations must be included in the IPP and final 2026 RWP.

Task 9 – Implementation and Comparison to the Previous Regional Water Plan

The objective of this task is to prepare a separate chapter (in accordance with 31 TAC §357.22(b)) to be included in the 2026 RWP that reports on the degree of implementation of WMSs from the previous RWP and summarizes how the new RWP compares to the previous RWP.

In addition to generally meeting all applicable rules and statute requirements governing regional and state water planning under 31 TAC Chapters 357 and 358, this portion of work must, include all work necessary to meet all the requirements of 31 TAC §357.45.

This Task includes, but is not limited to, performing all work in accordance with TWDB rules and guidance required to:

1. Implementation (31 TAC §357.45(a)):
 - a. Coordinate and communicate with RWPG representatives and sponsors of WMSs, including WUGs and WWP.
 - b. Document the level of implementation of each WMS that was recommend in the previous RWP and impediments to implementation.
 - c. Submit implementation results data in the format to be specified by the TWDB.
2. Comparison to the previous regional water plan (31 TAC §357.45(b)):
 - a. Assess the region’s progress in encouraging cooperation between WUGs for the purpose of achieving economies of scale and incentivizing WMSs that benefit the entire planning area.
 - b. Compare the RWP to the previous RWP regarding water demand projections, droughts of record and modeling assumptions, availability, existing supplies, needs, and WMSs and WMSPs.
 - c. Summarize differences quantitatively or qualitatively in accordance with rule.
 - d. Present information in graphical, tabular, and written format as applicable.
3. Disseminate the chapter document and related information to RWPG members for review.
4. Modify the chapter document based on RWPG, public, and/or agency comments.
5. Submit the chapter document to the TWDB for review and approval.
6. Make all efforts required to obtain final approval of the RWP chapter and associated DB27 data by the TWDB.

Deliverables: A completed Chapter 9 must be included in the IPP and final 2026 RWP.

Task 10 - Public Participation and Plan Adoption

The objective of this task is to prepare a chapter (in accordance with 31 TAC §357.22(b)) to address public participation, public meetings, eligible administrative and technical support activities, and other requirements and activities eligible for reimbursement, complete and submit a Technical Memorandum, IPP, and final RWP, and obtain TWDB approval of the RWP.

In addition to generally meeting all applicable statute requirements governing regional and state water planning this portion of work must, in particular, include all technical and administrative support activities necessary to meet all the requirements of 31 TAC Chapters 355, 357, and 358 that are not already addressed under the scope of work associated with other contract tasks but that are necessary and or required to complete and deliver a Technical Memorandum, IPP, and final RWP to TWDB and obtain approval of the final RWP by the TWDB.

This Task includes, but is not limited to, performing all work in accordance with TWDB rules and guidance required to:

A. Plan Development Activities

1. Organize, support, facilitate, and document all meetings and hearings associated with activities necessary and eligible to complete and submit a Technical Memorandum, IPP, and final RWP to the TWDB, including but not limited to: regular RWPG meetings, committee

meetings, or subcommittee meetings; pre-planning meeting; meetings associated with revision of draft projections; public meeting for the consideration of the process for identifying potentially feasible water management strategies and the presentation of the analysis of infeasible water management strategies; consideration of a substitution of alternative water management strategies; public hearing on the IPP; adoption of the final RWP, and consideration of RWP amendments, alternative WMS substitutions, or TWDB Board-directed revisions.

2. Include a deliberate discussion on how the planning group will conduct interregional coordination and collaboration regarding water management strategies during the preplanning meeting required under 31 TAC §357.12(a)(1).
3. Collect and evaluate information, including any information gathering surveys from water suppliers or WUGs, (e.g., on existing infrastructure; existing water supplies; potentially feasible water management strategies) and/or maintenance of contact lists for regional planning information in the region.
4. Conduct and/or enhance existing outreach specifically to rural entities in the planning area to collect and evaluate information to support plan development, including keeping track of which rural entities were contacted by the RWPG/Consultant, which entities were not responsive to RWPG contact efforts, and including a summary of the region's rural outreach efforts in Chapter 10 of the IPP and final RWP. The TWDB will provide a list including entities that meet the rural political subdivision definition per Senate Bill 469, 88(R) and public water systems that fall within each municipal county-other WUG. Particular emphasis should be placed on outreach to those rural-serving public water systems that 1) have self-reported water use restrictions to TCEQ due to water supply issues during the current planning cycle; 2) have self-reported to TCEQ having less than 180 days of water supply remaining during the current planning cycle; 3) have not previously engaged in the regional planning process; and 4) have already been identified as facing significant near-term shortages under drought conditions in previous regional water plans.
5. Conduct intraregional and interregional coordination and communication, and or facilitation required within the RWPA and with other RWPGs to develop a RWP including with water suppliers or other relevant entities such as groundwater conservation districts, WUGs, and or WWPs. This includes gathering and documenting information on potential interregional opportunities or issues.
6. Incorporate all required DB27 reports (including as populated by the RWPG consultant) into the Technical Memorandum. The IPP and final RWP must incorporate these standard TWDB DB27 reports, by reference in the Executive Summary, as part of the regional water plan by including links to TWDB Database Reports application and inform the reader that the report may be accessed via that application. Additional specifications are provided in the *Second Amended General Guidelines for Development of the 2026 Regional Water Plans*.
7. Develop and include an Executive Summary in both the IPP and final RWP, not to exceed 30 pages.
8. Make modifications to the RWP documents based on RWPG, public, and/or agency comments.
9. Prepare a RWP chapter summarizing Task 10 activities including review by the RWPG and modification of document as necessary.
10. Prepare and transmit correspondence, for example, directly related to public comments on RWP documents.
11. Develop draft and final responses for RWPG approval to public questions or comments as well as approval of the final responses to comments on RWP documents.
12. Produce, distribute, and submit all draft and final RWP-related planning documents for the RWPG, public and agency review, including in hard-copy format when required.

13. Assemble, compile, and produce the completed IPP and final RWP documents that meet all requirements of statute, 31 TAC Chapters 355, 357 and 358, regional water planning contract and associated contract guidance documents.
14. Submit the RWP documents in required formats to the TWDB for review and approval, by the deadlines listed in Section I Article I of the contract and make all efforts required to obtain final approval of the RWP by the TWDB.

B. Technical Support and Administrative Activities

1. Support and accommodate periodic presentations by the TWDB for the purpose of orientation, training, and retraining as determined and provided by the TWDB during regular RWPG meetings.
2. Consider recommendations in the *Administrative Guidance for RWPG Sponsors (Designated Political Subdivisions)*, as prepared and updated by the TWDB.
3. Technical consultants must attend and participate in TWDB-provided DB27 trainings, including individualized trainings and review of technical and data-related contract guidance documents in the TWDB regional water planning contract.
4. Develop agendas, presentations, and handout materials for the public meetings and hearings to provide to RWPG members and the public.
5. Technical consultants must attend and participate in RWPG, committee, subcommittee, and other meetings and hearings necessary for RWP development including preparation and follow-up activities.
6. Develop technical and other presentations and handout materials for RWPG meetings and hearings to provide technical and explanatory data to the RWPG and its subcommittees, including follow-up activities.
7. Perform administrative and technical support, including coordination of and participation in RWPG activities, and documentation of any RWPG meetings, hearings, workshops, workgroups, subgroup and/or subcommittee activities.
8. Provide status reports to the TWDB for work performed under this Contract.
9. Meet all public notice requirements in accordance with the Texas Open Meetings Act, statute, 31 TAC §357.21, and any other applicable public notice requirements.

C. Other Activities

1. Develop and maintain a RWPG website or RWPG-dedicated webpage on the RWPG administrator's website for posting planning group meeting notices, agendas, materials, and plan information.
2. Perform maintenance of the RWPG website; reimbursement is limited to non-labor, direct costs.
3. Document meetings and hearings to include recorded minutes and or audio recordings as required by the RWPG bylaws and archiving and providing minutes to public.
4. Promote consensus decisions through conflict resolution efforts including monitoring and facilitation required to resolve issues between and among RWPG members and stakeholders in the event that issues arise during the process of developing the RWP, including mediation between RWPG members, if necessary.
5. Perform RWPG membership solicitation activities.
6. Solicit, review, and disseminate public input, as necessary.
7. Perform any additional efforts required, but not otherwise addressed in other scope of work tasks that may be required to complete a RWP in accordance with all statute and rule requirements.

Deliverables:

- A draft Chapter 10 summarizing public participation activities to date included in the IPP.
- A completed Chapter 10 summarizing public participation activities and appendices with public and agency comments and RWPG responses to comments in the final 2026 RWP.
- A complete IPP and final 2026 RWP.