

**Texas Instream Flow Program**  
**Lower San Antonio River Study Design Workgroup**

**Workgroup Role**

The Texas Instream Flow Program has formed the Study Design Workgroup (workgroup) to help design instream flow studies of the Lower San Antonio River. The workgroup will strive to reach agreement on the following:

- Goals and objectives of the studies;
- A priority list of indicators for the studies;
- Identification of study sites.

The agencies will compile the decisions of the workgroup into a final study design, which participants will review for consistency with decisions made by the workgroup.

**Meeting Guidelines**

**Group Decision-Making**

The workgroup will seek to reach agreement by consensus. Consensus will be considered to be achieved when each participant can say:

I support this decision as the best approach for us at this time, even if it is not my preferred decision, because it was arrived at openly and fairly, and with full consideration of all participants' points of view.

If consensus cannot be reached, the agencies will make the final decision, since they are charged by statute to design the study. The agencies will explain the rationale for their decisions to the workgroup.

**Meeting attendance**

**Participant Attendance at Meetings**

- Participation is open to any person who wishes to participate.
- Participants are encouraged to attend meetings through as much of the process as possible, since knowledge and decisions build on each other.
- Decisions will not be revisited based on new members joining the group or absent members returning.
- If participants miss meetings, they will be responsible for getting caught up before rejoining the next meeting.
- Scheduled meetings will proceed even if some participants are absent.

**Public Attendance at Meetings.** Meetings will be open to the public for observation, and time will be set aside during each meeting for comments by such observers.

