

TEXAS WATER DEVELOPMENT BOARD WATER CONSERVATION MATERIALS ORDER FORM

Please place your order using the 'SUBMIT' button below. **You must download and open the order form in PDF rather than in the browser for the 'SUBMIT' button to work.** Alternatively, you may mail your order to: Texas Water Development Board, Attn: Conservation Division - Publications, P.O. Box 13231, Austin, TX 78711-3231. For more information on ordering please contact the Conservation Division at conslit@twdb.texas.gov.

TITLE	QUANTITY FREE	QUANTITY PURCHASED	UNIT PURCHASE PRICE	TOTAL
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
(NO SHIPPING CHARGES ON FREE ORDERS) Please allow 3-4 weeks for delivery.		Paid orders will be shipped out via FedEx for tracking purposes. Order will be packed & weighed to determine shipping cost.		
		SHIPPING COST:		
		TAX EXEMPT? YES NO Please fill out sales tax Certificate attached. Apply tax accordingly. 8.25% TAX:		
		TOTAL:		
<p>PLEASE NOTE - Shipping costs are applicable to purchased items and are not included in the total shown above. Once the shipping costs have been determined, they will be added to the total shown above and an email notification will be sent with the total due and payment instructions.</p>				
SHIPPING ADDRESS INFO:				
Organization Name:				
Contact Person:				
Address:			Fax #:	
Address:			Telephone:	
City, State, Zip Code:				
County:		Email:		
BILLING ADDRESS INFO: (IF DIFFERENT FROM ABOVE ADDRESS)				
Organization Name:				
Contact Person:				
Address:			Fax #:	
Address:			Telephone:	
City, State, Zip Code:				
County:		Email:		

TEXAS SALES AND USE TAX EXEMPTION CERTIFICATION

Name of purchaser, firm or agency	
Address (Street & number, P.O. Box or Route number)	Phone (Area code and number)
City, State, ZIP code	

I, the purchaser named above, claim an exemption from payment of sales and use taxes (for the purchase of taxable items described below or on the attached order or invoice) from:

Seller: _____


Street address: _____ City, State, ZIP code: _____

Description of items to be purchased or on the attached order or invoice:

Purchaser claims this exemption for the following reason:

I understand that I will be liable for payment of all state and local sales or use taxes which may become due for failure to comply with the provisions of the Tax Code and/or all applicable law.

I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know, at the time of purchase, will be used in a manner other than that expressed in this certificate, and depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.

 Purchaser	Title	Date
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NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.

THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.

Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

This certificate should be furnished to the supplier. Do **not** send the completed certificate to the Comptroller of Public Accounts.