

# MEMORANDUM

**To:** Erika Mancha, Innovative Water Technologies, Texas Water Development Board (TWDB)

**FROM:** Justin Sutherland, Ph.D., P.E., Carollo Engineers

**SUBJECT:** Developing Practical Alternatives to Pilot Plant Studies for Innovative Water Technologies Quarterly Report – January 2014

**DATE:** January 31, 2014

**CONTRACT:** 1148321310

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## **Recent Project Activities:**

Since submission of the previous Quarterly Report (ending November 2013):

- 1) Submitted text for the second case study to be included in Draft Manual of Practice.
- 2) Revised second case study for Manual of Practice.
- 2) Participated in conference call with TWDB and their reviewers to discuss review comments.
- 3) Revised Drafts of Components B and Manual of Practice.
- 4) Submitted Revised Drafts of Components B and Manual of Practice for informal review.
- 5) Submitted Final Report (Components A and B and Manual of Practice).

## **Issues Encountered:**

The final report was scheduled to be delivered to TWDB by Friday, January 24, 2014. Due to winter weather conditions, the TWDB offices were closed that day. The final report was submitted on Monday, January 27.

## **Items to be Addressed and Anticipated Project Activities:**

None to report.