Monthly Letter Progress Report #2– February 2011
Bibliography of Literature Relevant to the BRACS Program
TWDB Contract No. 1100011199

Submitted to:
Texas Water Development Board
P.O. Box 13231
Austin, Texas 78711

Prepared by:
INTERA Inc.
1812 Centre Creek Drive – Suite 300
Austin, Texas 78754
512/425-2000

And

Bureau of Economic Geology
Ernie Baker

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1.0 Progress on Tasks
This report summarizes activities on project tasks through the month of January 2011. The billing period for the project is from 1/01/11 to 1/31/11. The total monthly invoice is $9,613.43 and the total expenditures to date are $9,613.43.

Task 1 Project Management
Scopes of work were discussed with subcontractors Mr. Ernie Baker and the Bureau of Economic Geology. A kickoff meeting was held in the TWDB offices on January 13th.

Task 2 Literature Search
The references in the USGS Report 2005-1270 were transferred from a pdf into an ASCII text format that is suitable for uploading into EndNotes.

Task 3 Bibliography Database
INTERA purchase a company version of EndNote. An ACCESS database was completed to serve as a temporary repository for references and to help manage the references.

2.0 Planned Activities for the Next Month

Task 1 Project Management
Next month, we plan finalized contracts with Mr. Ernie Baker and the Bureau of Economic Geology.

Task 2 Literature Search
Next month, we plan on entering references from the USGS and the TWDB reports into our database.

Task 3 Bibliography Database
Next month, we plan on creating a seamless interface between an ACCESS database capable of serving as a temporary repository for references and EndNotes.

3.0 Problems/Issues and Actions Required/Taken
No problems or issues have arose or are anticipated.