

Regional Flood Planning RFA: *a webinar for RFPG sponsors*

AGENDA

- Welcome
- RFA Instructions & Checklist highlights
 - Q & A

Regional Flood Planning Grant RFA

- \$19.5 million in available funds to be allocated between 15 regions.
- Sponsors may submit applications November 20, 2020 - January 21, 2021
- Applications will be processed as received
- Contract execution (TWDB & sponsor) by March 31, 2021



Texas Water Development Board approved posting the Regional Flood Planning Grant Request for Applications on November 19th!

The Request for Applications and associated documents are now available on our website:

<https://www.twdb.texas.gov/flood/planning/planningdocu/2023/index.asp>

Regional Flood Planning Grant Application Documents:

- [Request for Applications Posting](#)
- [Application Instructions](#)
- [Application Checklist](#)
- [Draft Scope of Work](#)
- [Draft Contractor \(Planning Group Sponsor\) Task Budget](#)
- [Board item document](#)

These documents are available on our website at:

<http://www.twdb.texas.gov/flood/planning/planningdocu/2023/index.asp>

Application Checklist

(return the checklist with your application)

I. General Information (1-9)

- 1-5. Sponsor Name, RFPG, contact info., DUNS #, total proposed cost
- 6-7. Total proposed cost estimate & funds requested
- 8. Statement of Purpose – 1 page
- 9. Description of why state funding need – 1 page

II. Administrative Documentation (10-12)

- 10. Written designation from RFPG naming Sponsor
- 11. Copy of RFPG bylaws
- 12. Written documentation of consideration of public notice requirements.

III. Administrative Documentation (13-21)

- 13. [Detailed scope of work for proposed planning](#)
- 14. Task Budget for scope of work by task
- 15-16. Modifications to TWDB proposed task budget (if any) and written justification.
- 17. Expense budget for scope of work by expense category (example included).
- 18. Time schedule by scope of work task.
- 19. Specific deliverables by task.
- 20. Method of monitoring study progress.
- 21. Qualifications and direct experience of proposed project staff.

IV. Written Assurances

- Proposed planning does not duplicate existing projects

Item 14 – 16 Example:

Draft Contractor (Planning Group Sponsor) Task Budget - Example

		REGION
TASK		1. Canadian-Upper Red
1	Planning Area Description	\$50,410.00
2A	Existing Condition Flood Risk Analyses	\$100,820.00
2B	Future Condition Flood Risk Analyses	\$100,820.00
3A	Evaluation and Recommendations Floodplain Management Practices	\$20,164.00
3B	Flood Mitigation and Floodplain Management Goals	\$10,082.00
4A	Flood Mitigation Needs Analysis	\$30,246.00
4B	Identification and Evaluation of Potential Flood Management Evaluations and Potentially Feasible Flood Management Strategies and Flood Mitigation Projects	\$151,230.00
4C	Prepare and Submit Technical Memorandum	\$20,164.00
5	Recommendation of Flood Management Evaluations and Flood Management Strategies and Associated Flood Mitigation Projects	\$201,640.00
6A	Impacts of Regional Flood Plan	\$40,328.00
6B	Contributions to and Impacts on Water Supply Development and the State Water Plan	\$10,082.00
7	Flood Response Information and Activities	\$10,082.00
8	Administrative, Regulatory, and Legislative Recommendations	\$10,082.00
9	Flood Infrastructure Financing Analysis	\$20,164.00
10	Adoption of Plan and Public Participation	\$231,886.00
TOTAL		\$1,008,200.00

Item 17 Example: [Draft Contractor Expense Budget](#)

ATTACHMENT 1: CONTRACTOR (REPG PLANNING GROUP SPONSOR) EXPENSE BUDGET

CATEGORY	TOTAL AMOUNT
Other Expenses ¹	\$X
Subcontract Services	\$X
Voting Planning Member Travel ²	\$X
Total Study Cost ³	\$XX,XXX

Item 18: Working Conceptual Schedule

Working Conceptual Schedule**
First Cycle of Regional Flood Planning

As of December 2020



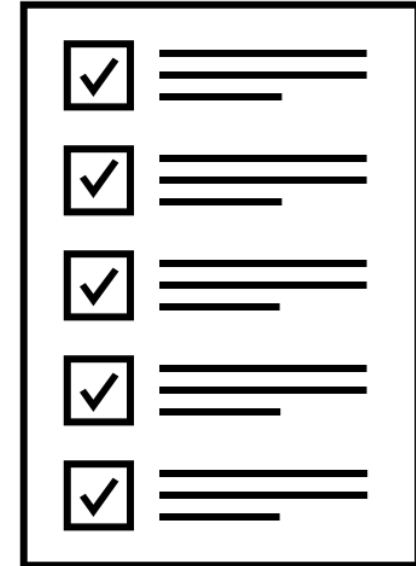
Item	Entity	Activity	Planning SOW Task #	2020			2021												2022												2023				
				Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
1	TWDB	Designation of RFPG members																																	
2	RFPG	RFPG First Meetings																																	
3	RFPG	Public participation, stakeholder input, post notices, hold meetings, maintain email lists and website.	10																																
4	TWDB	Publish Request for Regional Flood Planning Grant Applications																																	
5	RFPG/Sponsor	Submission of Applications for Regional Flood Planning Grants to TWDB					(DUE JAN 21, 2021)																												
6	TWDB/Sponsor	Review and Execution of Regional Flood Planning Grant Contracts																																	
7	RFPG/Sponsor	Solicitation for Technical Consultant by RFQ process																																	
8	RFPG	Pre-Planning Meetings for Public Input on Development of RFP																																	
9	RFPG	Selection of Technical Consultant																																	
10	RFPG/Sponsor	Execution of Technical Consultant Subcontract																																	
11	RFPG	Planning Area Description	1																																
12	RFPG	Existing Condition Flood Risk Analyses	2A																																
13	RFPG	Future Condition Flood Risk Analyses	2B																																
14	RFPG	Evaluation and Recommendations on Floodplain Management Practices	3A																																
15	RFPG	Flood Mitigation and Floodplain Management Goals	3B																																
16	RFPG	Flood Mitigation Need Analysis	4A																																
17	RFPG	Identification and Evaluation of Potential FMEs and Potentially Feasible FMSs and FMPs	4B																																
18	RFPG	Preparation and Submission of Technical Memorandum to the TWDB	4C																																
18	TWDB	Issue Notice-to-Proceed on Task 5																																	
20	RFPG	Recommendation of FMEs, FMSs, and FMPs	5																																
21	RFPG	Impacts of Regional Flood Plan	6A																																
22	RFPG	Contributions to and Impacts on Water Supply Development and the State Water Plan	6B																																
23	RFPG	Flood Response Information and Activities	7																																
24	RFPG	Administrative, Regulatory, and Legislative Recommendations	8																																
25	RFPG	Flood Infrastructure Financing Analysis	9																																
26	RFPG	Preparation and Submission of Draft RFP to the TWDB	10																																
27	RFPG	Public Input on Draft RFP	10																																
28	TWDB	TWDB Review and Comment on the Draft RFP																																	
29	RFPG	Incorporate TWDB & Public Input into Final RFP	10																																
30	RFPG	Adopt and Submit the 2023 RFP to the TWDB	All																																
							(DUE JAN 10, 2023)																												



Application Instructions:

Respondent must submit one (1) electronic copy of the application as follows:

- 1. One (1) complete, original application in Portable Document Format (PDF) submitted to TWDB at purchasing@twdb.texas.gov
- 2. Application pages must be numbered and contain an organized, paginated table of contents corresponding to the section and pages of the application.
- 3. The application must be clearly marked **RESPONSE TO RFA 580-21-RFA-0010.**



Created by Jorge Mallo
from Noun Project

Important Dates

- **November 20, 2020** –Request for Application posted on TWDB website
- **January 21, 2021** – Planning Group Sponsor to submit application, including required scope of work (as developed by TWDB) via email to purchasing@twdb.texas.gov with a copy to angela.wallace@twdb.texas.gov due to TWDB no later than 2:00 PM (CST).
- **March 2021** – Estimated deadline for executing first cycle Regional Flood Planning Grant contracts.
- **January 7, 2022** – Submission deadline for the Technical Memorandum to TWDB.
- **August 1, 2022** – Submission deadline for the First Cycle Draft Regional Flood Plans to TWDB.
- **January 10, 2023** – Submission deadline for the First Cycle Final, Adopted Regional Flood Plans to TWDB.



Image: Brent Hanson, U.S. Geological Survey. Public domain.

Questions? Comments?