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AGENDA ITEM MEMO

BOARD MEETING DATE: June 25, 2025

TO: Board Members

THROUGH: Bryan McMath, Executive Administrator
Ashley Harden, General Counsel
Georgia Sanchez, Chief Financial Officer
Jessica Peña, Deputy Executive Administrator, Water Supply and Infrastructure

FROM: T. Clay Schultz, Ph.D., Director, Regional Water Project Development
Renate Kaaa, Business Operations Manager, Water Supply and Infrastructure
Kelsie McCollough, Business Operations Program Specialist, Water Supply and Infrastructure

SUBJECT: Interagency Contract for Engineering Services

ACTION REQUESTED

Consider authorizing the Executive Administrator to execute an interagency contract with the University of Texas at Arlington in an amount not to exceed \$2,250,000 to provide engineering services.

BACKGROUND

The Texas Water Development Board (TWDB), through its Office of Water Supply and Infrastructure (WSI), is responsible for ensuring that TWDB-funded projects are constructed in accordance with programmatic requirements and approved plans and specifications. In addition, WSI engineering staff, via delegation of authority by the Executive Administrator, are authorized to inspect the construction and materials of any project at any time.

The TWDB has been working with the University of Texas at Arlington (UTA) since 2020 to supplement WSI's engineering review functions through an interagency contract. The current contract includes the following tasks:

- Technical and engineering assistance for plan reviews
- Site Visits conducted for TWDB projects
- Clean Water State Revolving Fund (CWSRF) Intended Use Plan (IUP) Development: Project Information Form scoring
- Technical and administrative assistance for Certificates of Approval and project closeout

KEY ISSUES

The work performed under this contract has been beneficial to WSI, the agency, and its customers. The current contract was executed in September 2023 and extends until August 31, 2025.

In order to continue working with UTA through Fiscal Years (FY) 2026 and 2027, UTA has provided a proposed budget including five tasks. The proposed costs for the four tasks noted above are based on estimated numbers of reviews and site visits. The fifth task will cover costs associated with contract administration. Additional tasks may be negotiated as the proposed contract is developed and as the FY progresses, depending on needs. The total proposed budget for the FY 2026-2027 contract is \$2,241,744.

RECOMMENDATION

In order to continue to utilize UTA to provide supplemental engineering services, the Executive Administrator recommends approving the request to authorize the execution of a contract with UTA in an amount not to exceed \$2,250,000.