

## AGENDA ITEM MEMO

**BOARD MEETING DATE:** February 2, 2023

**TO:** Board Members

**THROUGH:** Jeff Walker, Executive Administrator  
Ashley Harden, General Counsel  
Rebecca Trevino, Chief Financial Officer

**FROM:** Cameron Turner, Director, Procurement and Contract Services

**SUBJECT:** Quarterly Contracting and Purchasing Report

### **ACTION REQUESTED**

No action requested. This is a briefing item regarding material changes to contracts for goods and services executed during the first quarter of fiscal year 2023, and the contract and performance report for the first quarter of fiscal year 2023.

### **BACKGROUND**

Pursuant to Section 2155.088 of the Texas Government Code, enclosed for your consideration are the material changes made to contracts for goods and services awarded under Chapter 2155 of the Texas Government Code for the period of September 1, 2022, to November 30, 2022. See Attachments 1 and 2.

The material changes are those that: (1) extend the length of or postpone the completion of a contract for six months or more; or (2) increase the total consideration to be paid under a contract by at least 10 percent. The enclosed report indicates the contractor, a description of the material change, the dollar amount of the material change (if any), and the beginning and end dates of the contract.

In accordance with requirements established under Texas Administrative Code (TAC) Chapter 353, Subchapter J, Section 353.140, enclosed for your further consideration is risk and enhanced contract monitoring reporting for contracts executed during the period September 1, 2022, to November 30, 2022. See Attachment 3.

The reporting includes contractor, project and cost information for each contract executed, along with the risk rating of the contract and whether enhanced contract monitoring is required.

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Leading the state's efforts in  
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Brooke T. Paup, Chairwoman | George B. Peyton V, Board Member | L'Oreal Stepney, P.E., Board Member  
Jeff Walker, Executive Administrator

**RECOMMENDATION**

The Executive Administrator concludes this report meets the requirements of Texas Government Code § 2155.088 and 31 TAC Chapter 353, Subchapter J, Section 353.140.

Attachments:

1. Contract Amendments executed by the Texas Water Development Board
2. Purchase Order Change Notices issued by the Texas Water Development Board
3. Contracts Executed by the Texas Water Development Board subject to enhanced Contract Monitoring

**Attachment 1**

Contract Amendments Executed by the Texas Water Development Board

Period: September 1, 2022, to November 30, 2022

<b>Contract Number</b>	<b>Contractor</b>	<b>Description</b>	<b>Amendment</b>	<b>Office</b>	<b>Contract Manager</b>	<b>Start Date</b>	<b>Expiration Date</b>	<b>Original Amount</b>	<b>Amended Amount</b>
1900012337	Municipal Advisory Council of Texas	Texas Bond Issuer Data Repository	Adds \$116,000 in funds for the subscription fee to access the web-based interface per Section 2.2 Item G of the Contract	FIN	Daniel Palacios	9/10/2019	8/31/2023	\$245,200.00	\$361,800.00
2101792543	Atkins North America, Inc.	Statewide Base Level Engineering Master Services Agreement	Issued Task Order No. 3 <ul style="list-style-type: none"> <li>• HUC-8 11130103 – North Pease</li> <li>• HUC-8 11130104 – Middle Pease</li> <li>• HUC-8 11130207 – S. Beaver</li> <li>• HUC-8 11130209 – Little Wichita</li> </ul>	WSC	Manuel Razo	9/15/2022	8/31/2024	\$2,497,416.18	\$3,313,618.18
2101792543	Atkins North America, Inc.	Statewide Base Level Engineering Master Services Agreement	Issued Task Order No. 4 Flood Warning System Installation and Implementation Guidance (18-month joint project)	WSC	Manuel Razo	11/16/2022	8/31/2024	\$3,379,189.93	\$3,679,114.21
2101792545	Half Associates, Inc.	Statewide Flood Modeling & Mapping/Base Level Engineering Master Services Agreement	Issued Task Order No. 4 QA/QC of Base Level Engineering Deliverables	WSC	Manuel Razo	10/07/2022	8/31/2024	\$1,253,750.00	\$1,653,660.00

*Attachment 2*

Purchase Order Change Notices issued by the Texas Water Development Board

Period: September 1, 2022, to November 30, 2022

<b>Purchase Order Number</b>	<b>Contractor</b>	<b>Description</b>	<b>Office</b>	<b>Contact Person</b>	<b>Start Date/ End Date</b>	<b>Original Amount</b>	<b>Amended Amount</b>
22-0226	Agua Del Sol Consultants	Adds \$13,750 of funding for final payment for Q3 Data collection and Maintenance	WSC	Nelun Fernando	9/1/21 - 8/31/22	\$55,000.00	\$13,750.00

**Attachment 3**

Contracts Executed by the Texas Water Development Board subject to enhanced Contract Monitoring

Period: September 1, 2022, to November 30, 2022

<b>Contract Number</b>	<b>Contractor</b>	<b>Description</b>	<b>Office</b>	<b>Contract Manager</b>	<b>Start Date</b>	<b>Expiration Date</b>	<b>Contract Amount</b>	<b>Risk Category</b>	<b>Enhanced Monitoring Required</b>
2248302661	LRE Water, LLC	Aquifer Study (Blaine & Seymour)	WSC	Grayson Dowlearn	9/16/2022	8/31/2024	\$500,000.00	Low	No*
2300012664	Northbridge Environmental Management Consultants	TxWISE/CAS Maintenance	O&A	Mahmood Usmaan	9/2/2022	8/31/2023	\$95,040.00	Low	No*
2300012665	TexasAdmin.Com Inc.	Webcasting Services	O&A	Ash Trevino	9/1/2022	8/31/2023	\$49,000.00	Low	No*
2300012669	Watearth, Inc.	Comprehensive assessment of current environmental review processes	WSI	Les Davis	10/27/2022	8/31/2023	\$75,000.00	Low	No*
2321602667	Weaver and Tidwell, LLP	CFO to GO Program Accounting Services	FIN	Dennis Kyhos	9/1/2022	8/31/2025	\$500,000.00	Low	No*

*\*Enhanced monitoring is not required for this contract, based on the Risk Category; however, it is included here, as it is a new contract for goods and services subject to Texas Government Code § 2155, executed during the first quarter of fiscal year 2023.*