

# Texas Water Development Board



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**TO:** Board Members

**THROUGH:** Jeff Walker, Executive Administrator  
Les Trobman, General Counsel  
Edna Jackson, Deputy Executive Administrator, Operations and Administration

**FROM:** Ryan Long, Director, Support Services and Contract Administration  
David Carter, Manager, Contracting and Purchasing

**DATE:** August 26, 2016

**SUBJECT:** Fiscal Year 2016 Third Quarter Contract Amendment and Purchase Order Change Notice Reporting.

**ACTION REQUESTED**

Consider approving by resolution material changes to contracts for goods and services awarded under Chapter 2155 of the Texas Government Code executed during the third quarter of fiscal year 2016.

**BACKGROUND**

Pursuant to Section 2155.088 of the Texas Government Code, enclosed for your consideration are the material changes made to contracts for goods and services awarded under Chapter 2155 of the Texas Government Code for the time period March 1, 2016 to May 31, 2016.  
See *Exhibit A*.

The material changes included in Exhibit A are those that: (1) extend the length of or postpone the completion of a contract for six months or more; or (2) increase the total consideration to be paid under a contract by at least 10 percent. The enclosed reports, sorted by Office, indicate the contractor, a description of the material change, the dollar amount of the material change (if any), and the beginning and end dates of the contract.

Our Mission : Board Members  
To provide leadership, information, education, and : Bech Bruun, Chairman | Kathleen Jackson, Board Member | Peter Lake, Board Member  
support for planning, financial assistance, and :  
outreach for the conservation and responsible :  
development of water for Texas : Jeff Walker, Executive Administrator

RECOMMENDATION

Approve by resolution material changes to contracts for goods and services awarded under Chapter 2155 of the Texas Government Code executed during the third quarter of fiscal year 2016.

The Executive Administrator recommends approval of this item.

The recommendation has been reviewed by legal counsel and is in compliance with applicable statutes and Board rules.

Attachment: Exhibit A: Contract Amendments and Purchase Order Change Notices executed by the Texas Water Development Board, Period: March 1, 2016 through May 31, 2016

**EXHIBIT A**  
**Contract Amendments Executed by the Texas Water Development Board**  
**Period: March 1, 2016 through May 31, 2016**

**There are no contract amendments that require reporting under Section 2155.088 for this period.**

**Purchase Order Change Notices issued by the Texas Water Development Board**  
**Period: March 1, 2016 through May 31, 2016**

<b>CONTRACTOR/ PURCHASE ORDER</b>	<b>PROJECT DESCRIPTION</b>	<b>ORIGINAL AMOUNT</b>	<b>CHANGE REASON</b>	<b>AMENDED AMOUNT</b>	<b>CONTACT PERSON</b>	<b>START DATE/ END DATE</b>	<b>OFFICE</b>	<b>PCC CODE</b>
RFD & Associates, Inc. <b>1600011900</b>	Maintenance for on-line loan application for fiscal year 2016.	\$125,360.00	Increase of \$49,500.00 related to On-Line Loan Application system requirements - release number 6	\$174,860.00	Darrell Tompkins	09/01/2015 – 08/31/2016	O&A	3
Open Text, Inc. <b>580-16-0219</b>	Scanning of Water Use Surveys from previous years.	\$9,034.00	Increase of \$3,021.45 to cover actual scanning cost requirements per unit	\$12,055.45	Sarah Rodriguez	12/03/2015 – 08/31/2016	WSI	1
Wordyisms Inc. <b>580-16-0029</b>	Frames and framing services and/or supplies on an as need basis during fiscal year 2016.	\$1,000.00	Increase of \$422.60 to cover costs for additional framing services.	\$1,422.00	Ryan Long	09/01/2015 – 08/31/2016	O&A	1
Specialty Devices <b>580-16-0063</b>	Survey System repairs (hardware of software) on as need basis during fiscal year 2016.	\$2,500.00	Increase of \$2,500.00 to cover incidental repairs for the remainder of the fiscal year.	\$5,000.00	Carla Guthrie	09/01/2015 – 08/31/2016	WSC	1

**EXHIBIT A**

<b>CONTRACTOR/ PURCHASE ORDER</b>	<b>PROJECT DESCRIPTION</b>	<b>ORIGINAL AMOUNT</b>	<b>CHANGE REASON</b>	<b>AMENDED AMOUNT</b>	<b>CONTACT PERSON</b>	<b>START DATE/ END DATE</b>	<b>OFFICE</b>	<b>PCC CODE</b>
Texas Industries for the Blind and Handicapped (TIBH) <b>580-16-0095</b>	Temporary services performed by Leslee Camarillo	\$53,430.74	Increase of 250 hours and \$24,905.50 for temporary services costs through the remainder of the fiscal year.	\$78,333.24	Jackie Duckworth	09/01/2015 – 08/31/2016	Finance	4
Texas Industries for the Blind and Handicapped (TIBH), Peak Performers <b>580-16-0484</b>	Temporary services performed by Sasha Hart	\$57,091.20	Increase of 400 hours and \$47,576.00 to extend hours for temporary services costs through the remainder of the fiscal year.	\$104,667.20	Richard Wade	09/01/2015 – 08/31/2016	TNRIS	1

RESOLUTION OF THE TEXAS WATER DEVELOPMENT BOARD  
CONSIDERING MATERIAL CHANGES TO  
CONTRACTS FOR GOODS AND SERVICES  
AWARDED UNDER CHAPTER 2155 OF THE  
TEXAS GOVERNMENT CODE  
EXECUTED DURING THE PREVIOUS QUARTER

(16- )

WHEREAS, Section 2155.088 of the Government Code provides that the governing body of a state agency hold a meeting to consider material changes to contracts for goods and services awarded under Chapter 2155 of the Texas Government Code; and

WHEREAS, a list of the material changes to the relevant contracts executed by the Executive Administrator or his designee submitted for consideration is attached as Exhibit "A". The list includes a description and amount of each material change for the time period March 1, 2016 to May 31, 2016.

NOW THEREFORE, based on these considerations, the Texas Water Development Board resolves that it has considered and acknowledges the material changes to the contracts for goods and services in Exhibit "A" in accordance with Section 2155.088 of the Texas Government Code.

APPROVED and ordered of record this 22nd day of September, 2016.

TEXAS WATER DEVELOPMENT BOARD

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Bech K. Bruun, Chairman

DATE SIGNED: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Jeff Walker  
Executive Administrator