

TO: Board Members

THROUGH: Kevin Patteson, Executive Administrator
Robert E. Mace, Ph.D., P.G., Deputy Executive Administrator, Water
Science & Conservation

FROM: Janie Hopkins, P.G., Groundwater Monitoring Section

DATE: May 20, 2015

SUBJECT: Payment of invoices from fiscal years 2013 and 2014 to the Lower
Colorado River Authority's Environmental Laboratory Services

ACTION REQUESTED

Consider authorizing payment of \$5,291.79 to the Lower Colorado River Authority's Environmental Laboratory Services from the fiscal year 2015 contract.

BACKGROUND

TWDB staff delivered four groundwater samples to the Environmental Laboratory Services lab in May of 2013 for analysis of radionuclides. This year a Lower Colorado River Authority's internal audit of Environmental Laboratory Services revealed that the four invoices for these analyses performed by a subcontracted lab in fiscal years 2013 and 2014, representing a total charge of \$11,060.00, were not sent to the TWDB in 2013. The lab mailed invoices to the TWDB in March 2015. The remaining money in the TWDB's fiscal year 2013 lab contract budget provided partial payment of this bill, leaving a balance of \$4,798.00. The remaining money in fiscal year 2014's budget provided a partial payment for that year's invoice, leaving a balance of \$493.79. The total unpaid balance is \$5,291.79.

KEY ISSUES

Based on (1) the request from the Manager of Environmental Laboratory Services Alicia Gill for payment and (2) that the TWDB received and benefitted from these analyses, the Executive Administrator is recommending that fiscal year 2015 funds be used to pay the remaining balance. Board approval is required for this action. Payment of this balance represents the cost of approximately 16 samples. By reducing the number of samples that our agency and our cooperating entities collect, we will be able to pay this balance now with a relatively negligible

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effect on the ambient groundwater quality sampling program. Our cooperators are aware that payment of their sample analyses through this contract is contingent on funding.

RECOMMENDATION

The Executive Administrator recommends approval of this item.

This recommendation has been reviewed by legal counsel and is in compliance with applicable statutes and Board rules.

Les Trobman
General Counsel