

PURCHASE ORDER CHANGE NOTICE
through the
Texas Water Development Board

Agency:
Texas Water Development Board
Stephen F. Austin Building
1700 N. Congress Avenue, RM 610B
Austin, Texas 78701-1495

11/30/15
Date:

POCN # 1

TO:
Vendor I.D. Number 11319210891
Vendor Name Konica Minolta Business Solutions
Address Dept. 2366, PO Box 122366
City/State/Zip Dallas, TX 75312-2366

Purchase Order No. 580-16-0068
Order Date: 9/22/2015
Class/Item 600/72

Change for: Add or Change Items Cancel Items or Entire P.O. Change Quantities Other

Item	Change
ADD	2 additional rental months or until copier is removed, which ever occurs first. @ \$402.93/mo..... \$805.86
	Previous Order Total..... \$1,000.00
	NEW ORDER TOTAL..... \$1,805.86

Reason: *Original rental due to expire 10/31/2015; due to delivery issues and set up with replacment copier and the fact the agency could not be without copier (and 30 day removal notice), this POCN is to extend the rental until 12/30/15 or until the copier is removed, whichever occurs first.*


Requested by: (Purchaser Signature)

11/30/15
Date:

tina.newstrom@twdb.texas.gov
E-mail

(512) 463-7825
Phone #

