



P.O. Box 13231, 1700 N. Congress Ave.  
Austin, TX 78711-3231, [www.twdb.texas.gov](http://www.twdb.texas.gov)  
Phone (512) 463-7847, Fax (512) 475-2053

## AGENDA ITEM MEMO

**BOARD MEETING DATE:** May 9, 2024

**TO:** Board Members

**THROUGH:** Bryan McMath, Interim Executive Administrator  
Ashley Harden, General Counsel

**FROM:** Kendal Kowal, Assistant General Counsel

**SUBJECT:** Gifts and donations of \$500 or more in value given to the Texas Water Development Board

### **ACTION REQUESTED**

Consider acknowledging by resolution gifts and donations of \$500 or more in value given to the Texas Water Development Board in accordance with Chapter 575 of the Texas Government Code.

### **BACKGROUND**

Chapter 575 of the Government Code gives specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 requires that the Board acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90<sup>th</sup> day after the date the gift is accepted. The name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes.

The Executive Administrator's approval memorandum is attached as "Exhibit A." The resolution attached as "Exhibit B" includes a list of gifts and donations including all travel expenses paid for by a third party organization. This resolution, with the attachment, will be recorded in the minutes.

### **RECOMMENDATION**

The Executive Administrator recommends the acknowledgement of gifts and donations of \$500 or more in value given to the Texas Water Development Board in order to comply with Chapter 575 of the Texas Government Code.

<a href="#">Our Mission</a>	:	<a href="#">Board Members</a>
Leading the state's efforts in ensuring a secure water future for Texas	:	Brooke T. Paup, Chairwoman   George B. Peyton V, Board Member   L'Oreal Stepney, P.E., Board Member Bryan McMath, Interim Executive Administrator

Board Members

May 9, 2024

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**RECOMMENDATION**

The Executive Administrator recommends the acknowledgement of gifts and donations of \$500 or more in value given to the Texas Water Development Board in order to comply with Chapter 575 of the Texas Government Code.

**Attachment(s):**

1. Exhibit A- Executive Administrator's approval memorandum
2. Exhibit B- Resolution (24 - ), including "Attachment 1"



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TO: Bryan McMath, Interim Executive Administrator
THROUGH: Ashley Harden, General Counsel
FROM: Kendal Kowal, Assistant General Counsel
DATE: April 3, 2024
SUBJECT: Gifts and Donations to the Agency

Chapter 575 of the Texas Government Code gives specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Board must acknowledge the acceptance of all gifts of money or property with a value of \$500.00 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 further states the name of the donor, the description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes.

Before the Board can acknowledge acceptance of gifts and donations with a value of \$500 or more identified in Attachment 1, the gifts must be accepted by the agency.

Documentation of all gifts and donations during the covered time period is attached as Attachment 1. Please note the gifts and donations with a value of \$500 or more are highlighted; these highlighted gifts and donations will be presented to the Board. A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Attachment 1. The Declaration of Third Party Reimbursement forms are attached as Attachment 2. Your signature below is needed to accept the gifts and donations. It is recommended you sign this form and accept the gifts and donations.

I acknowledge and accept the gifts and donations identified in Attachment 1, on behalf of the Texas Water Development Board.

Please see above signature.

Bryan McMath
Interim Executive Administrator

Date

Bryan McMath

Exhibit A

April 3, 2024

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**Attachments:**

1- Gifts and Donations

2- Declaration of Third Party Reimbursement forms

Exhibit B

A RESOLUTION OF THE TEXAS WATER DEVELOPMENT BOARD  
REGARDING ACCEPTANCE OF GIFTS AND DONATIONS IN ACCORDANCE WITH  
CHAPTER 575 OF THE GOVERNMENT CODE, CONCERNING ACCEPTANCE OF GIFTS  
AND DONATIONS BY CERTAIN STATE AGENCIES

(24 - )

Recitals:

Chapter 575 of the Government Code provides that a majority of the Texas Water Development Board (Board) must acknowledge the acceptance of all gifts of money or property with a value of \$500.00 or more in an open meeting no later than the 90<sup>th</sup> day after the date the gift is accepted; and

Attached as "Attachment 1" is a list of gifts or donations with a value of \$500.00 or more, including a description and amount of each gift or donation, the donor's name, and a statement regarding the purpose of each gift or donation, in accordance with Section 575.004 of Chapter 575; and

The gifts have been accepted by the Executive Administrator.

NOW THEREFORE, based on these considerations and findings, the Board acknowledges acceptance of the gifts and donations listed in the attached, in accordance with Chapter 575 of the Government Code.

APPROVED and ordered of record this 9th day of May 2024.

TEXAS WATER DEVELOPMENT BOARD

\_\_\_\_\_  
Brooke T. Paup, Chairwoman

DATE SIGNED: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Bryan McMath, Interim Executive Administrator

**Attachment 1**

**Third Party Payments/Reimbursements/Gifts**

<b>Reimbursing organization</b>	<b>TWDB Staff</b>	<b>Date Range</b>	<b>Location</b>	<b>Purpose</b>	<b>Total</b>
Community Surface Dynamics Modeling System	Kyle Wright	May 15-19, 2023	Boulder, CO	Attend Community Surface Dynamics Modeling System Annual Meeting to accept 2023 Student Modeler Award and give presentation	\$1,284.95
				<b>Reimbursed Expense Description</b>	<b>Reimbursed Amount</b>
				AIRFARE	\$377.95
				PUBLIC TRANSPORTATION	\$21.00
				RENTAL CAR	\$52.95
				MEALS	\$53.05
				LODGING	\$480.00
				EVENT REGISTRATION	\$300.00
Texas Society of Professional Engineers	Sara Sopczynski	June 8-9, 2023	Arlington, TX	Present at Texas Society of Professional Engineers conference	
				<b>Reimbursed Expense Description</b>	<b>Reimbursed Amount</b>
				EVENT REGISTRATION	\$55.00
				LODGING	\$188.41
National Association of Counties	Richie Hernandez	February 8-10, 2024	Washington, DC	Attend National Association of Counties Disaster Resilience Round-Table Event	\$1,064.23
				<b>Reimbursed Expense Description</b>	<b>Reimbursed Amount</b>
				AIRFARE	\$988.78
				PUBLIC TRANSPORTATION	\$48.65
				MILEAGE	\$26.80